

DATE: June 21, 2016

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Delegation of Authority – 2016 Summer Recess

ORIGINATOR: Dr. Sandra Stoddard, Executive Director Governance, Strategic Services and Support for Schools

REFERENCE: [School Act](#) Sections 61, 65(2), 65(3), 67(1)

ISSUE

Each year, at the conclusion of the last scheduled public board meeting prior to the summer recess, the Board delegates authority to the Superintendent of Schools to make decisions on behalf of the Board during the summer recess.

BACKGROUND

The first recommendation provides for the calling of special board meetings during the summer recess in the event that special meetings are necessary for Trustees to address critical matters.

The second recommendation is intended to cover other matters which normally would come to the Board but which the Board is authorized to delegate under Section 61 of the *School Act*.

RELATED FACTS

The delegation of authority is effective June 21, 2016 following the last official meeting of the Board.

RECOMMENDATION

1. That, in accordance with Sections 67(1), 65(2) and 65(3) of the School Act, any special board meetings during the 2016 summer recess be at the call of the Board Chair or, in his absence, the Board Vice-Chair.
2. That, in accordance with Section 61(1) of the School Act, effective June 21, 2016, delegation of authority to the Superintendent of Schools to make decisions during the 2016 summer recess on behalf of the Board be approved.
3. That a report of all such decisions be brought to the first public board meeting in the fall of 2016.

CONSIDERATIONS & ANALYSIS

Should a special board meeting be required, the Superintendent of Schools will contact the Board Chair or, in his absence, the Board Vice-Chair.

SS:sj