



Edmonton School District No. 7
One Kingsway
Edmonton, Alberta

McCauley Chambers
Tuesday, April 24, 2018
2:00 p.m.

Board Meeting #10


AGENDA

**BOARD OF
TRUSTEES**

Michelle Draper
Board Chair

Bridget Stirling
Board Vice-Chair

Sherry Adams
Shelagh Dunn
Trisha Estabrooks
Ken Gibson
Nathan Ip
Michael Janz
Cheryl Johner

- A. O Canada 
- B. Roll Call
- C. Approval of the Agenda
- D. Communications from the Board Chair
- E. Communications from the Superintendent of Schools
- F. Minutes:
 - 1. DRAFT – Board Meeting #09 – April 10, 2018
- G. Comments from the Public and Staff Group Representatives
(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, April 23, 2018, to speak under this item.)
- H. Reports:
 - 2. 2018-2019 Distribution of Funds
(Recommendation)
 - 3. Motion re: Increased Access to Mental Health Services in Schools
(Recommendation)
 - 4. Bereavements
(Information)
- I. Comments from the Public and Staff Group Representatives – 5:00 p.m.
(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. Monday, April 23, 2018, to speak under this item.)
- J. Other Committee, Board Representative and Trustee Reports
- K. Trustee and Board Requests for Information
- L. Notices of Motion
- M. Meeting Dates
- N. Adjournment

MINUTE BOOK**Board Meeting #09**

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, April 10, 2018 at 2:00 p. m.

Present:**Trustees**

Sherry Adams
Shelagh Dunn
Michelle Draper

Trisha Estabrooks
Nathan Ip
Michael Janz

Bridget Stirling

Officials

Angela Anderson
Lisa Austin
Grace Cooke
Todd Burnstad
Ron MacNeil

Karen Mills
Leona Morrison
Kathy Muhlethaler
Kent Pharis

Darrel Robertson
Mike Suderman
Liz Yule

Board Chair: Michelle Draper

Recording Secretary: Shirley Juneau

Staff Group Representatives

CUPE Local 3550 – Carol Chapman, President and Janice Kube, 1st Vice-President and Janis Zielke, Treasurer

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

The Board Chair advised that the fire alarm system at the Centre for Education is a Two Stage alarm system. Stage One is a single repeating alarm tone indicating a warning only and that evacuation is not required. Stage Two is a triple repeating alarm tone indicating that evacuation is required.

The Board Chair advised those attending the meeting in person that the floor area is restricted to the Board of Trustees, Superintendent, Director of Board and Superintendent Relations and Recording staff, with an area reserved for media. She advised that she would signify to any other staff or registered speakers to come down to the floor at the designated time on the agenda. The Board Chair thanked everyone for their cooperation.

MINUTE BOOK

A moment of silence was held in honour of the Humboldt Broncos, their families and community.

A. O Canada 

B. Roll Call: (2:00 p. m.)

The Superintendent advised that Trustees Gibson and Johner were absent. All other Trustees were present.

C. Approval of the Agenda

MOVED BY Trustee Janz:

**“That the agenda for the April 10, 2018, Board meeting be approved as printed.”
(UNANIMOUSLY CARRIED)**

D. Communications from the Board Chair

The Board Chair shared that the Board is pleased with the funding of the K-9 School in Chappelle and the Westlawn Cluster Consolidation. She remarked that funding schools in both new and mature neighbourhoods shows that the provincial government is committed to equity. The Board Chair stated that the District wants all students to have access to high-quality, 21st Century learning spaces, regardless of where they go to school in the District.

The Board Chair said that the need for more schools has been a key issue for families, students and staff and that the Board of Trustees will continue to advocate for a much-needed high school, which is the number one priority in the District’s Capital Plan.

The Board Chair reported that student growth is continuing on an upward trend of about 2.5 per cent and that the District expects to register more than 100,000 students in the fall. The Board Chair thanked the Provincial government for continuing to fund student population growth.

The Board Chair reported that she had a meeting on March 27, 2018, with Mayor Iverson, his Chief of Staff and the Chair of the Edmonton Catholic School District on March 27, 2018. She explained that they shared their thoughts about the Provincial budget and discussed how the organizations can work together to support strong education in Edmonton. The Board Chair said there was an opportunity to connect about shared work, including schools as community hubs, early learning opportunities, planning and infrastructure. She advised that a meeting with the Board of Trustees and City Council is being coordinated.

E. Communications from the Superintendent of Schools

The Superintendent acknowledged “Be Kind to Your Lawyer Day” and recognized Ms Cooke, Legal Counsel.

MINUTE BOOK

The Superintendent reminded everyone that pre-enrolment will close at 4 p. m. on April 16, 2018, and encouraged parents and students to contact their principals should they have any questions or require assistance.

F. Minutes

1. Board Meeting #08 – March 20, 2018

MOVED BY Trustee Ip:

**“That the minutes of Board Meeting #08 held March 20, 2018, be approved as printed.”
(UNANIMOUSLY CARRIED)**

G. Comments from the Public and Staff Group Representatives

There were no registered speakers for this item.

H. Reports

2. Report # 04 of the Special Caucus Committee (From the meeting held March 20, 2018

Information was received regarding actions taken at the March 20, 2018, Special Caucus Committee meeting.

3. Strategic Plan Update: Priority 1, Goal One: An Excellent Start to Learning

The Trustees received an overview of the efforts being taken in support of Priority 1, Goal One: An Excellent Start to Learning with the outcome of more children entering Grade 1 reaching emotional, social, intellectual and physical development milestones.

There was a short break in the meeting.

4. Motion re: Shared Approach to Curriculum Implementation to Alberta Education Next Steps

MOVED BY Board Chair Draper:

**“That the Board of Trustees act on the advocacy points contained in the September 12, 2017, Board report entitled *Shared Approach to Curriculum Implementation to Alberta Education.*”
(UNANIMOUSLY CARRIED)**

MINUTE BOOK

The Board Chair requested that Administration develop a work plan with timelines that would assist the Trustees to act on the advocacy points outlined in the report.

5. 2019-20 School Year Calendar

MOVED BY Trustee Stirling:

“That the 2019-20 District calendar be approved.”

MOVED BY Trustee Ip:

“That the 2019-20 District calendar be amended by moving the Professional Development day scheduled on October 25, 2019, to November 1, 2019, be approved. ”

The Board Chair called the question on the Amendment.

IN FAVOUR: Trustee Ip

**OPPOSED: Trustees Adams, Dunn, Draper, Estabrooks, Janz and Stirling
(DEFEATED)**

The Board Chair called the question on the Motion.

(UNANIMOUSLY CARRIED)

The Board Chair requested that a notation be added to the calendar explaining the change to the spring break.

The Superintendent advised that the Edmonton Public Schools Transportation department will share the approved calendar with the Edmonton Catholic School district.

6. Lower Cost or No Cost Transportation
(Response to Request for Information #015)

Information was provided regarding request for information #015.

7. Bereavement

The Vice-Chair reported on the passing of Ms. Susan Mitchell.

I. Other Committee, Board Representative and Trustee Reports

Trustee Dunn commented that each time she attends a school council meeting she is impressed by the dedication of parents in District schools. She reported that she attended school council meetings at Mayfield, Ross Sheppard, Victoria and Winterburn Schools. Trustee Dunn remarked that it is an honour to share news from the Board of Trustees, get feedback on work of the Board, and to hear about the unique initiatives happening at each of these schools, and the hard work of the parent community.

MINUTE BOOK

Trustee Dunn reported that she was pleased to meet with principals at John A. McDougall and Westglen Schools. She commented that when she was at John A. McDougall School, she saw first-hand the benefits of the All in for Youth program and how these wrap-around supports provide teachers the opportunity to focus on teaching critical skills in literacy.

Trustee Dunn reported that she also had a chance to connect with elected officials at different levels of government to promote the work of the Board of Trustees and had some excellent conversations about mental health, the important work of the District's Gay-Straight Alliances, and the use of community space. Trustee Dunn said that she is looking forward to continued positive relationships and collaboration.

Trustee Estabrooks reported that she was pleased to attend a number of school council meetings in the last two weeks. She thanked the principals and school councils of Abbott, Riverdale and Rutherford Schools for welcoming her to their meetings. Trustee Estabrooks commented that these are small elementary schools that serve students and families who live near the school and that they exemplify what it means to be a community school by working hard to make sure parents, neighbours and students are part of their school communities.

Trustee Estabrooks shared that she had the pleasure of visiting Centre High School recently and learned about the great programming that the school offers. She said that being located in the heart of downtown Edmonton; the Centre High School provides essential learning to hundreds of students.

Trustee Estabrooks thanked the people of Beverly for welcoming her and some District staff to their community meeting last week where they discussed ways to revitalize and grow the Beverly community. She remarked that schools, school communities and buildings that were formerly schools are all part of the equation in how to grow and sustain vibrant communities in the city.

Trustee Janz reported that on March 15, 2018, he met with the Brander Gardens Rocks program organizer and toured Brander Gardens School. He shared that this is one of the District's flagship collaborations between community and a school helping vulnerable students. He explained that there are many amazing things being done in the southwest. Trustee Janz thanked the Board of Trustees on behalf of the Brander Gardens Rocks program that is very grateful for the support they receive from Brander Gardens and Riverbend Schools.

Trustee Janz reported that on April 5, 2018, the Alberta Teachers' Association (ATA) gave a presentation called Disconnected, Distracted or Attached. The presentation was about the use of smart phones, and growing up digital. He explained that information was presented regarding research findings pertaining to the effects that smart phones can have on teenagers' sleep, social alienations, bullying and many other factors. He remarked that the ability to have still places in life and switch off technology at times is very important to the wellness of

MINUTE BOOK

youngsters. Trustee Janz commented that it is important to be mindful of this when discussing issues and concerns regarding the mental health of students.

Trustee Janz reported in writing that:

On April 6, 2018, he served as a moderator for Public Interest Alberta at their conference to speak about public education issues in Alberta in future elections.

On March 23 and 24, 2018, he had the opportunity to attend and present at the Higher Ground event at the Columbia Institute. Trustee Janz indicated that there were excellent learnings on sustainability, local governance, democracy, equity and social justice. Trustee Janz shared the District's work regarding sustainability and the excitement around the solar strategy.

Trustee Stirling thanked the school councils at A. Blair MacPherson and Clara Tyner Schools for welcoming her to join them for their March meetings. She remarked that it is great to see such engaged and active school councils, and she thanked them for being such enthusiastic partners in advocating for public education and especially in supporting the work of the Board to ensure high school space for their elementary school-aged children is available when they reach Grade 10.

Trustee Stirling reported that on March 24, 2018, she had the opportunity to speak on behalf of the Board of Trustees at the March for Our Lives rally at the provincial legislature. She said that while school shootings are thankfully rare in Canada, ensuring safe, caring, welcoming, and inclusive schools is a priority and that they shared their support and solidarity with students in the United States who are working to end violence in schools.

Trustee Stirling thanked the Association for Gifted Children for meeting with her and Trustees Gibson and Ip, to share their experiences as families of gifted and twice-exceptional students and the special needs of this student population.

Trustee Stirling reminded families in Wards G and I about the upcoming Trustee Night that she and Trustee Adams will be hosting at Ekota School on April 18, 2018, at 7 pm. She welcomed all families to join them, ask questions and learn about the work of the Board of Trustees.

J. Trustee and Board Requests for Information

Trustee Draper asked that given the huge role technology plays in everyone's lives, how is Edmonton Public schools preparing District students to not only be consumers of technology but drivers and producers, specifically in terms of developing core competencies in coding across all grade levels.

Trustee Janz requested that Administration provide a brief report on how shared school design models or operations between Public and Catholic School Boards are operating in Saskatchewan.

MINUTE BOOK**K. Notices of Motion**

Trustee Dunn served notice that she will make a motion that the Edmonton Public School Board of Trustees advocate to the provincial government for improved access to mental health services available to students in schools, through dedicated funding and increased collaboration between the Ministries of Education, Health and Infrastructure.

L. Next Board Meeting: Tuesday, April 24, 2018, at 2:00 p. m.**M. Adjournment: 4:40 p. m.**

The Board Chair adjourned the meeting.

Michelle Draper, Board Chair

Karen Mills, Director of Board and
Superintendent Relations

DATE: April 24, 2018

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: 2018-2019 Distribution of Funds

ORIGINATOR: Todd Burnstad, Chief Financial Officer

RESOURCE STAFF: Krista Brandon, Madonna Proulx

REFERENCE: N/A

ISSUE

This report identifies the proposed distribution of funds for the 2018-2019 budget.

BACKGROUND

Provincial Funding

On March 22, 2018 the provincial government announced funding to school boards for the 2018-2019 school year. With no funding rate changes to grants and with projected enrolment growth being funded, the 2018-2019 Spring Proposed Revenue Budget (Attachment I) reflects the government's continued commitment to supporting education.

Key Message

The Distribution of Funds sets the stage for allocations to schools and central decision units. These allocations support the District's Vision, Mission, and Values.

Budget Highlights

- With no changes to funding, we have been able to maintain the student allocation rates as well as the staff unit costs at the same levels as in the current year; this results in a fairly "status quo" budget for schools and central decision units. Some schools will be impacted by the projected enrolment growth, but student driven allocations are available to support them.
- A projected enrolment growth of 2.5 per cent or 2,481 new students brings the total projected enrolment to 101,395 (Attachment II).
- In comparison to the 2017-2018 Fall Revised Budget, the distribution of funds reflects a decrease in both revenue and in school allocations resulting from the discontinuation of the one-time Classroom Improvement Fund (CIF). The grant was intended to improve the classroom experience for students and teachers and was part of the central agreement between the Alberta Teachers' Association and the Teachers Employer Bargaining Association. Distributed to school boards based on student enrolment, principals and teaching staff worked collaboratively to determine the best use of the funds for their school. The funds could be used for: teaching and non-teaching positions such as family support workers, educational assistants, psychologists, social workers and mental health professionals; professional development courses on literacy and numeracy, behaviour support, inclusive learning and wellness and materials or equipment such as assistive technology for students in need, or literacy and numeracy resources.

RELATED FACTSBudget Assumptions

- Edmonton Public Schools assumes that any compensation adjustment related to the teachers' agreement (which expired in August 2016) will be fully funded by the province. The 2018-2019 Budget and the Distribution of Funds does not include any potential for compensation adjustments.
- The District is currently completing a forecast in order to update our projected ending accumulated surplus balance for the year ended August 31, 2018. Once completed, a list of initiatives requiring access to surplus funds will be updated, with the goal to release funds in conjunction with the spring proposed budget.

RECOMMENDATION

That the Distribution of Funds for the 2018-2019 budget be approved.

NEXT STEPS

Following approval of the Distribution of Funds, Financial Services will update the budget allocations using the pre-enrolment information (not available until April 23, 2018). The allocations will then be sent out to schools and central decision units on May 1, 2018 for completion of the 2018-2019 Spring Proposed Budget.

ATTACHMENTS and APPENDICES

ATTACHMENT I	2018-2019 Spring Proposed Revenue Budget
ATTACHMENT II	Student Draft Projected Enrolment 2018-2019 vs 2017-2018
ATTACHMENT III	Distribution of Funds

TB:ja

Edmonton Public Schools
2018-2019 Spring Proposed Revenue Budget - Distribution of Funds

	2018-2019 Spring Proposed Budget	2017-2018 Fall Revised Budget	Variance Fall vs Spring \$	Variance Fall vs Spring %	Notes
BASE INSTRUCTION FUNDING					
Early Childhood Services (ECS) Base Instruction	\$ 31,699,000	\$ 30,737,100	\$ 961,900	3.1%	
Base Instruction (Grades 1 to 9)	446,711,500	435,482,800	11,228,700	2.6%	
Class Size (ECS to Grade 3)	43,305,600	42,120,200	1,185,400	2.8%	
	521,716,100	508,340,100	13,376,000	2.6%	1
High School (Grades 10 to 12)	159,800,000	156,651,300	3,148,700	2.0%	1
Base Instruction Metro (Grades 10 to 12)	1,059,800	1,059,800	-	-	
Base Instr. Metro Summer (Grades 10 to 12)	6,145,400	6,145,400	-	-	
Outreach Site Funding	314,900	314,900	-	-	
Home Education	588,100	588,100	-	-	
	8,108,200	8,108,200	-	-	2
SUBTOTAL BASE INSTRUCTION FUNDING	689,624,300	673,099,600	16,524,700	2.5%	1
DIFFERENTIAL COST FUNDING					
ECS Program Unit Funding (PUF)	43,292,600	43,292,600	-	-	2
Inclusive Education	73,589,000	71,794,200	1,794,800	2.5%	3
English as a Second Language (ESL)	23,011,100	22,450,000	561,100	2.5%	3
First Nations, Metis and Inuit Education (FNMI)	10,037,400	10,037,400	-	-	2
Building Collaboration and Capacity	30,750	30,750	-	-	4
Socio Economic Status	11,618,600	11,335,200	283,400	2.5%	3
Plant Operations and Maintenance (PO&M)	71,287,500	71,287,500	-	-	2
Metro Urban Transportation	24,581,100	24,581,100	-	-	2
ECS Special Transportation	2,710,200	2,710,200	-	-	2
Equity of Opportunity	9,727,300	9,490,100	237,200	2.5%	3
Federal French Funding	590,000	590,000	-	-	2
SUBTOTAL DIFFERENTIAL COST FUNDING	270,475,550	267,599,050	2,876,500	1.1%	
PROVINCIAL PRIORITY TARGETED FUNDING					
High Speed Networking	2,284,800	2,284,800	-	-	2
SUBTOTAL PROVINCIAL PRIORITY FUNDING	2,284,800	2,284,800	-	-	
OTHER PROVINCIAL SUPPORT					
Institutional Support	9,849,700	9,849,700	-	-	2
Regional Collaborative Service Delivery (RCSD)	4,674,900	4,674,900	-	-	2
Bill 1:					
School Fees Reduction Grant	2,660,800	2,660,800	-	-	5
Transportation Fees Reduction Grant	5,334,200	5,334,200	-	-	5
Classroom Improvement Fund (CIF)	-	10,592,000	(10,592,000)	100.0%	6
Provincial School Lease Support	1,916,000	-	1,916,000	100.0%	7
Narrowing Teacher's Salary Gap	239,000	239,000	-	-	2
Decrease of LAPP Employer Contributions	(1,206,000)	-	(1,206,000)	100.0%	8
Reduction in System Admin & School Board Governance	(4,443,000)	(4,182,000)	(261,000)	6.2%	9
SUBTOTAL OTHER PROVINCIAL SUPPORT	19,025,600	29,168,600	(10,143,000)	(34.8%)	
TOTAL PROVINCIAL OPERATIONAL FUNDING	981,410,250	972,152,050	9,258,200	1.0%	

Edmonton Public Schools
2018-2019 Spring Proposed Revenue Budget - Distribution of Funds

	2018-2019 Spring Proposed Budget	2017-2018 Fall Revised Budget	Variance Fall vs Spring \$	Variance Fall vs Spring %	Notes
CAPITAL AND IMR FUNDING					
Infrastructure Maintenance Renewal (IMR)	12,315,000	12,315,000	-	-	2
Amortization of Capital Allocations and Expended Deferred Capital Revenue	34,249,200	34,249,200	-	-	2
CAPITAL AND IMR FUNDING	46,564,200	46,564,200	-	-	
OTHER PROVINCIAL REVENUES					
Tuition Agreements	1,370,300	1,370,300	-	-	10
Secondments - Provincial	2,899,000	2,899,000	-	-	10
Alberta Education Conditional Grants	1,430,800	474,800	956,000	201.3%	11
Alberta Teachers' Retirement Fund (ATRF)	59,425,700	59,425,700	-	-	2
SUBTOTAL OTHER PROVINCIAL REVENUES	65,125,800	64,169,800	956,000	1.5%	
TOTAL GOVERNMENT OF ALBERTA	1,093,100,250	1,082,886,050	10,214,200	0.9%	
OTHER PROVINCIAL GRANTS	2,718,000	2,718,000	-	-	10
FEDERAL GOVERNMENT AND FIRST NATIONS	2,443,500	2,443,500	-	-	10
OTHER ALBERTA SCHOOL AUTHORITIES	838,400	838,400	-	-	10
FEES					
School Fees - School Generated Funds	13,291,900	13,291,900	-	-	10
Transportation Fees	7,614,400	7,614,400	-	-	10
Lunch Program Fees	4,579,000	4,579,000	-	-	10
Metro Continuing Education Fees	708,700	708,700	-	-	10
Music Instrument & Other Material Fees	281,500	281,500	-	-	10
SUBTOTAL FEES	26,475,500	26,475,500	-	-	
OTHER SALES AND SERVICES					
International Student Tuition	7,050,000	7,050,000	-	-	10
Sales and Services - Schools & Central DU's	4,791,800	4,791,800	-	-	10
Other Sales and Services - School Generated Funds	3,893,100	3,893,100	-	-	10
Secondments - Other Entities	1,228,200	1,228,200	-	-	10
Adult Education	1,831,300	1,831,300	-	-	10
SUBTOTAL SALES AND SERVICES	18,794,400	18,794,400	-	-	
INVESTMENT INCOME	3,200,000	3,200,000	-	-	
GIFTS AND DONATIONS					
School Gifts and Donations	5,141,300	5,141,300	-	-	10
EPSB Foundation Support	450,000	450,000	-	-	10
SUBTOTAL GIFTS AND DONATIONS	5,591,300	5,591,300	-	-	
FUNDRAISING - School Generated Funds	1,764,100	1,764,100	-	-	10
RENTAL OF FACILITIES	4,050,100	4,050,100	-	-	10
TOTAL OPERATING REVENUE	\$1,158,975,550	\$ 1,148,761,350	\$ 10,214,200	0.9%	

Note: Some of the fall revised budget figures have been reclassified to conform to the comparable spring proposed budget presentation.

**Notes to the
2018-2019 Spring Proposed Revenue Budget - Distribution of Funds**

Unless otherwise noted, variance explanations have been provided for amounts where the 2018-2019 spring proposed budget differs from the 2017-2018 fall revised budget by more than 5 per cent.

1 Base Instruction Funding

The overall increase in base instruction funding is due to a projected enrolment growth of 2,481 students (see Attachment II for additional details). For 2018-2019, there are no increases in the per student funding rates; however, the Province is continuing to fund enrolment growth.

2 Various Grants

The budget amounts have been carried forward from 2017-2018 and will be updated when the budgets are completed in the spring. These budgets are a flow-through where any change from the amount currently shown will be offset by an equivalent amount allocated to schools or central decision units.

3 Inclusive Learning, English as a Second Language, Socio Economic Status, and Equity of Opportunity Grants

These grants have been updated based on our projected enrolment increase of 2.5 per cent as they directly impact our allocations to schools and central departments.

4 Building Collaboration and Capacity in Education (BCCE)

This is the third year of a three-year grant that started in 2016-2017. The purpose of this grant is to increase opportunities for First Nations students to receive culturally responsive and meaningful education programs and services through enhanced collaboration and coordination among education stakeholders. The grant provides \$335 per First Nation student residing on a reserve but attending a District school. In addition, the District submitted a grant application requesting \$14,000/ year for a total of \$42,000 over the three years.

5 School and Transportation Fees Reduction

This targeted funding is related to Bill 1: An Act to Reduce School Fees and we will continue to receive this funding for the 2018-2019 school year; however, this amount is tied to our 2015-2016 Audited Financial Statements and has not been indexed to cover enrolment growth for the 2016-2017, 2017-2018, and 2018-2019 school years.

6 Classroom Improvement Fund (CIF)

The Classroom Improvement Fund (CIF) Grant Program was established as part of the central table Memorandum of Agreement between the Teachers' Employer Bargaining Association and the Alberta Teachers' Association. The intent of the CIF grant was to improve the student experience in the classroom. This grant expires August 31, 2018.

7 Provincial Lease Support

This funding is provided by the Province for the lease of privately owned facilities and the District has consistently received this funding over the last number of years. An application to continue to receive this funding has been submitted and notification of approval will not be received until later in the year.

8 Decrease of LAPP Employer Contributions

The board of trustees of LAPP has decided to reduce the contribution rates by one per cent for both employers and employees effective January 1, 2018. Alberta Education will therefore process a payment reduction estimated based on the proportion of each participating jurisdictions' non-certificated employees compared to the total number of non-certificated employees in all jurisdictions, as reported in their 2016-2017 audited financial statements. This reduction is anticipated for the next three years.

9 Reduction in System Admin & School Board Governance

Alberta Education began processing a deduction from school jurisdictions payments equivalent to 10 per cent of boards' allowable administration maximum in the 2013-2014 school year. The deduction was originally calculated based on total expenditures in the 2011-2012 audited financial statements and has increased year over year since it was implemented.

**Notes to the
2018-2019 Spring Proposed Revenue Budget - Distribution of Funds**

10 Other Provincial Revenues/Grants, Fees, Sales and Services, Gifts and Donations, Fundraising & Rental of Facilities

The budget amount has been carried forward from 2017-2018 and will be updated in the spring when the budget amounts are entered directly by the individual school or central decision unit.

11 Alberta Education Conditional Grants

This amount has been updated to reflect the increase in the School Nutrition Grant. For the 2017-2018 school year, the District was eligible for \$250,000 and for the 2018-2019 school year this amount has increased to \$1,206,000. All other conditional grants will be further updated in conjunction with the spring proposed budget.

Edmonton Public Schools
Projected 2018-2019 vs September 30, 2017 Enrolment
Funded vs Other

Student Enrolment by Division	2018-2019 Projected Enrolment	2017-2018 September 30 Actual Enrolment	Enrolment Increase	Variance %	2016-2017 September 30 Actual Enrolment
Funded Students:					
Early Childhood Services (ECS)	9,491	9,203	288	3.1%	8,778
Elementary - Div I	23,714	23,079	635	2.8%	22,628
Elementary - Div II	22,536	21,977	559	2.5%	20,757
Junior High	20,626	20,139	487	2.4%	19,394
Senior High	24,079	23,568	511	2.2%	23,072
Subtotal - Enrolment for Grades 1-12	90,955	88,762	2,192	2.5%	85,851
Subtotal Funded Students	100,446	97,965	2,481	2.5%	94,629
Subtotal Other Students	949	949	-	0.0%	1,013
Total Student Enrolment	101,395	98,914	2,481	2.5%	95,642

NOTE: The 2018-2019 projected enrolment figures are preliminary and will be updated using actual pre-enrolment data.

Edmonton Public Schools
2018-2019 Spring Proposed Budget - Distribution of Funds
Total Allocations

	*	2018-2019 Spring Proposed Budget	2017-2018 Fall Revised Budget	*	Variance \$	Variance %	Notes
Projected Revenue							
Operating Revenue		\$ 1,158,975,550	\$ 1,148,761,350		\$ 10,214,200	0.9%	
Operating Reserve Funds ^A		-	61,479,239		(61,479,239)	(100.0%)	A
Operating Revenue		<u>\$ 1,158,975,550</u>	<u>\$ 1,210,240,589</u>		<u>\$ (51,265,039)</u>	<u>(4.2%)</u>	
School Allocations							
School Allocations Levels 1 to 8		\$ 663,199,751	\$ 656,049,979		\$ 7,149,772	1.1%	1
Other Supplemental School Allocations		152,748,176	161,358,221		(8,610,045)	(5.3%)	2
		<u>815,947,927</u>	<u>817,408,200</u>		<u>(1,460,273)</u>	<u>(0.2%)</u>	
School Generated Funds/External Revenues		32,659,636	32,659,636		-	-	3
Subtotal School Allocations	73.2%	<u>848,607,563</u>	<u>850,067,836</u>	73.6%	<u>(1,460,273)</u>	<u>(0.2%)</u>	
Other Allocations							
Metro Continuing Education		12,419,358	12,419,358		-	-	4
External Revenue Allocations - Central		10,730,310	10,730,310		-	-	4
District Level Fixed Costs	6.2%	71,580,240	71,580,240	6.2%	-	-	5
District Level Committed Costs	7.9%	91,826,498	90,018,008	7.8%	1,808,490	2.0%	6
		<u>186,556,406</u>	<u>184,747,916</u>		<u>1,808,490</u>	<u>1.0%</u>	
Central Decision Units**	5.6%	64,385,881	61,459,662	5.3%	2,926,219	4.8%	7
Subtotal Other Allocations		<u>250,942,287</u>	<u>246,207,578</u>		<u>4,734,709</u>	<u>1.9%</u>	
Alberta Teachers' Retirement Fund (ATRF)		<u>59,425,700</u>	<u>59,425,700</u>		<u>-</u>	<u>-</u>	8
Total Allocations		<u>1,158,975,550</u>	<u>1,155,701,114</u>		<u>3,274,436</u>	<u>0.3%</u>	
Planned Use of Reserves ^A		-	54,539,475		(54,539,475)	100.0%	A
Total Budget		<u>\$ 1,158,975,550</u>	<u>\$ 1,210,240,589</u>		<u>\$ (51,265,039)</u>	<u>(4.2%)</u>	

^A Details around the District's planned use of accumulated operating reserves will be included with the spring proposed budget.

* The amount as a percentage of the total allocations (prior to using any reserve funds).

** The maximum expenditure for system administration and school board governance is 3.6 per cent. The total amount allocated to Central Decision Units includes portions allocated to instruction and are not included in the 3.6 per cent cap calculation.

Note Some of the fall revised budget figures have been reclassified to conform to the comparable spring proposed budget presentation.

**Notes to the
2018-2019 Spring Proposed Budget - Distribution of Funds
Total Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2018-2019 spring proposed budget differs from the 2017-2018 fall revised budget by more than 5 per cent.

1 School Allocations Levels 1 to 8

School Allocations for the distribution of funds report are based on high level enrolment projections which predict the number of students at each grade level and the number of students in need of specialized supports and services. For 2018-2019, there have been no changes to the per student allocation rates. The school allocations will be updated for the spring proposed budget using updated pre-enrolment data.

2 Other Supplemental School Allocations

Included in this category are allocations that directly support schools. Specific changes in some of the allocations are included below:

Allocation	Details	\$ Variance (Decrease)
<u>Equity Fund</u>	The Equity Fund was established with a base allocation of \$4 million in the spring of 2017-2018. In the fall revised budget it was increased by \$1.9 million from school surpluses over three per cent and and \$5 million from surplus funds, for a total of \$10.9. For 2018-2019 spring proposed budget, the base allocation has been increased by \$3.8 million resulting in a total of \$7.8 million. Although this currently results in a decrease of \$3.1 million, this allocation will be adjusted further in the fall with the addition of the 2017-2018 school surpluses in excess of three per cent.	(3,139,764)
<u>Classroom Improvement Fund</u>	The Classroom Improvement Fund (CIF) Grant Program was established as part of the central table Memorandum of Agreement between the Teachers' Employer Bargaining Association and the Alberta Teachers' Association. The intent of the CIF grant was to improve the student experience in the classroom in the 2017-2018 school year. Fifty per cent of the funding was allocated to schools on a per student basis and the remaining amount was directed to central to support schools. This was a one year program only and has been removed from the 2018-2019 spring proposed budget.	(5,296,005)
<u>Other Miscellaneous Allocations</u>	Net Decrease	(174,276)
		<u>(8,610,045)</u>

3 School Generated Funds/External Revenues

The budget amount has been carried forward from 2017-2018 and will be updated when the budgets are completed in the spring.

4 Metro Continuing Education and External Revenue Allocations - Central

The budget amount has been carried forward from 2017-2018 and will be updated when the budgets are completed in the spring as the budget is entered directly by the individual central decision unit. The central external revenue is comprised mostly of secondment revenue from the Alberta Government, other grants, and lease and parking revenue.

5 District Level Fixed Costs

The budget amount has been carried forward from 2017-2018 and will be updated when the budgets are completed in the spring.

**Notes to the
2018-2019 Spring Proposed Budget - Distribution of Funds
Total Allocations**

6 District Level Committed Costs

In alignment with our student population increases, District costs are also increasing. This line represents a variety of costs covered at the District level, thereby limiting the impact to school budgets. Starting in 2018-2019, this includes factoring in a portion of the Core Technology Enterprise Management initiative that for the past two years has been fully funded through the use of surplus dollars. Also included is the addition of \$100,000 to increase the allocation for Professional Improvement Leaves approved by the Board of Trustees on November 28, 2017.

7 Central Decision Units

Over recent years, student enrolment has grown an average of 3% per year and the work of the central decision units has also increased in order to support these additional students. This work is currently being funded using surplus dollars, which is not sustainable. In an effort to realign the base allocations, leaders were asked to look at their decision units and determine what their critical needs were in order to continue to support schools and the District at the current service levels. The District Support Team (DST) reviewed these requests and approved an additional \$2.9 million for base allocations to various central decision units.

Over the coming months, DST will continue to review the core work of central decision units with the goal of aligning central base allocations to the work that directly supports the District's strategic plan. Future access to surplus funds should be directed to projects or initiatives that have a specific purpose or goal over a defined period of time. Surplus funds should not be used to fund ongoing essential central core services.

8 Alberta Teachers' Retirement Fund (ATRF)

This amount represents a flow-through of teacher retirement benefits paid by the Province on behalf of our teachers and matches the revenue from the Province. This amount will be updated when the budgets are completed in the spring.

DATE: April 24, 2018

TO: Board of Trustees

FROM: Trustee Shelagh Dunn

SUBJECT: Increased Access to Mental Health Services in Schools

REFERENCE: [Gap Analysis of Public Mental Health and Addictions Programs \(GAP-MAP\) Final Report](#)
[Alberta Education – Working Together to Support Mental Health in Alberta Schools](#)
[Alberta Health Services – Comprehensive School Health Approach](#)
[AEBB.BP – Wellness of Students and Staff](#)
[Trustees’ Handbook – Section 5.2.2 – Notices of Motion](#)

ISSUE

Notice of motion was served at the April 10, 2018, Board meeting.

BACKGROUND

Our District is committed to fostering growth and success for every student, and providing welcoming, high quality learning environments with a focus on well-being. We know that supporting students socially and emotionally is crucial in enabling them to fulfil their potential for academic growth and leadership.

Schools in our District have been engaged in efforts to promote positive mental health, and teach mental health awareness and social-emotional learning. Our staff have training in delivering mental health curriculum, mental health first aid, and supporting students and families to access mental health services, interventions and supports.

However, educators cannot provide all necessary mental health interventions and services. While there are access points to some mental health services in schools through partnerships with Alberta Health Services (AHS) and external agencies, there are also [significant gaps](#) in the availability of mental health services in the province. There are specific gaps in services such as counselling and in services for children and families. This is present both in our schools and in the larger community.

RELATED FACTS

The Canadian Mental Health Association¹ provides compelling information about the status of mental illness in Canadian children and youth:

- 10-20 per cent of children and youth experience mental illness.
- Only one-fifth of these children and youth will get mental health services.
- Canada’s youth suicide rate is the third highest in the industrial world.

These numbers refer only to mental illness. There are many more students who have mental health concerns but do not suffer from a diagnosable mental illness. Many young people could benefit from professional mental health support for healthy relationships, loss, or stress. This type of support may help prevent a social or emotional difficulty from becoming a mental illness later on, as the majority of mental illnesses start in childhood.

RATIONALE

Children and youth need to be healthy in order to do their best learning at school, and mental illness or other mental health concerns can significantly impact a student's ability to learn and succeed in school. Students, parents and staff in our District have been identifying mental health as a growing area of concern. Many District projects have been undertaken to address these concerns, including a District mental health framework currently under development, two student conferences on mental health planned by the Student Senate, and many initiatives at the school level. However, this work is in addition to the already heavy demands of teaching in increasingly complex classrooms.

The need for mental health supports in schools and the role of schools in the mental health of young people is vital. Comprehensive, whole-school approaches to mental health have been recognized as important by [Alberta Education](#) and [Alberta Health Services](#).

So far, much of the focus has been on promoting positive mental health in schools and understanding the pathways to mental health service. But, this is not enough. Students need access to professional mental health services. These services need to be available in a timely, accessible and sustainable way. Although it is not universal at this time, when mental health professionals work directly in schools, they have the opportunity to form relationships with students, parents, educators and community partners, and can become a part of a school community. This model reduces barriers to accessing mental health and completes the picture of comprehensive school health.

Currently, our [District policies](#) recognize the need for access to available professional guidance and counselling services for students. However, we have had to rely on multiple provincial and external funding sources and partners for mental health service provision that is accessible in schools, and it has not received the funding support needed to serve all students. This can make it challenging for students to access sustainable, predictable and equitable mental health services.

Mental health is one example where the needs of our children are not captured in one provincial Ministry. There is tremendous potential for collaboration in the provision of mental health services that are accessible in schools, and this could be an innovative way to connect to the vision of schools as community hubs. We need cross-ministerial collaboration to provide dedicated, stable and predictable funding specifically for mental health. Just as importantly, we need collaboration across ministries to provide streamlined access to accredited mental health professionals who can develop long-standing relationships with students in schools. This means that we need quality spaces in or adjoining schools where mental health professionals can focus on the health of students so that educators can do the important foundational work of education.

RECOMMENDATION

That the Edmonton Public School Board of Trustees advocate to the provincial government for improved access to mental health services available to students in schools, through dedicated funding and increased collaboration between the Ministries of Education, Health and Infrastructure.

OPTIONS

1. Approve the recommendation.
2. Provide feedback and request changes to the recommendation for approval.

NEXT STEPS

Should the Board of Trustees approve the recommendation, letters will be sent to the Minister of Education, the Minister of Health, and the Minister of Infrastructure requesting collaboration and dedicated funding for improved access to mental health services to students in schools.

Should the Board of Trustees approve the recommendation, this policy position will also be communicated through our representation on PSBAA and ASBA.

Potential future steps could include:

- Hosting municipal, provincial and federal government partners to a discussion of the need for mental health services in schools.
- Establishing a Trustee working group focused on the issue of mental health and/or establishing mental health as a key area of focus for Board advocacy efforts.
- Collaborating with other school boards for combined advocacy efforts focused on the mental health needs of students.

¹Canadian Mental Health Association, Fast Facts About Mental Illness. (<https://cmha.ca/about-cmha/fast-facts-about-mental-illness>)

DATE: April 24, 2018

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Bereavements

ORIGINATOR: Angela Anderson, Chief Human Resources Officer, Human Resources

RESOURCE STAFF: Mrinalini Mella

REFERENCE: [AEBC.AR Acknowledging Student, Staff and Trustee Deaths and Bereavements](#)

Mr. Christophe Delahaye passed away on April 7, 2018, at the age of 54 years. Mr. Delahaye began his career with the District in November 2008, and spent his nine-year career working at Greenview School as a Library Technician. A memorial service was held on April 13, 2018.

Ms. Catherine Ward (nee Berendt) passed away on March 6, 2018, at the age of 54 years. Ms. Ward was hired to the District in November 2000, and spent her 17-year career working with Human Resources, Supply Services as a substitute teacher. She is survived by her husband, Wayne, and siblings, Rick, Dan and Carrie. A memorial service was held on March 19, 2018.

AA:mm