

MINUTE BOOK

Board Meeting #16

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, June 9, 2015 at 2:00 p.m.

Present:

Trustees

Sherry Adams
Orville Chubb
Ken Gibson

Nathan Ip
Michael Janz
Cheryl Johner

Ray Martin

Student Trustee

Johannah Ko

Officials

Angela Anderson
Lisa Austin
Diana Bolan
Jim Davies

Ron MacNeil
Mary Michailides
Kathy Muhlethaler

Lorne Parker
Darrel Robertson
Sandra Stoddard

Board Chair: Michael Janz

Recording Secretary: Manon Fraser

A. O Canada 

Staff Group Representatives

Edmonton Public Teachers – Nels Olsen, President

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that Trustee Draper was absent. All other Trustees were present including Student Trustee Ko.

MINUTE BOOK

C. Approval of the Agenda

MOVED BY Trustee Gibson:

“That the agenda for the June 9, 2015 board meeting be approved as printed.” (UNANIMOUSLY CARRIED)

D. Recognition of National Aboriginal Day

1. National Aboriginal Day

The Board celebrated National Aboriginal Day which is held annually on June 21st to acknowledge the contributions and histories of the First Nation, Métis and Inuit in Canada.

E. Communications from the Board Chair

The Board Chair expressed regret and sadness by the tragic loss of Constable Daniel Woodall, who was killed in the line of duty last night. He noted it is easy to take our safety and security for granted. It is because of people like Constable Woodall that we have the luxury to do that. Every day, they put their own lives at risk to protect us. On behalf of the Board of Trustees and the Administration, he offered his sincere condolences to Constable Woodall’s family, to his colleagues in the Edmonton Police Service and to all first responders. He noted the Superintendent has asked that all schools lower their flags out of respect. He asked that everyone stand and observe a moment of silence in memory of Constable Woodall.

F. Communications from the Superintendent of Schools

The Superintendent advised that District staff who are appointed to the role of principal participate in a two-year evaluation process, culminating in a recommendation from the School Assistant Superintendents for confirmation of designation to the role. The evaluation process involves formative coaching by and feedback from the Assistant Superintendent in relation to principal performance standards and principal role and responsibilities. Principal reflection and self-appraisal of performance based upon Principal Quality Practice Standard (PQPS) is integral to the process. The confirmation of term (new) principals is a decision made by the Superintendent during the second year of the two-year term appointment. A principal’s evaluation, with evidence collected by the Assistant Superintendent, is used as part of the decision making process as to whether to confirm the individual in the designation of principal.

MINUTE BOOK

The Superintendent introduced the following principals who have been confirmed, effective September 1, 2015:

- Joanne Aldridge, Alberta School for the Deaf/Tevie Miller Heritage School Program
- Anita Armstrong, Homesteader
- Sylvia Becker, Rideau Park
- Brad Burns, Highlands
- Shelley Fenton, Dan Knott
- Donna Forfyflow, Mount Royal
- Joanne Harle, Spruce Avenue
- Dean Hess, Princeton
- Richard Low, Overlanders
- Jillian Marino, John D. Bracco
- Denise McNeill, Grovenor
- Norma Nay, Beacon Heights
- Darren Oskoboiny, Meadowlark Christian
- Ann Parker, Garneau
- Debbie Petkau, Bannerman
- Marion Ramsey, Fraser
- Cathy Taylor, Northmount

The Superintendent also thanked the Assistant Superintendents for their assistance and mentorship of the new principals.

G. Minutes

2. Board Meeting #15 – May 19, 2015

MOVED BY Trustee Chubb:

“That the minutes of Board Meeting #15 held May 19, 2015 be approved as printed.” (UNANIMOUSLY CARRIED)

3. Board Meeting – May 26, 2015

MOVED BY Trustee Adams:

“That the minutes of Board Meeting held May 26, 2015 be approved as printed.” (UNANIMOUSLY CARRIED)

MINUTE BOOK

H. Comments from the Public and Staff Group Representatives

The Board heard from the following speakers regarding the Waldorf Program:

- Ms. Kristie Krezanoski
- Ms Grace Bowers

I. Reports

4. Report #12 of the Caucus Committee (From the Meeting Held May 26, 2015)

MOVED BY Trustee Johner:

- “1. That Report #12 of the Caucus Committee from the meeting held May 26, 2015 be received and considered.
2. That Jeff Waselenchuk be approved as spokesperson to negotiate a collective agreement for Support Staff with CUPE Local 3550.
3. That the following bargaining objectives for collective bargaining between the District and CUPE Local 3550 (Support Staff) be approved:
 - To achieve a revised collective agreement in collective bargaining that:
 - enables the District to recruit and retain the quality and nature of employees needed to operate the District;
 - reflects financial circumstances, both existing and projected;
 - enables efficient and effective operations consistent with the legislated mandate, the mission and the financial circumstances of the District;
 - has a length of term consistent with the above.
 - To achieve the revision of the collective agreement with no work stoppage.”

The Board Chair called the question on Recommendation 1.

The Motion was UNANIMOUSLY CARRIED.

MINUTE BOOK

The Board Chair called the question on Recommendation 2.

The Motion was UNANIMOUSLY CARRIED.

The Board Chair called the question on Recommendation 3.

The Motion was UNANIMOUSLY CARRIED.

5. Report #13 of the Caucus Committee (From the Meeting Held May 26, 2015)

Information was provided regarding the actions taken at the May 26, 2015 Caucus Committee meeting.

6. Career Pathways Model Update (Response to Request for Information #088)

The report and a presentation were provided in response to a request for information.

Trustee Janz requested that a copy of the document Avery Johnson referred to during his presentation on the Entrepreneurial Adventure Program be provided to Trustees.

7. Bylaw re Edmonton Public School Board Trustee Ward G By-election

MOVED BY Trustee Johner:

- “1. That the Edmonton School District No. 7 By-election Bylaw (the “Bylaw”) be introduced.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MOVED BY Trustee Chubb:

- “2. That the Bylaw be read for the first time.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

Trustee Janz read the Bylaw for the first time.

MINUTE BOOK

MOVED BY Trustee Martin:

“3. That the Bylaw be read for the second time.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

Trustee Janz read the Bylaw for the second time.

MOVED BY Trustee Gibson:

“4. That in accordance with the authority of Section 69 of the School Act, Trustees unanimously agree to give the Bylaw a third reading at this meeting.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MOVED BY Trustee Ip:

“5. That the Bylaw be read for the third time.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

Trustee Janz read the Bylaw for the third time.

MOVED BY Trustee Adams:

“6. That the Bylaw having been given three readings at this meeting be passed.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

There was a break at this point.

MINUTE BOOK

8. Education Program in an Institution – Youth Community Support Program - Edmonton

MOVED BY Trustee Adams:

“That the establishment of the Youth Community Support Program as a new Education Program in an Institution be approved.” (UNANIMOUSLY CARRIED)

9. Locally Developed Courses

Mrs. Michailides advised that a correction was required to Attachment II of the report and that a revised report would be posted on the District website.

MOVED BY Trustee Johner:

“That the following LDCs be approved for use in Edmonton Public Schools (EPSB) until August 2019:

- **LDCs Acquired From Other School Authorities**
 - **Creative Writing and Publishing 15-25-35**
 - **Musical Theatre 15-25-35**
 - **5-35**
- **LDCs Developed by EPSB**
 - **Biology (IB) 35**
 - **Chemistry (IB) 35**
 - **Fire Rescue Service 25 (previously Fire Protection 25)**
 - **Physics (IB) 35**

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

10. Language Programs in Central Edmonton
(Response to Request for Information #092)

The report was provided in response to a request for information.

11. Bereavements

The Board Chair reported on the passings of Mrs. Catherine McCarthy-Lundberg and Mrs. Carol Matthezing.

MINUTE BOOK

J. Other Committee, Board Representative and Trustee Reports

Trustee Ip noted that he and Catholic School Board Trustee Marilyn Bergstra, who is the Catholic School Board Trustee for the ward, and Southwest Early Years, are jointly hosting the 2nd Annual Southwest Family Fun Day (community information fair and free barbecue) at Lillian Osborne School from 11:30 a.m. to 2:30 p.m. on Sunday, June 14, 2015. He invited Trustees, the Administration and the public to attend.

Trustee Adams noted that, during the recent Alberta School Boards Association Spring General Meeting, she was extremely impressed by the presentation of the students taking a leadership class being offered through Bow Valley to students across the areas.

Trustee Adams, the Board's representative on the Edmonton Public Schools Foundation Board of Governors, reported on the following:

- DIRT Environmental Solutions raised \$2,000 through its fundraiser on May 21, 2015
- The Maanaw Seva Association TrustWalk for Children's Future walk-a-thon on June 6, 2015 raised \$10,000
- The South Edmonton Business Association (SEBA) is hosting their annual fundraising golf tournament on June 17, 2015 at Eagle Rock
- There will be a Summer Solstice Fundraiser on June 20, 2015

Trustee Johner advised that she attended the recent Public School Boards' Association's Spring General Meeting and noted that Trustee Janz and Student Trustee Ko provided an excellent presentation regarding the Student Trustee.

Trustee Chubb advised he attended the Edmonton Chinese Bilingual Education Association (ECBEA) Children's Annual Awards and Scholarship event last Sunday afternoon. The Association was able to bring in a number of business partners to sponsor the awards and scholarships. He commended the Association for the excellent work they do.

Trustee Janz reported that he had represented the Board at Alberta School Boards Association (ASBA) Spring General Meeting and reported on the following:

- a proposal for a decrease in membership fees in the budget was not approved
- the ASBA membership in National School Boards Association (NSBA) will not be continued
- ASBA membership in the Canadian School Boards Association (CSBA) will continue
- there were no amendments to the weighting for the voting for President and Vice-President

MINUTE BOOK

- several housekeeping amendments were approved
- the official minutes of the ASBA Spring General Meeting will be available at a later date

Trustee Janz advised that he and Assistant Superintendent Michailides presented at the Cappies on Sunday evening. It was a wonderful event and an excellent celebration of the arts and theatre in the District.

K. Trustee and Board Requests for Information

Trustee Chubb requested that information be provided on how the District's data- driven approach to education is informing the District's strategies in math instruction for students, regardless of curriculum.

Trustee Johner requested that, before or at the time the Annual Education Results Report (AERR) comes to Board, current or planned recommendations and/or strategies around increasing our high school completion results for FNMI students be included.

Trustee Johner requested that information be provided regarding the creation of an Aboriginal Elders Advisory Council reporting directly to the Board of Trustees (this is currently being modelled by the Edmonton Catholic School Board).

L. Notices of Motion – None.

M. Next Board Meeting Date: Tuesday, June 23, 2015 at 1:00 p.m.

N. Adjournment (5:00 p.m.)

The Board Chair adjourned the meeting.

Michael Janz, Board Chair

Dr. Sandra Stoddard, Executive Director
Governance and Strategic Support
Services/Corporate Secretary

MINUTE BOOK

EDMONTON SCHOOL DISTRICT NO. 7 BY-ELECTION BYLAW

WHEREAS

- A. The Edmonton School District No. 7 (the “District”) is a local jurisdiction for the purposes of the *Local Authorities Election Act*, RSA 2000, c. L-21 (“Local Authorities Election Act”) established under the *School Act*, RSA 2000, c. E-0.3 (“School Act”);
- B. The Minister of Education divided the District into wards pursuant to Ministerial Order 007/2010;
- C. The District is governed by its board of trustees (“Board”) which is a corporate body established under the School Act;
- D. The Board passed bylaws prescribing the number of electors required for nomination in the Board’s *Number of Nominators for Trustee Candidate By-Law* (“Nomination Bylaw”) and requiring a deposit to accompany nominations in *A Bylaw Relating to the Requirement for Nomination Deposits for Election to the Board of Trustees of the Edmonton School District No. 7 of the Province of Alberta* (“Election Deposit Bylaw”), respectively;
- E. General elections for the Board are conducted jointly with the City of Edmonton (“City”), and conducted in accordance with the provisions of the City’s Election Bylaw, Bylaw 16311, (“Election Bylaw”) in the manner permitted by the joint election provisions of the Local Authorities Election Act, with the City’s Returning Officer is appointed the Returning Officer for both the Board and the City;
- F. The Board has not previously passed a bylaw dealing with Board by-elections, which are not conducted jointly with the City;
- G. The Board wishes to conduct a by-election to fill a trustee vacancy in Ward G on Monday, September 28, 2015 (the “By-election”) and may be required to conduct additional by-elections to fill future vacancies;
- H. The Board has by resolution dated May 26, 2015, approved the appointment of the City of Edmonton’s returning officer as the Board’s returning officer for the purposes of the By-election (the “Returning Officer”);
- I. The Board wishes to delegate authorities to the Returning Officer as permitted and prescribed by the Local Authorities Election Act for the purpose of managing all aspects of Board by-election;

MINUTE BOOK

DEFINITIONS

1. Words in this bylaw are defined in the same manner as they are defined in the Local Authorities Election Act, the School Act, and the Election Bylaw, as applicable.

SCOPE

2. Nothing in this bylaw alters the conduct of Board general elections conducted jointly with the City.

RETURNING OFFICER

3. The City of Edmonton's Returning Officer is appointed the Board's Returning Officer for all by-elections, and will conduct the By-election to fill a vacancy in Ward G, on Monday, September 28, 2015, and such by-elections as are required thereafter, as directed by Board resolution.
4. The Returning Officer has the discretion to exercise all powers, duties and functions prescribed for Returning Officers in the Local Authorities Election Act, the School Act, and any other applicable legislation, for the Board for the purposes of Board by-elections.

NOMINATIONS

5. Nominations for Board by-elections will be taken by the Returning Officer at the City's Elections and Census Office located at 16304 – 114 Avenue, Edmonton Alberta, which is declared to be the Board's local jurisdiction office for all Board by-elections.
6. Nominations for by-elections will be in the form prescribed by the Board's Nomination Bylaw, and deposits paid in accordance with the Board's Election Deposit Bylaw.

VOTING PROCEDURES

7. The votes of Board electors for by-elections will be taken following the same procedures as provided for in the Parts IV, VI, and VII of the Election Bylaw, and as permitted by the Minister, including, but not limited to:
 - a. Taking of votes by means of voting machines, vote recorders or automated voting systems, including the use of tabulators and express or electronic ballot marking options;
 - b. Use of a machine readable ballots which lists the names of candidates in alphabetical order, marked with an X for the preferred candidate;

MINUTE BOOK

- c. Procedures for processing spoiled ballots, tabulator errors, ballot counting and recounts.
- 8. Ballots will be in the same form as prescribed by the Election Bylaw, modified as required for Board by-elections.

SPECIAL VOTES

- 9. For Board by-elections, the Returning Officer:
 - a. is authorized to conduct: an advance vote, institutional vote, and an incapacitated voter at home vote, and establish the dates, locations and times for each vote; and
 - b. will provide an express or electronic ballot marking device for blind and visually impaired electors or others requesting the use of these devices during the advance vote, but if an advance vote is not conducted, the Returning Officer will make an express or electronic ballot marking device available at one or more voting stations.

VOTING STATIONS

- 10. The Returning Officer may designate one or more voting stations per ward for Board by-elections.

GENERAL

- 11. If any matter not expressly provided for in this bylaw, the provisions of the Election Bylaw will be applicable, modified as required and in accordance with applicable legislation for Board by-elections.
- 12. This Bylaw comes into force upon receiving third reading.

READ A FIRST TIME THIS 9 DAY OF JUNE, 2015
READ A SECOND TIME THIS 9 DAY OF JUNE, 2015
READ A THIRD TIME THIS 9 DAY OF JUNE, 2015

Chair, Board of Trustees
Michael Janz

Corporate Secretary
Dr. Sandra Stoddard