

DATE: June 10, 2014

TO: Board of Trustees

FROM: Trustee Orville Chubb, Infrastructure Committee
Trustee Nathan Ip, Infrastructure Committee
Trustee Ray Martin, Infrastructure Committee Chair

SUBJECT: Infrastructure Committee: Proposed Terms of Reference

ORIGINATOR: Infrastructure Committee

RESOURCE STAFF: Josephine Duquette, Roland Labbe, Marco Melfi, Lorne Parker

REFERENCE: [Board Policy EA.BP Infrastructure Planning Principles](#)

ISSUE

To approve the Terms of Reference for the Infrastructure Committee.

RECOMMENDATION

- 1. That the Infrastructure Committee Terms of Reference be approved.**
- 2. That the current membership of the Infrastructure Committee (Trustees Chubb, Ip and Martin) remain until the September 2015 organizational board meeting.**

BACKGROUND

In September 2013, the Board of Trustees approved Board Policy EA.BP - Infrastructure Planning Principles “to guide facility, capital, and student accommodation planning and operations” of district resources to support quality Kindergarten to Grade 12 education programming. The Infrastructure Planning Principles were initiated through a series of board motions, influenced by the final recommendations of the Trustees’ School Closure Moratorium Committee.

The approved policy established a set of principles to guide all decisions related to district infrastructure. Several influencers, which had a bearing on the development of the Infrastructure Planning Principles, will also influence the development of the Managing Our Space Strategy for district infrastructure.

RELATED FACTS

- The Infrastructure Committee will consist of three Trustees appointed by the Board of Trustees.
- The Superintendent of Schools shall assign the Managing Our Space Strategy to the Managing Director, Planning and additional staff to support the work of the Infrastructure Committee.
- All recommendations from the Infrastructure Committee shall be presented to the Board of Trustees at a public board meeting.
- The Infrastructure Committee will review the work related to the Managing Our Space Strategy.

CONSIDERATIONS & ANALYSIS

The Infrastructure Committee will assist the Board of Trustees in further understanding issues, impacts and next steps related to infrastructure, with the support of the Superintendent of Schools and the Administration as outlined in the Terms of Reference.

NEXT STEPS

Upon approval of the Infrastructure Committee Terms of Reference, the Infrastructure Committee will commence meeting and committee work.

ATTACHMENTS & APPENDICES

ATTACHMENT I Infrastructure Committee of the Board of Trustees Proposed Terms of Reference

MM:gm

**Edmonton Public Schools
Infrastructure Committee of the Board of Trustees
Terms of Reference**

From the minutes of the April 10, 2014 Board of Trustees Meeting: *“That the Board establish an Infrastructure Committee in order to assist Trustees in further understanding the issues, impacts and next steps related to infrastructure, over the course of their term. The Committee would consist of three Trustees. A member of the Administration who specializes in this area will be assigned to assist the Infrastructure Committee. The Terms of Reference would be developed by the Infrastructure Committee and approved by the Board.”*

The establishment of the Infrastructure Committee supports the *District Priorities 2014-2018*.

Composition

- The Infrastructure Committee shall consist of three Trustees appointed by the Board of Trustees to serve on the Infrastructure Committee.
- The Superintendent of Schools shall assign members of the Administration to support the work of the Infrastructure Committee.

Parameters

- All recommendations arising from the Committee shall be presented as a recommendation to the Board of Trustees at a public board meeting.
- The Terms of Reference will be developed by the Infrastructure Committee and approved by the Board of Trustees.

Terms of Reference

- The Infrastructure Committee will assist Trustees in further understanding the issues, impacts and next steps related to infrastructure, over the course of their term. The Terms of Reference will be developed by the Infrastructure Committee and approved by the Board of Trustees.

Purposes

- Understand the impacts of Infrastructure to students, families, communities, and the District, both positive and negative.
- To assist Trustees in further understanding the issues, impacts and next steps related to infrastructure, over the course of their term.
- Recommend governance direction in matters related to the implementation of the Managing Space for our Students Infrastructure Strategy.
- Advise and provide feedback on strategic infrastructure initiatives, such as the Managing Space for our Students report.
- Consider alternative funding approaches for school infrastructure and outline the feasibility of these approaches.
- Advocate for infrastructure support through multiple interests such as, the City of Edmonton, Province of Alberta and other school jurisdictions.

Outcomes

- Implementation of an advocacy model to support the outcomes of the Infrastructure Strategy.
- Increased level of public trust/confidence in the Board.
- Increased awareness of current pressures and realities and a focus on issues related to infrastructure.
- Broader community interest and involvement in the infrastructure development process.

Process/Plan

- Develop Terms of Reference
- Develop work plan
- Examine the issues around infrastructure
- Develop recommendations for the Board
- Communicate the work of the committee with the public and increase awareness of our district realities
- Develop/Implement advocacy strategy
- Conduct regular progress/effectiveness reviews

Proposed Budget

To be determined.