

CARRIE ROSA
MANAGING DIRECTOR - COMMUNICATIONS
FOR THE PERIOD: OCTOBER 2023 to NOVEMBER 2023

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
26-Oct-23	CACE Conference Montreal Oct 26-30, 2023 - Parking	Other	\$ 44.80	Attachment I
26-Oct-23	CACE Conference Montreal Oct 26-30, 2023 - Mileage to Airport	Transportation	\$ 24.59	
26-Oct-23	CACE Conference Montreal Oct 26-30, 2023 - Hotel	Accommodations	\$ 1,339.70	Attachment II
26-Oct-23	CACE Conference Montreal Oct 26-30, 2023 - Meals per Diem	Meals	\$ 228.85	
30-Oct-23	CACE Conference Montreal Oct 26-30, 2023 - Taxi to Airport	Transportation	\$ 66.91	Attachment III
30-Oct-23	CACE Conference Montreal Oct 26-30, 2023 - Mileage from Airport	Transportation	\$ 24.59	
	Sub-Total: Conferences		\$ 1,729.44	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Working Sessions		\$ -	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,729.44	

Notes:

- (1) Invoice date may not coincide with the expense reporting period
- (2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
- (3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
- (4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



Reservation Confirmation

How do I use my parking reservation

Please scan the following barcode at the gate to gain entry to the car park:



Car parking details

Reservation no:

Car Park:
jetSet selfPark

Entry:
Thursday Oct 26, 2023 4:30am

Exit:
Monday Oct 30, 2023 5:00pm

Price:
\$46.00

Personal Details

Name:
Carrie Rosa

Phone Number:

Email Address:
carrie.rosa@epsb.ca

Vehicle Details

License Plate no.:

Payment Details

Payment Type:
MASTERCARD

Card Number:

Total Paid:
\$46.00

GST Amount:
\$2.19

Total excluding GST:
\$43.81

GST Number:
GST



WILLIAM GRAY

INFORMATION INVOICE

Ms. Carrie Rosa
Canada

Room No. [REDACTED]
Arrival 26/10/23
Departure 30/10/23
Confirmation No. [REDACTED]
Folio No.

Company Name Canadian Association of Communicators in
Group Name CACE - ACACE Conference- October 2023
Guest Name

Cashier No. 99
Custom Ref.
Page No. 1 of 2

Date	Description	Charges	Credits
26/10/23	Room Charge	289.00	
26/10/23	Lodging Tax	10.12	
26/10/23	Federal Sales Tax (GST)	14.96	
26/10/23	Quebec Sales Tax (QST)	29.84	
27/10/23	Room Charge	289.00	
27/10/23	Lodging Tax	10.12	
27/10/23	Federal Sales Tax (GST)	14.96	
27/10/23	Quebec Sales Tax (QST)	29.84	
28/10/23	Room Charge	289.00	
28/10/23	Lodging Tax	10.12	
28/10/23	Federal Sales Tax (GST)	14.96	
28/10/23	Quebec Sales Tax (QST)	29.84	
29/10/23	Room Charge	289.00	
29/10/23	Lodging Tax	10.12	
29/10/23	Federal Sales Tax (GST)	14.96	
29/10/23	Quebec Sales Tax (QST)	29.84	

GST 5%	# 760922005	59.84	Total Charges	1,375.68	
QST 9.975%	# 1229099376	119.36	Total Credits		0.00
Lodging 3.5%		40.48			
Total Tax		219.68	Balance		1,375.68

We thank you and look forward to welcoming you again! Au revoir!
We want to hear from you! Please send your comments to info@hotelwilliamgray.com
For any questions regarding billing, please contact comptesrecevables@hotelwilliamgray.com

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reservations@hotelwilliamgray.com | www.hotelwilliamgray.com

SERVICES DE
TRANSPORTATION TRUST
730 HALPERN AVENUE
DORVAL, QC H9P1G6
(514) 636-4636
Vignette 3097
Pocket 25831

SALE

Server #: 025831

REF#: [REDACTED]

Batch #: [REDACTED]

SEQ: [REDACTED]

10/30/23

07:35:27

APPR CODE: [REDACTED]

MASTERCARD
[REDACTED]

AMOUNT	\$56.70
TIP	\$10.21
TOTAL	\$66.91

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[REDACTED]

CUSTOMER COPY