

**MINUTE BOOK**

**Board Meeting #5**

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, November 25, 2014 at 2:00 p.m.

**Present:**

**Trustees**

Sherry Adams  
Orville Chubb  
Michelle Draper

Ken Gibson  
Sarah Hoffman  
Nathan Ip

Michael Janz  
Cheryl Johner  
Ray Martin

**Officials**

Angela Anderson  
Lisa Austin  
Diana Bolan  
Jim Davies

David Fraser  
Cheryl Hagen  
Mark Liguori  
Ron MacNeil  
Mary Michailides

Kathy Muhlethaler  
Lorne Parker  
Darrel Robertson  
Sandra Stoddard

**Board Chair:** Sarah Hoffman

**Recording Secretary:** Manon Fraser

A. **O Canada** 

**Staff Group Representatives**

CUPE Local 3550 – Gloria Lepine, Chief Steward

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that all Trustees were present.

C. **Approval of the Agenda**

**MOVED BY Trustee Janz:**

**“That the agenda for the November 25, 2014 board meeting be approved as printed.” (UNANIMOUSLY CARRIED)**

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### **D. Communications from the Board Chair**

The Board Chair advised that Trustees and members of the District Support Team have been participating in results review meetings last week and will continue to this week. There are many great things happening in schools and central units in relation to the District's mission vision and priorities. Results review is an important time for everyone to reflect on this and determine how plans will be adjusted based on those results to determine next year's strategies.

The Board Chair advised that, last Sunday, was the meeting of the Metro School Boards group. The group discussed shared advocacy priorities which will focus on per-student funding for operations and infrastructure in terms of capital.

The Board Chair advised that, also last week, the Alberta School Boards Association (ASBA) held its fall general meeting. The business meeting went extremely well. The motion to advocate that the diploma exam weighting be reduced from 50% to 30% was passed with more than 80% support. The ASBA continues their search for their new Executive Director and honoured the retirement of the outgoing Executive Director David Anderson, who served in that capacity for more than 19 years.

The Board Chair advised that, this past weekend, was the Alberta Junior High Leadership Conference hosted by Vimy Ridge and W. P. Wagner Schools. Students from across Alberta were given an opportunity to learn from some of the District's leadership staff, students and guest speakers. She was honoured to participate on a panel with six leaders from various parts of Alberta. The energy was contagious and she thanked district staff and students for their initiative and hard work that resulted in a successful conference.

The Board Chair advised that CUPE Local 474, which represents the District's custodial staff, will be distributing white ribbons to its members and to the staff of Edmonton Public Schools to wear from November 26, 2014 to December 6, 2014 as part of the White Ribbon Campaign. The Local's goal is to make the public aware that violence against women happens in the home, on the street and in the workplace, and that it is unacceptable. The Board has endorsed this campaign since 1996 and urges schools and staff to recognize this initiative.

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### **E. Communications from the Superintendent of Schools**

The Superintendent thanked the Board and district staff for the preparation work involved in the results review process. A great deal of work is involved in this very important process that reinforces the District's cornerstone value of accountability. District leaders are collaborating with their stakeholders and taking into consideration the results they have achieved over the past years and are very busy making ongoing plans in terms of how they can impact those results in a positive way. He noted he had the opportunity to attend several school results review meetings and that the central services results review meetings would take place tomorrow.

The Superintendent thanked the fifteen Student Trustee candidates who had the courage to put their names forward for consideration as a student representative on the Board. He assured, whoever the successful candidate is, that everyone will work very hard to help support their success. This is an incredible learning experience for a young person and we want to turn this into an incredible learning experience for students across the district. To that end, plans are being developed for a governance course that will be accessible to students across the district.

### **F. Minutes**

1. Board Meeting #4 – November 4, 2014

**MOVED BY Trustee Ip:**

**“That the minutes of Board Meeting #4 held November 4, 2014 be approved as printed.” (UNANIMOUSLY CARRIED)**

### **G. Comments from the Public and Staff Group Representatives – None.**

### **H. Reports**

2. Report #4 of the Caucus Committee (From the Meeting Held November 4, 2014)

**MOVED BY Trustee Janz:**

**“1. That Report #4 of the Caucus Committee from the meeting held November 4, 2014 be received and considered.” (UNANIMOUSLY CARRIED)**

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**MOVED BY Trustee Janz:**

- “2. That the appointment of Stephen Spooner as the external audit committee member for a four-year term from November 2014 to November 2018, be confirmed.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Janz:**

- “3. That the use of \$300,000 of accumulated Capital Renewal funds derived from District lease revenues, match grant funds to perform roofing and building repairs at the Archives and Museum in historic McKay Avenue School, be confirmed.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Janz:**

- “4. That approval for the Board Chair to write a letter to City Council advocating for funding approval to design and construct the twin-arena project adjacent to Vimy Ridge Academy, as part of the City of Edmonton’s Capital Budget 2015-2018 be confirmed.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Janz:**

- “5. That the Board of Trustees’ 2014-2015 Strategic Work Plan be approved.**
- 6. That the Board of Trustees’ 2014-2015 targeted Professional Development plan be approved.”**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

- 3. Report #1 of the Audit Committee (From the Meeting Held November 14, 2014)**

**MOVED BY Trustee Janz:**

- “1. That Report #1 of the Audit Committee from the meeting held November 14, 2014 be received and considered.” (UNANIMOUSLY CARRIED)**

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**MOVED BY Trustee Janz:**

- “2. That for the 2013-2014 year-end \$11,924,269 be transferred from Unrestricted Surplus to Capital Reserves.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Janz:**

- “3. That for the 2013-2014 year-end \$29,573,093 be transferred from Unrestricted Surplus to Operating Reserves.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Janz:**

- “4. That the audited financial statements for the year ending August 31, 2014 be approved.” (UNANIMOUSLY CARRIED)**

4. Fall Update to the Revised 2014-2015 Budget

**MOVED BY Trustee Gibson:**

- “That the Board formally receive the Fall 2014 Update to the 2014/2015 Budget.” (UNANIMOUSLY CARRIED)**

There was a short break at this point.

5. Edmonton Public Schools’ Combined Three Year Education Plan and Annual Education Results Report November 2014  
6. Review of 2013-2014 Superintendent of Schools Area Results

The Superintendent provided an overview of the Annual Education Results Report (AERR) as well as information regarding the 2013-2014 results for Decision Unit 310 – Superintendent of Schools Area.

**MOVED BY Trustee Draper:**

- “That the Edmonton Public Schools’ Combined Three-Year Education Plan and Annual Education Results Report, and the Summary of the AERR be approved for submission to Alberta Education.”**

Trustee Martin asked for confirmation of when the replacement school in the Greater Lawton/Hardisty area will open.

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Trustee Adams asked that information be provided regarding what supports are provided to new English Language Learners students and their families to transition into the school environment.

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

There was a short break at this point.

**I. Comments from the Public and Staff Group Representatives – 5:00 p.m.**

There were no registered speakers.

**J. Other Committee, Board Representative and Trustee Reports**

Trustee Adams, the Board's representative on the Edmonton Public Schools Foundation Board of Governors, reported that an information lunch will take place Thursday, November 27, 2014 at Mee-Yah-Noh School at 11:30 a.m. That evening, the South Edmonton Business Association (SEBA) fundraising event will also take place at the Century Grill. The ticket price is \$20 with all proceeds going to the Foundation. She noted that volunteers are greatly need for the *Wrap and Roll* fundraiser taking place December 1 to 24, 2014 at Kingsway Garden Mall.

Trustee Martin advised that, today at amiskwaciy Academy, he attended the announcement of the launch of the Moose Hide Campaign. The Moose Hide Campaign is a grassroots movement started by the Native Friendship Centres in British Columbia, in which Aboriginal and non-Aboriginal men join together to stand up against violence towards Aboriginal women and children. Associate Minister of Aboriginal Affairs David Dorward and Mr. Merle White, President of the Alberta Native Friendship Centres Association, were also in attendance.

Trustee Janz extended an invitation for everyone to attend the Ward F gathering on December 3, 2014 at 7:00 p.m. in the Strathcona School library.

**K. Trustee and Board Requests for Information – None.**

**L. Notices of Motion – None.**

**M. Next Board Meeting Date: Tuesday, December 2, 2014 at 2:00 p.m.**

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7. Report #5 of the Caucus Committee (From the Meeting Held November 4, 2014)

**MOVED BY Trustee Janz:**

- “1. That Report #5 of the Caucus Committee from the meeting held November 4, 2014 be received and considered.” (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Janz:**

- “2. That the 2014-2015 Student Trustee Role and Responsibilities Statement be approved.” (UNANIMOUSLY CARRIED)**

The Board Chair announced that Ms Johannah Ko of Edmonton Christian School was the Student Trustee for 2014-2015.

**N. Adjournment (5:50 p.m.)**

**The Board Chair adjourned the meeting.**

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Sarah Hoffman, Board Chair

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Dr. Sandra Stoddard, Executive Director  
Governance and Strategic Support  
Services/Corporate Secretary