

**DATE:** March 17, 2015

**TO:** Board of Trustees

**FROM:** Trustee Michelle Draper, Caucus Committee Chair

**SUBJECT:** Report #8 of the Caucus Committee (From the Meeting Held March 3, 2015)

**ORIGINATOR:** Dr. Sandra Stoddard, Executive Director Governance and Strategic Support Services

**REFERENCE:** [Trustees' Handbook](#) – Caucus Committee - Section 5.4  
[School Act](#) Section 61

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#### **RECOMMENDATION**

- 1. That Report #8 of the Caucus Committee from the meeting held March 3, 2015 be received and considered.**
- 2. That the use of up to \$1,800,000 of Capital Reserve funds be used to facilitate the necessary building modifications at Avonmore School to accommodate the relocation of Metro Continuing Education, be approved.**

#### **BACKGROUND**

Metro Continuing Education (Metro) is currently located in the Vimy Ridge Academy (Vimy Ridge) building. During the 2014 school year, capital funding was approved for the modernization of Vimy Ridge. The approved modernization will see a net reduction in the size of the building and therefore will require the relocation of Metro.

Avonmore School has been identified as the optimal potential site for Metro as it has adequate space to accommodate the consolidation of the Idylwyld and Vimy Ridge Metro sites. There will be no programming implications for Avonmore School as there is enough space to accommodate all current programming within the school with the addition of Metro.

#### **NEXT STEPS**

Pending, approval of the recommendation, Facilities Services will be required to begin the tender process in order to have the appropriate time to complete modifications to Avonmore School to accommodate a September start up.

SS:mmf