

DATE: June 21, 2016

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: 2017–18 School Year Calendar

ORIGINATOR: Dr. Sandra Stoddard, Executive Director, Governance, Strategic Services and Supports for School

RESOURCE

STAFF: Bob Morter

REFERENCE: [GCA.BP](#) – Approval of the School Year Calendar
[GCA.AR](#) – The School Year Calendar

ISSUE

Board Policy GCA.BP —Approval of the School Year Calendar requires that the Board of Trustees approve calendars for two years following the current school year.

BACKGROUND

The school year calendar is designed with a number of considerations many of which are included in Administrative Regulation GCA.AR – The School Year Calendar. This regulation includes such requirements as the fact that winter recess is two weeks long and must include December 24 and January 2. Other considerations include the draft Diploma Exam dates, Provincial Achievement Test dates, Advanced Placement and International Baccalaureate exam dates. Finally, the calendar is designed to balance the length of first and second semesters, and considers the collective agreement with the local of the Alberta Teachers’ Association.

RELATED FACTS

Key points of the draft 2017-18 School Year Calendar include:

- a start date for students of September 5, following the Labour Day long weekend
- a fall break of five days including three board approved non-instructional days
- two days in lieu for reporting
- five Professional Development days
- balanced first and second semesters

RECOMMENDATION

That the attached 2017–18 District Calendar be approved.

OPTIONS

Based on the information provided in this report, the following options are considered most appropriate:

1. Approve the attached 2017–18 school year calendar.
2. Approve the attached 2017–18 school year calendar with modifications.

CONSIDERATIONS and ANALYSIS

The attached calendar was developed in alignment with a number of District board policies and administrative regulations, most notably GCA.BP and GCA.AR. In addition, the calendar is aligned with the current Letter of Understanding: “Pilot Project on Revised School Year Calendar” between the District and the local of the Alberta Teachers’ Association. As such, the calendar is designed around an annual figure for teachers’ instructional duties of approximately 890 hours, but no more 896.2 hours annually, versus a maximum weekly maximum for instructional minutes. Should a ratified collective bargaining agreement with the Alberta Teachers’ Association not support all of the details articulated in the current Letter of Understanding, revisions may be required at a later date.

The proposed calendar maintains the 183 instructional days present in the 2015-16 and 2016-17 school year calendars. Building the calendar around the same number of days results in a greater consistency of school hours of operation from year to year, allowing schools for the most part to retain existing timetables for students and staff. This in turn assists parents with creating consistency of drop off and pick up times. Additionally, efficiency is created in Student Transportation with routing and timing of buses.

NEXT STEPS

Upon approval of the 2017-18 school year calendar, details will be communicated to all key stakeholders, including publication of the calendar on the District website and creation of a N2KN item.

ATTACHMENTS and APPENDICES

ATTACHMENT I Draft 2017-18 School Year Calendar

BM:

2017-18 District Calendar

epsb.ca

AUGUST • 2017

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER • 2017

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OCTOBER • 2017

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NOVEMBER • 2017

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DECEMBER • 2017

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31						

JANUARY • 2018

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FEBRUARY • 2018

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25	26	27	28			

MARCH • 2018

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APRIL • 2018

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MAY • 2018

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27	28	29	30	31		

JUNE • 2018

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JULY • 2018

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22	23	24	25	26	27	28
29	30	31				

APPROVED HOLIDAYS

Labour Day	September 4
Thanksgiving	October 9
Winter Break	December 25 – January 5
Christmas Day	December 25
Boxing Day	December 26
New Year's Day	January 1
Family Day	February 19
Teachers' Convention	March 1 & 2
Spring Break	March 26 – 30
Good Friday	March 30
Easter Monday	April 2
Victoria Day	May 21

First Operational Day-PD	August 31
First Operational Day (No Students)	September 1
First Day of Classes	September 5
Last Day of Classes	June 28
Last Operational Day	June 29

LEGEND

- PUBLIC HOLIDAY
- PD DAY (NO STUDENTS)
- FIRST/LAST DAY OF CLASSES
- OPERATIONAL DAY (NO STUDENTS)
- TEACHERS' CONVENTION
- TEACHERS' DAY IN LIEU (NO TEACHERS OR STUDENTS)
- BOARD APPROVED NON-INSTRUCTIONAL DAY (NO TEACHERS OR STUDENTS)
- WINTER/SPRING BREAK