




Edmonton School District No. 7
One Kingsway
Edmonton, Alberta

AGENDA

McCauley Chambers
Tuesday, February 6, 2018
2:00 p.m.

Board Meeting #05

- A. O Canada 
- B. Roll Call
- C. Approval of the Agenda
- D. Communications from the Board Chair
- E. Communications from the Superintendent of Schools
- F. Minutes:
 - 1. DRAFT – Board Meeting #04 – January 23, 2018
- G. Comments from the Public and Staff Group Representatives
(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, February 5, 2018, to speak under this item.)
- H. Reports:
 - 2. Report # 1 of the Caucus Committee (From the meeting held January 23, 2018)
(Information)
 - 3. Motion re Transportation Funding, Regulations and Walk Limits
(Recommendation)
 - 4. Motion re Integrated Design Approach for an Edmonton Public High School Project
(Recommendation)
- I. Other Committee, Board Representative and Trustee Reports
- J. Trustee and Board Requests for Information
- K. Notices of Motion
- L. Meeting Dates
- M. Adjournment

BOARD OF TRUSTEES

Michelle Draper
Board Chair

Bridget Stirling
Board Vice-Chair

Sherry Adams
Shelagh Dunn
Trisha Estabrooks
Ken Gibson
Nathan Ip
Michael Janz
Cheryl Johner

MINUTE BOOK**Board Meeting #04**

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, January 23, 2018 at 2:00 p.m.

Present:**Trustees**

Sherry Adams
Shelagh Dunn
Michelle Draper

Trisha Estabrooks
Ken Gibson
Nathan Ip

Michael Janz
Cheryl Johner
Bridget Stirling

Officials

Angela Anderson
Grace Cooke
Todd Burnstad
Ron MacNeil

Karen Mills
Leona Morrison
Kathy Muhlethaler
Lorne Parker

Kent Pharis
Darrel Robertson
Mike Suderman
Liz Yule

Board Chair: Michelle Draper

Recording Secretary: Shirley Juneau

Staff Group Representatives

Edmonton Public Teachers – Heather Quinn, President
CUPE Local 3550 – Carol Chapman, President and Gloria Lepine and Janis Zielke
CUPE Local 784 – James Niven, Vice-President

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

The Board Chair advised that the fire alarm system at the Centre for Education is a Two Stage alarm system. Stage One is a single repeating alarm tone indicating a warning only and that evacuation is not required. Stage Two is a triple repeating alarm tone indicating that evacuation is required.

The Board Chair advised those attending the meeting in person that the floor area is restricted to the Board of Trustees, Superintendent, Director of Board and Superintendent Relations and Recording staff, with an area reserved for media. She advised that she would signify to any other staff or registered speakers to come down to the floor at the designated time on the agenda. The Board Chair thanked everyone for their cooperation.

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A. O Canada 

B. Roll Call: (2:00 p.m.)

The Superintendent advised that all Trustees were present.

C. Approval of the Agenda

MOVED BY Trustee Dunn:

**“That the agenda for the January 23, 2018, Board meeting be approved as printed.”
(UNANIMOUSLY CARRIED)**

D. Communications from the Board Chair

The Board Chair commented that this is the first Board meeting of the New Year, and wished District students, staff, families and partners a wonderful 2018.

She said the cold snap during the holidays proved to be a challenge on some District buildings and thanked the staff who worked tirelessly to address the flooding issues in several schools. She also thanked those involved in the handling of the Minchau flooding situation and remarked that the quick actions and concern for students was admirable. The Board Chair shared that the Board of Trustees appreciates the efforts of all involved to ensure not only that students' learning was not disrupted, but that they had a smooth transition to their temporary home at Jan Reimer School.

The Board Chair advised that on Wednesday, January 17, 2018, the District honoured 200 maintenance employees and CUPE Local 784 for helping to ensure students and staff have great places to learn and work. She said that to show the District's appreciation for their contributions in helping to make sure schools and offices are safe, healthy and secure, the District created a Maintenance Employees' Appreciation Day video highlighting the wide range of work they do for our District. On behalf of the Board of Trustees, she thanked all maintenance employees and CUPE Local 784 for their hard work and dedication to supporting staff and students.

The Board Chair reported on the official opening of the Michael Phair School that was held on Monday, January 22, 2018, and noted that was a wonderful event. She said that each school opening is unique and this one reflected Mr. Phair's energy and enthusiasm. The Board Chair shared that the gymnasium was full of so many people who were inspired and ignited by Mr. Phair's personality. She shared that there were many elected officials from all levels of government, community leaders and friends present to share in the excitement of officially opening this amazing junior high. The Board Chair congratulated Principal Mamchur and staff and thanked everyone involved in making the event a success.

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E. Communications from the Superintendent of Schools

The Superintendent wished staff, students, community members and families across the District a Happy New Year and said that the District is looking forward to serving the needs of the 100,000 students in the coming months to ensure that they are successful.

The Superintendent advised that the District Support Team and Inclusive Learning staff have had a long- term visioning conversation regarding mental health within Edmonton Public Schools. He shared that continual work is being done to support the District's priority to provide safe and welcoming learning environments and that mental health is a key component of the priority. The Superintendent thanked the Board of Trustees for their ongoing work with respect to mental health in the District. He advised that the provincial government collaborated with many stakeholders including staff from Edmonton Public Schools and produced a document titled, *Working Together to Support Mental Health in Alberta Schools*. He explained that the document provides common language pertaining to mental health that is used throughout the province and that it profiles the significance of policy that is rooted in human rights legislation that supports diversity and inclusiveness in school districts. The Superintendent said that he is very proud of the work of the Board ensuring that District policies have set the parameters and the conditions for the District to move forward in an effective manner to support the mental health of students.

The Superintendent shared that diploma exams are being written at this time and that the province has made changes in terms of providing students double the time originally allotted to complete their exams. The Superintendent has heard from students and principals that many students took advantage of the extra time to complete their exams and that students seemed to be less anxious about their exams.

F. Minutes

1. Board Meeting #03 – December 19, 2017

MOVED BY Trustee Stirling:

“That the minutes of Board Meeting #03 held December 19, 2017, be approved as printed.” (UNANIMOUSLY CARRIED)

G. Comments from the Public and Staff Group Representatives

The Board of Trustees heard from Mr. Keith Pudwill, Director of Programs for the Junior Achievement of Northern Alberta and Northwest Territories. An information package was provided to the Trustees.

H. Reports

2. Third Party Panel Study of Operational Services of School Jurisdictions

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Information was provided regarding efficiencies initiated during the 2016-2017 school year; efficiencies/opportunities currently being investigated; as well as future planned initiatives/opportunities.

Several of the Trustees thanked Administration for the information provided and requested that ongoing updates be provided. The Superintendent advised that an update would be provided to the Board in January 2019 and that an annual report will be provided for the remaining of the 2017-2021 term.

3. Edmonton Student Transportation Authority (ESTA)

MOVED BY Trustee Gibson:

“That the Edmonton Public School Board authorizes administration to conclude ESTA negotiations with Edmonton Catholic Schools, with the intent to finalize the agreements and implement as much of Phase 1 as possible for the 2018-2019 school year.”

MOVED BY Trustee Stirling that the motion be amended:

“That the Edmonton Public Schools Board of Trustees send a letter to the Edmonton Catholic School District Board of Trustees outlining our support for and the benefits of Edmonton Student Transportation Authority (ESTA) and request that they finalize their decision by March 15, 2018, in order to ensure that our districts can begin with Phase One of the joint busing initiative at the start of the 2018-2019 school year.”

**The Board Chair called the vote on the amendment.
(UNANIMOUSLY CARRIED)**

**The Board Chair called the vote on the motion as amended.
(UNANIMOUSLY CARRIED)**

There was a short break in the meeting at this point.

4. Policy Review Committee Annual Work Plan for 2017-2018

MOVED BY Trustee Estabrooks:

**“That the Policy Review Committee Work Plan for 2017-2018 be approved.”
(UNANIMOUSLY CARRIED)**

5. Governance and Evaluation Committee Annual Work Plan for 2017-2018

MOVED BY Trustee Janz:

“That the Board approve the Governance and Evaluation Committee Annual Work Plan for 2017-2018.”

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(UNANIMOUSLY CARRIED)

6. Possible Locally Developed Course
(Response to Request for Information #004)

Trustee Gibson thanked Administration for the comprehensive report and stated that it satisfied the request for information.

7. Career Pathways
(Response to Request for Information #005)

Trustee Gibson thanked Administration for the report and looks forward to further discussions about preparing students for life beyond school.

8. French Immersion Programming
(Response to Request for Information #007)

Information was provided regarding the request for information.

I. Other Committee, Board Representative and Trustee Reports

Trustee Adams thanked Principal Jan Sawyer and staff of Jan Reimer School for hosting the Shauna May Seneca School during the delay of their school opening. She also thanked them for opening their doors again to welcome 300 students and staff of the Minchau School who were displaced due to the severe flooding of their school. Trustee Adams commended District staff for providing immediate accommodations for the Minchau staff and students. Trustee Adams also thanked the Maintenance and Custodial staff who worked very hard to deal with the flooding, not only in Minchau, but in 10 other schools as well.

Trustee Adams thanked Trustees Estabrooks and Ip for welcoming government officials during a tour of the Jan Reimer School in her absence.

Trustee Dunn thanked schools in Ward C for inviting her to community events in their schools. She said that in the past month she has attended the Youngstown School's Christmas Concert and Westmount School's Winter Feast.

Trustee Dunn shared that she was grateful to be invited to attend events in District schools sharing indigenous culture with students, family and community partners such as Wichitowin Night that was co-hosted by Inglewood School, Athlone School and Bent Arrow, and Family Culture Night at Victoria School.

Trustee Dunn said that it has been a great experience to start attending parent advisory council meetings and to learn more about school communities and issues important to parents. She

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thanked the parent groups and principals of Belmead and Inglewood Schools for the invitations.

Trustee Dunn shared that it was a joy to meet and share in a supper with the Student Senators and that she found the conversations interesting and is excited to know that there are so many engaged students in District high schools.

Trustee Dunn reported that she attended a two-day session of professional development hosted by the Alberta School Boards Association (ASBA) and has been thinking a great deal about the work of the Indigenous Advisory Circle.

Trustee Dunn shared that it was an honour to celebrate the opening of Michael Phair Junior High School in Lewis Estates.

Trustee Estabrooks reported that she had the pleasure of visiting Jan Reimer School last week with Trustee Ip and witnessed how the Jan Reimer and Minchau Schools worked so well together in the face of unexpected freezing pipe problems. Trustee Estabrooks thanked Principals Cindy MacDonald and Jan Sawyer for the tour of the school and thanked Minister Christina Gray for joining them. Trustee Estabrooks said that she got the sense that staff and students from Minchau School feel truly fortunate to have a place where they can still be together as a school community.

Trustee Estabrooks shared that she had the chance to attend a number of school council meetings in January. She thanked Eastglen School and Virginia Park School parent councils for the invitations and for giving her a few moments to speak. Trustee Estabrooks is looking forward to attending Mount Royal School's council meeting later this evening.

Trustee Janz shared that his next community office hours will be on January 28, 2018, from noon to 2:00 p.m. at the Riverbend Square Second Cup. He invited everyone to stop by and said this will be a great time to ask him questions, share concerns, and give him advice. Trustee Janz asked that those planning to attend send him notification to ensure there is sufficient space at this location.

Trustee Janz invited everyone to the Root Beer and Pretzels event on February 7, 2018, at the Harry Ainlay School Library from 7-9:00 p.m. Trustee Janz shared that there will be a presentation about emergent education issues, work undertaken by the Board of Trustees and a question and answer period.

Trustee Johner reported that on January 19, 2018, she attended the ASBA Zone 2/3 meeting and noted the following:

- ASBA is actively recruiting and has estimated a forty per cent increase to their current staff body. Trustee Johner expressed concern given the fiscal climate at this time and the direction given by the Minister for fiscal restraint for associations.

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- ASBA commissioned a Health and Wellness report card last year that has yet to be released. Trustee Johner has requested the information but has not received it to date.

Trustee Johner reported on the following Edmonton Public Schools Foundation activities:

- The Kingsway Mall Christmas Wrap and Roll event raised \$15,049.
- The sale of the Mother Earth holiday gift sets raised \$1,200.
- The Curriculum and Resource Support Staff sold handmade creations at the Centre for Education craft fair and raised \$650.

Trustee Stirling reported that she had the opportunity to attend a City of Edmonton Strategic Plan Consultation meeting on behalf of the Board, which offered an important opportunity to speak to one of the District's most important partners about the shared work to build a great city. She thanked Edmonton City Council for inviting the Board of Trustees and looks forward to continuing a great collaborative relationship with the City of Edmonton over the next four years.

Trustee Stirling thanked school councils at Avonmore and Vimy Ridge Academy for inviting her to join them and speak to them about the work of the Board. She said that she enjoys the opportunity to hear from school council members about the issues that matter to their school communities and to answer questions about the work of the Trustees. Trustee Stirling thanked parents, family members, and community members for giving their time as school council volunteers and being great partners in education.

J. Trustee and Board Requests for Information

Trustee Janz requested that the Administration provide a brief summary of the steps being taken to ensure District schools are protected in future cold spells or extreme weather episodes.

K. Notices of Motion

Trustee Ip gave notice that he will make the following motion:

That Edmonton Public Schools Administration work with the City of Edmonton to determine the following and report the findings at a future Board meeting:

- The appropriate level of engagement and funding from the City of Edmonton required to enable an integrated design approach to the recently announced Edmonton Public High School Project with the Heritage Valley Recreation Centre and the Heritage Valley District.
- A milestone schedule to complete preliminary design.

Trustee Janz gave notice that he will make the following motion:

That the Edmonton Public School Board write a letter to the Provincial Government requesting that any changes to transportation funding, regulations, or walk limits, be made no later

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than March 1st, 2018, to allow school boards time for contingency planning with parents and provide clarity and fairness.

L. **Next Board Meeting: Tuesday, February 6, 2018, at 2:00 p.m.**

M. **Adjournment: 4:05 p.m.**

The Board Chair adjourned the meeting.

Michelle Draper, Board Chair

Karen Mills, Director of Board and
Superintendent Relations

DATE: February 6, 2018

TO: Board of Trustees

FROM: Trustee Bridget Stirling, Caucus Committee Chair

SUBJECT: Report #1 of the Caucus Committee (From the meeting held January 23, 2018)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4
[Trustees' Handbook](#) – Section 6 – Board Committees
[School Act](#) – Section 61

ISSUE

The Board approved the following recommendations at the March 3, 2015, Board meeting: That a resolution be approved directing that Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendation was approved at the January 23, 2018, Caucus Committee meeting:

That the Memorandum of Agreement for a three-year collective agreement with CUPE Local 784 (Maintenance Staff) from September 1, 2017 to August 31, 2020 be approved.

BACKGROUND

On December 21, 2017, following the initial exchange of proposals on October 17, 2017 and five subsequent sessions, the Administration and CUPE Local 784 (Maintenance Staff) signed an MOA to conclude a new collective agreement. Trustees Stirling and Dunn represented the Board of Trustees during these negotiations.

KM:sj

DATE: February 6, 2018

TO: Board of Trustees

FROM: Trustee Michael Janz

SUBJECT: Motion re: Transportation Funding, Regulations and Walk Limits

REFERENCE: [Trustees' Handbook – Section 5.2.2 – Notices of Motion](#)

ISSUE

Notice of motion was served at the January 23, 2018, Board meeting.

BACKGROUND

Our District is committed to using processes that are inclusive, transparent, responsive and accountable. When changes that affect families occur, we have a responsibility to ensure that families have enough information and time to make the choices that are best for them – and families have a right to expect this.

In June 2017, *Bill 1: An Act to Reduce School Fees* was passed. The changes to transportation funding, walk limits, instructional supply fees and reporting requirements had wide-reaching impacts for both school districts and the families and students they serve.

We welcome reduced fees for families and continually strive to ensure equitable access for all students. However, given the direction and timing of Bill 1, bus route changes, supply list revisions, and access to transportation changes had to be implemented without any consultation with families and at a time of year (summer) when the usual channels of communication with families were not available.

The Minister has signaled that further changes to reduce school fees are being contemplated. To this end, our Board has advocated to Alberta Education in the past year for:

- Language immersion programs to be included as designated schools for transportation purposes in the next iteration of school fee reductions.
- Walk limits that take into consideration the age of a student and the walkability of neighbourhoods.
- Consultation with families and school districts before any further changes are made.

Our District will begin our pre-enrolment process for 2018-2019 in March. We know that transportation options are an important factor when families are choosing programs and schools.

RECOMMENDATION

That the Edmonton Public School Board write a letter to the Provincial Government requesting that any changes to transportation funding, regulations, or walk limits, should be made no later than March 1, 2018, to allow school boards time for contingency planning with parents and provide clarity and fairness.

OPTIONS

1. Approve the recommendation.
2. Provide feedback and request changes to the recommendation for consideration.

NEXT STEPS

Should the Board of Trustees approve the recommendation, the Board Chair will send a letter to the Minister of Education requesting that of any changes to transportation funding, regulations, or walk limits be made no later than March 1, 2018.

MJ:km

DATE: February 6, 2018

TO: Board of Trustees

FROM: Trustee Nathan Ip

SUBJECT: Motion re: Integrated Design Approach for an Edmonton Public High School Project

REFERENCE: [Trustees' Handbook – Section 5.2.2 – Notices of Motion](#)

ISSUE

Notice of motion was served at the January 23, 2018, Board meeting.

BACKGROUND

On November 20, 2017, the provincial government announced funding for a new high school in Heritage Valley, which was the top priority on the Edmonton Public School Board's 2018-2021 capital plan. The high school project in Southwest Edmonton presents a unique opportunity for collaboration with the City of Edmonton to co-locate a planned recreation centre and other community spaces with the new high school.

RATIONALE

Edmonton Public Schools has long been committed to pursuing a collaborative approach to infrastructure planning and building high quality learning environments that recognizes the importance of community partnerships. For the past several years, the Edmonton Public School Board has been advocating for school building delivery that incorporates wrap-around services and other community amenities.

In 2013, The Board of Trustees established a set of overarching Infrastructure Planning Principles that recognized the importance of supports for the whole child and the integration of other community assets (see Appendix I). More recently, the Trustee Infrastructure Subcommittee has engaged in exploring new concepts of school design, ones that support the idea of a community centre with space for services such as child care, health clinics, community services, libraries, senior clubs, parks, playgrounds or sports fields.

Presently, the high school site located in the Heritage Valley District Park is adjacent to a planned City of Edmonton recreation centre and other community amenities including a future LRT station. Despite tight timelines for delivery of the high school, exploring joint building and design opportunities and the co-location of the City recreation centre with the high school could realize planning efficiencies. Additionally, it may produce an innovative school design that can better support curricular outcomes and community integration.

This motion tasks administration to work with the City of Edmonton to evaluate the feasibility of co-locating the high school with a planned recreation centre on the Heritage Valley District Park site and to ascertain required funding commitments from the City, with the understanding that any collaborative initiatives must not delay the school completion. Such a partnership with the City of Edmonton could be groundbreaking and will inform future models of collaboration with other orders of government and community partners.

RECOMMENDATION

That Edmonton Public Schools Administration work with the City of Edmonton to determine the following and report the findings at a future Board meeting:

- The appropriate level of engagement and funding from the City of Edmonton required to enable an integrated design approach to the recently announced Edmonton Public High School Project with the Heritage Valley Recreation Centre and the Heritage Valley District Park.
- A milestone schedule to complete preliminary design.

OPTIONS

1. Approve the recommendation.
2. Provide feedback and request changes to the recommendation for approval.

NEXT STEPS

Should the Board of Trustees approve the recommendation, Administration will arrange a meeting with the City of Edmonton to discuss opportunities for an integrated design approach on the recently announced Edmonton Public High School Project with the Heritage Valley Recreation Centre and the Heritage Valley District Park.

Appendix I: Board Policy EA.BP Infrastructure Planning Principles

NI:km

CODE: EA.BP	EFFECTIVE DATE: (19-09-2013)
TOPIC: Infrastructure Planning Principles	ISSUE DATE: (18-09-2013)
	REVIEW YEAR: (2020)

PURPOSE

To acknowledge the Board of Trustees' responsibility and expectation for effective stewardship of the District's infrastructure resources to deliver appropriate Kindergarten to Grade 12 education programming for the citizens of the City of Edmonton and establish a set of overarching infrastructure planning principles, to guide facility, capital, and student accommodation planning and operations in the District.

These board approved Infrastructure Planning Principles will guide the actions of the Superintendent of Schools when administrating and forming places for safe, caring, healthy, respectful, diverse, inclusive and equitable learning; allocating financial resources; recommending priorities for capital funding; maintaining, building and closing or re-opening of schools; acquiring and disposing of land and buildings; and all other infrastructure decisions.

DEFINITIONS

Capital Projects are new school construction and school modernization projects identified in the District's capital submission, which is approved annually by the Board of Trustees and submitted to Alberta Education for consideration. For each project it approves, Alberta Education establishes the budget and funding. Any contract or scope of work changes that require funding additional to the Alberta Education established capital budget requires Ministerial approval.

Community is a unique composition of people based on common interests, needs or geography.

Deferred Maintenance is capital investment in facilities that has not yet been performed and is required to keep the asset in suitable operational condition.

High Quality Learning Environments, from a facilities point of view, refers to the factors that impact student achievement, for example, thermal comfort, indoor air quality, lighting, acoustical control, appropriate space for program delivery, student gathering places, etc.

Infrastructure consists of the basic facilities, services, and installations needed for the functioning of the District, for example, transportation services, communication systems, and schools and administrative buildings.

Infrastructure Strategy is a strategic focus that guides future decision-making for the planning, locating, provision, use and maintenance of district facilities.

Joint Use Agreement (Facilities and Land) are contracts between The Board of Trustees of Edmonton School District No.7, The Board of Trustees of Edmonton Catholic Separate School District No. 7, The Board of Trustees of the regional Authority of the Greater North Central Francophone Education Region

No. 2 (Conseil Scolaire Centre-Nord) and the City of Edmonton supporting the sharing of publicly funded land and facilities to maximize benefits to students and citizens of the City of Edmonton.

Long-term Viability is based on both the costs to operate, maintain and renovate buildings and the ability for schools to maintain an enrolment within the educational program to provide a high quality learning environment for existing and future students.

Partner refers to the City of Edmonton, Provincial and Federal Governments, school jurisdictions, for profit and not for profit agencies, and organizations compatible with the vision of the Edmonton Public School Board.

School Closure is within the authority of the Board of Trustees as derived from the *School Act* and the Alberta Closure of Schools Regulation, and is defined as any of the following actions:

- close a school permanently or for a specified period of time, or
- close entirely three or more consecutive grades in a school, or
- transfer all students from one school building to one or more other school buildings on a permanent basis.

Stakeholders are parents, students, staff, community members, partners, and government elected officials and staff.

Student Accommodation Planning is governed by Board Policy HC.BP – Student Accommodation and refers to the assignment of a designated school for each student based on student residency and means that this designated school will be responsible for accommodating the student or ensuring the student’s placement elsewhere.

Whole Child is an educational concept that refers to addressing the physical, psychological, intellectual, emotional, social and spiritual needs of students.

POLICY

The Board of Trustees is responsible for the stewardship of resources placed in its trust for public education service delivery to all resident students within the City of Edmonton. The Board of Trustees acknowledges that infrastructure decisions under its jurisdiction must be in accordance with governing legislation and procedural requirements. The Board of Trustees has the authority and the responsibility to make decisions regarding:

- school site acquisition and disposal within the means available to it, which are key determinants in where public education service delivery will be situated within the District;
- priorities for school modernization and building of new schools; and
- the closure or re-opening of a school facility.

The Board of Trustees believes that the District’s infrastructure decision-making should reflect an equitable approach to the provision of safe, high quality learning and working environments across the District; demonstrate sound planning practices; establish equitable priorities for construction, modernization and maintenance; disclose assumptions on which plans are based; employ a collaborative approach to planning and operation through the inclusion of community, external partnerships and

multiple orders of government; employ traditional and creative approaches where appropriate; and ensure expenditures of capital funding demonstrate responsible stewardship of public resources.

To achieve these objectives, the following Infrastructure Planning Principles, listed in alphabetical order, shall guide all infrastructure planning and operational decisions:

1. **Accountability:** Infrastructure decisions shall be transparent, evidence based and reflect meaningful engagement with stakeholders.
2. **Centres for Educational Excellence:** Infrastructure assets shall serve as centres for educational excellence that meet the needs of District students, as well as their families and staff, where appropriate.
3. **Environmental Stewardship:** All decisions relating to infrastructure management shall demonstrate a commitment to environmental conservation and conform to best practices in minimizing environmental impacts.
4. **Equitable Access:** All students and staff shall have fair access to safe, welcoming, high quality learning and working environments that will increase their opportunities and decrease their vulnerabilities.
5. **Fiscal Responsibility:** Decisions on infrastructure shall consider long-term needs and current realities, and reflect effective management of District resources.
6. **Service to Community:** District infrastructure assets are public buildings intended to serve District students, families, and staff as well as the broader community where appropriate. Capital investment shall consider the demographics, long-term plans, and needs of the community.
7. **Supports for the Whole Child:** Space shall be available to enable partnerships with shared responsibilities to provide integrated services that support District students.

The Board of Trustees believes that implementation of the Infrastructure Planning Principles will enable the District to:

1. Achieve equity of educational programming through acknowledging that students and communities have different needs.
2. Allow opportunities for long-term planning, operational efficiencies and coordinated services.
3. Collaborate with other orders of government, school districts, and for profit and not for profit agencies to support students, children, families and communities.
4. Determine the long-term viability of District assets and address the long-term deferred maintenance.

5. Engage stakeholders early in ongoing discussions with the District, considering their perspectives, and working together to achieve positive change and outcomes that benefit students.
6. Evaluate the unique needs of communities and determine the appropriate future use of assets.
7. Maximize the use of space not required for educational purposes by providing opportunities for partnerships that support education, children or the community at no cost to the District.
8. Minimize the District's environmental footprint through proactive planning practices.

The Board of Trustees reserves to itself the authority to name schools. In the naming of schools, preference shall be given to the names of persons who have made a valuable contribution to education and/or to the community at large.

The Board of Trustees believes in the principles of the Joint Use Agreement (Facilities) which supports the sharing of publicly funded facilities to maximize benefits to students and citizens of the City of Edmonton. In support of this belief, the Board of Trustees encourages the use of District buildings by the community provided there is no conflict with the District's mandate to provide (K-12) education and the use shall be compatible with the Board of Trustees' educational aims and objectives. Surplus space may be utilized in operational and closed school buildings.

The Board of Trustees believes that the preservation of buildings with significant historic value is important to the citizens of the City of Edmonton. The Board of Trustees will consider supporting an application to Alberta Community Development for the designation of a District building as a historic resource when doing so has no adverse impact on the provision of educational services within the building or elsewhere in the District.

EXPECTATIONS

1. The Superintendent of Schools shall implement this policy through establishment of a comprehensive District Infrastructure Strategy, and appropriate administrative regulations, processes and assignment of responsibilities as required.
2. All facility, capital and student accommodation plans shall address the Infrastructure Planning Principles and Infrastructure Strategy.
3. For each capital project submitted by the Board of Trustees and approved by Alberta Education, the Board of Trustees shall be kept informed of progress.
4. School Site Acquisition and Disposal
 - a. School sites shall be acquired from the reserve land dedication provided under the *Municipal Government Act*, within the terms of the Joint Use Agreement with the City of Edmonton, or purchased using approved District Capital Reserve funding.
 - b. The Board of Trustees authorizes the Superintendent of Schools to determine the need for, or the relinquishing of need for, school sites and land in new development areas where site lands have not yet been fully dedicated.

- c. The declaration of lands dedicated for District use at no cost to the District, as surplus to District need, shall require Board of Trustees approval.
 - d. Each sale, transfer or exchange of land titled to the District shall require Board of Trustees approval.
 - e. Where applicable, the sale of school sites shall be transacted with the terms of the Joint Use Agreement (Land) with the City of Edmonton.
5. School Closure and Re-opening
- a. The Board of Trustees authorizes the Superintendent of Schools when in compliance with the Alberta Closure of Schools Regulation to:
 - i. close or permanently relocate fewer than three consecutive grades in a school; or
 - ii. temporarily relocate any number of grades from one school to another.
 - b. The Board of Trustees retains the authority to initiate a process for a school closure in accordance with the *School Act* and Alberta Closure of Schools Regulation.
 - c. The Superintendent of Schools shall be responsible for recommending the closure or re-opening of a school to the Board of Trustees in accordance with the Infrastructure Planning Principles.
6. Use of District Buildings
- a. Members of the community, excluding publicly-traded companies providing day care and early education, can access surplus space through the following methods:
 - i. as a group represented by the City of Edmonton under the Joint Use Agreement: Facilities;
 - ii. as an occasional paid rental for groups not eligible under the Joint Use Agreement: Facilities;
 - iii. as a group with exclusive use of space as specified in a lease agreement;
 - iv. as a group with limited use of space as specified in a license agreement; or
 - v. as a group with shared use of space who provide support services which directly benefit the students at the school through a specific agreement with the school.
 - b. Those organizations leasing or licensing space must provide evidence of recognized, acceptable, social and ethical standards through policies, practices and procedures.
 - c. Leases are intended to be at no cost to the District. Information regarding leases in the District shall be provided to the Board of Trustees annually.
 - d. Fees for paid rentals shall be determined annually by the Superintendent of Schools.

ACCOUNTABILITY

Annually, the Board of Trustees approves the District's Three Year Capital Plan and reviews the District's Ten Year Facilities Plan, as required by the Government of Alberta.

REFERENCES

AA.BP - Stakeholder Engagement
 DEA.BP - Student Transportation
 DEA.AR - Transportation Services
 EECA.AR - Identification of a Building as a Historic Resource
 EF.AR - Naming of Schools
 EO.BP - Environment

HC.BP - Student Accommodation
IG.AR - Community Use of District Buildings