

**DATE:** February 18, 2014

**TO:** Board of Trustees

**FROM:** Trustee Michael Janz, Caucus Committee Chair

**SUBJECT:** Report #4 of the Caucus Committee (From the Meetings Held February 4 and 11, 2014)

**ORIGINATOR:** Dr. Sandra Stoddard, Executive Director Governance and Strategic Support Services

**REFERENCE:** [Trustees' Handbook – Caucus Committee](#) Section 5.4  
[School Act](#) Section 61

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**RECOMMENDATION**

- 1. That Report #4 of the Caucus Committee from the meetings held February 4 and 11, 2014 be received and considered.**
- 2. That a new Superintendent evaluation instrument be developed to align with the Strategic Plan. The evaluation process will occur once a year and will include a 360-degree process.**
- 3. That Conroy Ross assist the Board and Superintendent Evaluation Committee in the development of a new Superintendent evaluation instrument that could link to the Ideal Candidate Profile and include in a 360-degree feedback process.**
- 4. That the use of up to \$5,140,182 of Capital Reserve funds be used to purchase and install six freestanding (portable) modular classrooms at each of Bessie Nichols and Elizabeth Finch schools, be approved.**
- 5. That the use of up to \$760,366 of Capital Reserve funds be used to install ten modular classrooms provided by the Province, be approved. The ten modulars are comprised of two modulars attached to each of Bessie Nichols and Elizabeth Finch schools and two freestanding (portable) modular classrooms at each of Brander Gardens, Bisset, and Ellerslie schools.**

**RELATED FACTS**

The balance of the Capital Reserve is currently at \$6,928,006 and use of these funds requires approval of the Board of Trustees. The Board of Trustees can approve expenditures on a total of \$4,712,444 of the Capital Reserve and Ministerial consent and Board approval are required to approve expenditures on the remaining \$2,215,562.

If approved, the District will be in a position to provide necessary student capacity at Bessie Nichols, Elizabeth Finch, Brander Gardens, Bisset and Ellerslie schools in the 2014-2015 school year.

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