



# AGENDA

## BOARD OF TRUSTEES

Michael Janz  
Board Chair


Michelle Draper  
Board Vice-Chair

Sherry Adams  
Orville Chubb  
Ken Gibson  
Nathan Ip  
Cheryl Johner  
Ray Martin  
Bridget Stirling

Edmonton School District No. 7  
One Kingsway  
Edmonton, Alberta

McCauley Chambers  
Tuesday, January 31, 2017  
2:00 p.m.

### Board Meeting #7

- A. O Canada 
- B. Roll Call
- C. Approval of the Agenda
- D. Communications from the Board Chair
- E. Communications from the Superintendent of Schools
- F. Minutes:
  - 1. DRAFT – Board Meeting #6 – January 17, 2017
- G. Comments from the Public and Staff Group Representatives  
*(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, January 30, 2017 to speak under this item.)*
- H. Reports:
  - 2. Report #1 of the Caucus Committee (From the Meeting Held January 17, 2017)  
(Information)
  - 3. Third and Final Reading of Bylaw to Amend the Trustee Ward Boundaries  
(Recommendation)
  - 4. Review of Trustee Remuneration  
(Recommendation)
  - 5. First Reading of Policy IJA.BP - Electioneering and Politically Motivated Communications  
(Recommendation)
  - 6. First Reading of Policy AE.BP - Welcoming, Inclusive, Safe and Healthy Learning and Working Environments  
(Recommendation)
  - 7. Bereavement  
(Information)
- I. Comments from the Public and Staff Group Representatives – 5:00 p.m.  
*(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, January 30, 2017 to speak under this item.)*

- J. Other Committee, Board Representative and Trustee Reports**
- K. Trustee and Board Requests for Information**
- L. Notices of Motion**
- M. Meeting Dates**
- N. Adjournment**

**MINUTE BOOK****Board Meeting #6**

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, January 17, 2017 at 2:00 p.m.

**Present:****Trustees**

Sherry Adams  
Orville Chubb  
Michelle Draper

Ken Gibson  
Nathan Ip  
Michael Janz

Cheryl Johner  
Ray Martin  
Bridget Stirling

**Officials**

Lisa Austin  
Grace Cooke  
Todd Burnstad  
Ron MacNeil

Karen Mills  
Kathy Muhlethaler  
Lorne Parker  
Kent Pharis

Madonna Proulx  
Leona Morrison  
Darrel Robertson  
Mike Suderman

**Board Chair:** Michael Janz

**Recording Secretary:** Shirley Juneau

**Staff Group Representatives**

Edmonton Public Teachers – Nels Olsen, President

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

A. O Canada 

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that all Trustees were present.

C. **Approval of the Agenda**

**MOVED BY Trustee Johner:**

**“That the agenda for the January 17, 2017 board meeting be approved as printed.”  
(UNANIMOUSLY CARRIED)**

## **MINUTE BOOK**

### **D. Communications from the Board Chair**

The Board Chair announced that Maintenance Employees' Appreciation Day is on Wednesday, January 18, 2017. To show the District's appreciation for their contributions in helping to make sure schools and offices are safe, healthy and secure, the District has created a Maintenance Employees' Appreciation Day video. It is available on SchoolZone, Staff Room and the District's social media accounts. On behalf of the Board of Trustees, the Board Chair thanked all the maintenance employees for their hard work and dedication in supporting staff and students.

The Board Chair reported that together with Metro School Boards he attended a meeting with Minister Larivee regarding the *Modernized Municipal Government Act* (MMGA) pertaining to amendments the government is contemplating and advocated for issues that are important to the District.

The Board Chair shared that he had an opportunity to meet with the Student Senate and thanked the Administration for supporting this initiative and advised that the Student Senate will be meeting with the Board of Trustees at a future Board meeting.

The Board Chair advised that he met with ABC Technologies who are developing career pathways initiatives.

The Board Chair advised that the Superintendent, Ms. Mills and himself met with MacEwan University to discuss ways to support education and continued learning to achieve a goal of more educational assistants for school districts.

### **E. Communications from the Superintendent of Schools**

The Superintendent welcomed everyone back to what is going to be a very productive school year. He shared that high school students are busy preparing for diploma exams and explained that this is a very focused and productive time of year.

The Superintendent shared that the District is preparing to open 11 new schools in the coming year. He advised that principal announcements will be posted later in the week for the new schools as well as replacements in current schools.

### **F. Minutes**

1. Board Meeting #5 – December 13, 2016

**MOVED BY Trustee Draper:**

**"That the minutes of Board Meeting #5 held December 13, 2016 be approved as printed." (UNANIMOUSLY CARRIED)**

## **MINUTE BOOK**

### **G. Comments from the Public and Staff Group Representatives**

There were no registered speakers for this item.

### **H. Reports**

2. Governance and Evaluation Committee Terms of Reference and Work Plan for 2016-2017

**MOVED BY Trustee Gibson:**

**"That the Board approve the Governance and Evaluation Committee Terms of Reference and 2016-2017 Work Plan." (UNANIMOUSLY CARRIED)**

3. First and Second Reading of Bylaw to Amend the Trustee Ward Boundaries

**MOVED BY Trustee Ip:**

**"1. That Bylaw No. 2017-1 be introduced." (UNANIMOUSLY CARRIED)**

**MOVED BY Trustee Ip:**

**"2. That in accordance with Section 69 of the *School Act*, Bylaw No. 2017-1 be read for the first time." (CARRIED)**

**MOVED BY Trustee Ip:**

**"3. That in accordance with Section 69 of the *School Act*, Bylaw No. 2017-1 be read for the second time." (CARRIED)**

The Board Chair advised that on January 31, 2017, a recommendation report will be submitted requesting third and final reading of Bylaw No. 2017-1.

4. Bereavement

Vice-Chair Draper reported on the passing of Mr. Bernard (Bernie) Walkemeyer.

### **I. Comments from the Public and Staff Group Representatives – 5:00 p.m.**

Mr. Mike Tachynski spoke to the Trustees regarding teacher awarded marks in comparison to diploma examination marks.

### **J. Other Committee, Board Representative and Trustee Reports**

### **MINUTE BOOK**

Trustee Draper advised that on December 13, 2016, she attended the Horse Hill Community League meeting. At the meeting, there was discussion regarding options families had for their children's education, especially those living in the Brintnell community, their designated schools, and that community members reinforced their desire for new school construction in the Pilot Sound (McConachie) area based on the growing population in the northeast end of the city.

Trustee Draper shared that on December 14, 2016, she and Trustee Johner attended the North Edmonton Business Association's 2016 Holiday Celebration and Business Mixer. She stated that it was wonderful to connect with local businesses and see many colleagues from City Council present and that a portion of the funds raised from the evening went to support the Edmonton Public Schools Foundation.

Trustee Draper reported that prior to the holidays she attended many school celebrations, including Belmont's Family Night, John Barnett, Balwin and Homesteader's turkey lunch and the Kirkness School concert. She shared that it is wonderful how schools throughout the District offer a variety of events to bring families together to celebrate the holiday season, making the schools warm and welcoming environments. Trustee Draper shared a special thanks to all the staff, students, parents and school communities who put so much work into these events to make them successful.

Trustee Stirling shared that on Saturday, January 21, 2017, Rutherford School will host the annual *For the Love of Rutherford* fundraising concert which will be held at Cite Francophone featuring Edmonton musicians Jessica Heine, Lorna Lampman, Beth Portman, and Amy Van Keeken. She advised that tickets are available from the school or at the door.

Trustee Adams expressed her sincere thanks to everyone for their support and kindness during her absence.

The Board Chair called a recess at this point in the meeting and advised that the meeting would reconvene at 4:15 p.m.

K. **Trustee and Board Requests for Information** - None

L. **Notices of Motion** - None

M. **Next Board Meeting Date:** Tuesday, January 31, 2017 at 2:00 p.m.

N. **Adjournment** (4:20 p.m.)

The Board Chair adjourned the meeting.

**MINUTE BOOK**

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Michael Janz, Board Chair

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Karen Mills, Director, Board and  
Superintendent Relations

**DATE:** January 31, 2017

**TO:** Board of Trustees

**FROM:** Trustee Michelle Draper, Caucus Committee Chair

**SUBJECT:** Report #1 of the Caucus Committee (From the Meeting Held January 17, 2017)

**ORIGINATOR:** Karen Mills, Director Board and Superintendent Relations

**REFERENCE:** [Trustees' Handbook](#) – Caucus Committee - Section 5.4  
[Trustees' Handbook](#) – Section 6 – Board Committees  
[School Act](#) - Section 61

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#### ISSUE

The Board approved the following recommendations at the March 3, 2015, Board meeting: That a resolution be approved directing that Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendation was approved at the January 17, 2017, Caucus Committee meeting:

#### Exempt Management and Non-Management Terms and Conditions

2. *That the amended terms and conditions of employment for both non-management and management staff be approved.*
3. *That the implementation of a 1.75% general wage increase, retroactive to September 1, 2016, for all eligible staff be approved.*

#### **BACKGROUND – Recommendations 2 and 3**

The Exempt Terms and Conditions of Employment for both Non-Management and Management staff expired on August 31, 2016. As part of the renewal process, Human Resources undertook a complete review and updating of the documents.

#### Trustee Policy Review Committee Annual Work Plan 2016-2017

2. *That Annual Policy Review Work Plan 2016–2017 be approved.*

#### **BACKGROUND – Recommendations 2**

On October 4, 2016 the Board appointed Committee members to the Policy Review Committee for 2016–2017. The Committee held one meeting and established an Annual Policy Review Work Plan for 2016–2017, as well as a proposed Policy Review Plan projected to the end of the 2018–2019 school year. The proposed work plan is prioritized to address required policy review timelines and is organized to reflect a balanced workload and approach over a three-year period.

KM: sj



**DATE:** January 31, 2017

**TO:** Board of Trustees

**FROM:** Darrel Robertson, Superintendent of Schools

**SUBJECT:** Third and Final Reading of Bylaw to Amend the Trustee Ward Boundaries

**ORIGINATOR:** Lorne Parker, Executive Director Infrastructure

**RESOURCE**

**STAFF:** Shauna Bland, Josephine Duquette, Scott Humphrey, Roland Labbe, Karen Mills, Jennifer Thompson, Christopher Wright

**REFERENCE:** [School Act](#), Sections 69 and 262

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## ISSUE

The existing trustee electoral ward boundaries no longer meet the Trustee Electoral Ward Design Criteria, as amended. The Board of Trustees must pass by bylaw, any amendments to the electoral boundaries prior to March 1, 2017 for the amendments to be enacted for the October 16, 2017 municipal and school board election.

## BACKGROUND

On December 13, 2016, the Board of Trustees passed the following motion: *That Alternative Three presented in the report amending the Trustee Electoral Boundaries be recommended for bylaw preparation.* The amendment to the existing Trustee Electoral Boundaries was required to meet the trustee design criteria. Alternative Three represents the least amount of change from the current electoral boundaries. The amendment will impact a minimum number of constituents and communities. The amendment will bring all nine wards within a +/- 25 per cent of the total population for all wards and reflect the potential population growth or decline in each of the wards within +/- 25 per cent of the average through two municipal elections. A number of neighbourhoods across the city and within each of the wards will be shifting from their existing ward to a new ward. The current and proposed ward boundaries are shown in Attachment I.

The Board election will be held in conjunction with the general municipal election on Monday, October 16, 2017. The returning officer has been advised of the proposed amendments. On January 17, 2017, Bylaw No. 2017-1 received first and second readings by the Board of Trustees.

## RELATED FACTS

- The Board of Trustees must pass by bylaw, any amendments to the electoral boundaries prior to March 1, 2017 for the amendments to be enacted for the October 16, 2017 municipal and school board election (Attachment II).
- Approval by the Minister of Education will be requested after the bylaw is passed by the Board of Trustees.
- The Minister requires information regarding the public consultation undertaken and the rationale for the amendments to the ward boundaries.

**RECOMMENDATION**

**That, in accordance with Section 69 of the *School Act*, Bylaw No. 2017-1 be read for the third and final time.**

**CONSIDERATIONS and ANALYSIS**

In accordance with Section 262 of the *School Act*, in order for this amendment to be legally effective for the October 16, 2017 election, the Board must approve a bylaw which will request amendment of Ministerial Order #007/2010 (Attachment III) by March 1, 2017. The passing of Bylaw 2017-1 by the Board of Trustees is scheduled for January 31, 2017. Bylaw 2017-1, as set forth in Attachment II, provides a written, metes and bounds, description of the amended electoral boundaries. A ministerial order, once approved by the Minister, is effective until amended, revoked or replaced.

Communications has been sharing information about the proposed Trustee ward boundary changes to staff, parents, students and community members since January 3, 2017. Information outlining the recommendation and a map showing current and proposed boundaries is being shared through news stories on epsb.ca, Facebook, and Twitter. Information is also being shared with community leagues via the Edmonton Federation of Community Leagues and to staff via internal communications. Members of the public have been made aware that the first and second readings of the amended bylaw took place at the January 17, 2017, meeting. We have also shared how people can register to speak if they are interested in doing so.

**NEXT STEPS**

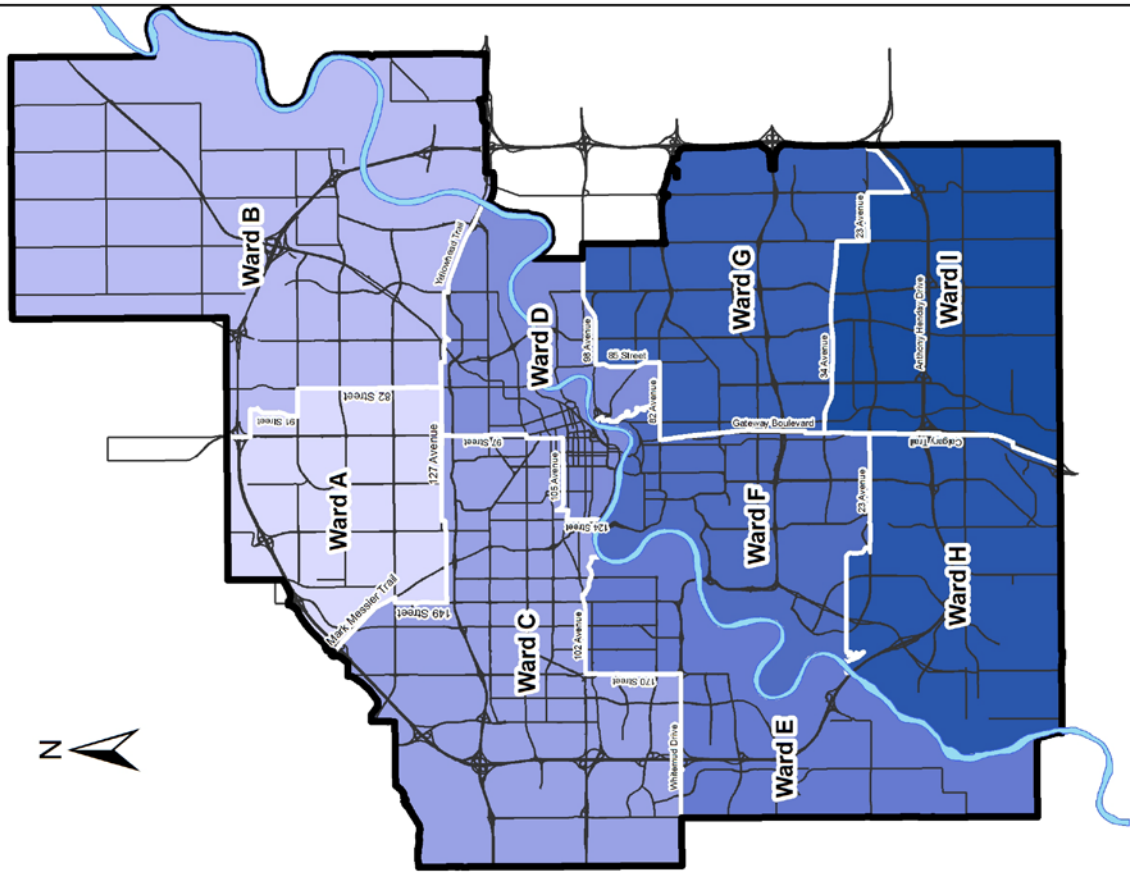
Request for Ministerial Approval, amending or replacing Ministerial Order #007/2010.

**ATTACHMENTS and APPENDICES**

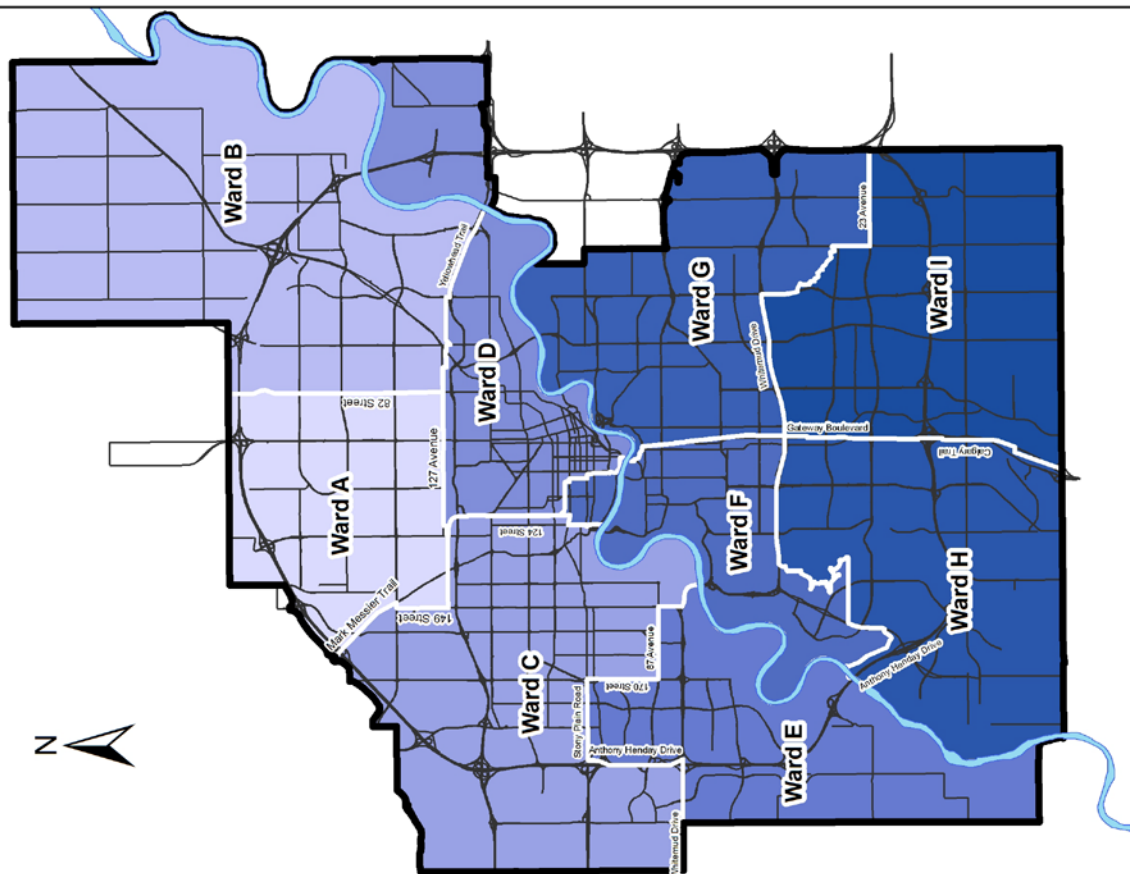
ATTACHMENT I	Current and Proposed Ward Boundaries
ATTACHMENT II	Bylaw No. 2017-1 with attached schedule as provided by the City of Edmonton
ATTACHMENT III	Ministerial Order #007/2010

JD:kk

**Proposed Wards**



**Current Wards**



## Bylaw 2017-1

### A Bylaw to Amend Edmonton School District No. 7 Electoral Ward Boundaries

WHEREAS it is deemed desirable by the Board of Trustees of Edmonton School District No. 7 that the election of trustees should be by the ward system and that each ward should be represented by one trustee;

AND WHEREAS the Board of Trustees of Edmonton School District No. 7 passed Bylaws No. 253 and No. 2010-1 regarding electoral ward system;

AND WHEREAS the Board of Trustees of Edmonton School District No. 7 desires to replace Bylaws No. 253 and No. 2010-1;

THEREFORE, and pursuant to Sections 262(1) and 262(4) of the *School Act*, the Board of Trustees of the said District enacts as follows:

1. That the boundaries for wards should be in conformance with criteria such that each ward:
  - a. Has a total resident population that is within +/- 25 per cent of the average for all wards;
  - b. Reflects the potential for population growth or decline with the goal that school ward populations remain within +/- 25 per cent of the average through two municipal general elections;
  - c. Encompasses entire school attendance areas where possible;
  - d. Be regular in shape, and be delineated by easily identifiable boundaries such as major roadways, railways, ravines, rivers, etc.; and
  - e. Ensures where possible that communities of common interests or characteristics are kept within the same ward.
2. That the nomination and election of trustees shall be by wards;
3. That there shall be nine wards for the election of trustees, the boundaries of which shall be as delineated in Schedule 1;
4. That each ward shall be identified by a letter, as set forth in Schedule 1;
5. That only an elector who is resident in the ward may vote for a candidate nominated in that ward;
6. That one candidate shall be elected as trustee in each ward; and
7. That Bylaws No. 253 and No. 2010-1 are repealed.

Read a first time on January 17, 2017

\_\_\_\_\_

Chairman

\_\_\_\_\_

Corporate Secretary

Read a second time on January 17, 2017

\_\_\_\_\_

Chairman

\_\_\_\_\_

Corporate Secretary

Read a third time and passed on this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_

Chairman

\_\_\_\_\_

Corporate Secretary

Approved by the Minister of Education this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Minister of Education

## **Schedule 1 - Edmonton School District No. 7 Electoral Ward Boundaries**

### **Ward A is bounded as follows:**

Commencing at the intersection of the City of Edmonton boundary and 97 Street NW.

Using the centerline of the road rights of way, proceed south to the intersection of the projection westerly of the south boundary of Plan 8821651.

Proceed easterly along the south boundary of Plan 8821651 to intersection with Plan 8120894.

Continue easterly along the north boundary of Plan 8120894 to the northeast corner of the plan, proceed easterly along the north boundary of Plan 8122420 to the northeast corner of the plan.

Continue southerly and southeasterly along the centerline of the laneway shown on Plan 8122420 to the intersection of 180 Avenue NW.

Continue southwest along 180 Avenue NW and 91 Street NW to the intersection of 167 Avenue NW.

Proceed easterly along 167 Avenue NW to the intersection with 82 Street NW.

Continue south along the centerline of 82 Street NW to the intersection with 127 Avenue NW.

Proceed westerly along 127 Avenue NW to the intersection with the north projection of the west boundary of Plan 6128RS Block 16 Lot 1, proceed south along the west boundary, continue south along the west boundary of Plan 495R Block 16 to the intersection with the north boundary of Plan 3624U.

Continue west along the north boundary to the intersection with 127 Street NW.

Proceed south along 127 Street NW to the intersection with a projection easterly of the north boundary of CNR Railway Rights of Way.

Proceed westerly along the north boundary of the rights of way to the intersection with 149 Street NW.

Proceed northerly along 149 Street NW to the intersection with 134 Avenue NW, continue easterly along 134 Avenue NW to the intersection with the southerly projection of the east boundary of Plan 0922785 Block 4 Lot 8.

Proceed north along the east boundary to the northeast corner of Plan 0922785 Block 4 Lot 8.

Follow the centerline of the 149 Street NW rights of way to the intersection with 137 Avenue NW.

Proceed easterly along 137 Avenue NW to the intersection with Mark Messier Trail NW.

Proceed northwesterly along Mark Messier Trail NW to the intersection with the City Boundary.

Proceed north-easterly, northerly and easterly following the City boundary to the point of commencement.

### **Ward B is bounded as follows:**

Commencing at the intersection of the City of Edmonton boundary and 97 Street NW.

Using the centerline of the road rights of way, proceed south to the intersection of the projection westerly of the south boundary of Plan 8821651.

Proceed easterly along the south boundary of Plan 8821651 to intersection with Plan 8120894.

Continue easterly along the north boundary of Plan 8120894 to the northeast corner of the plan, continue easterly along the north boundary of Plan 8122420 to the northeast corner of the plan.

Continue southerly and southeasterly along the centerline of the laneway shown on Plan 8122420 to the intersection of 180 Avenue NW.

Continue southwest along 180 Avenue NW and 91 Street NW to the intersection of 167 Avenue NW.

Proceed easterly along 167 Avenue NW to the intersection with 82 Street NW.

Continue south along the centerline of 82 Street NW to the intersection with 127 Avenue NW.  
 Proceed easterly along 127 Avenue NW to the intersection of the centerline of the lane west of 73 Street NW.  
 Continue south along laneway to intersection with north boundary of Plan XLIV Lot 4.  
 Follow Lot 4 boundary west, south and east to southeast corner.  
 Proceed easterly along northerly limit of railway Plan 3624U until the centerline of 70 Street NW.  
 Proceed north along 70 Street NW to intersection with 126a Avenue NW.  
 Proceed east along 126a Avenue NW to intersection with Fort Road NW.  
 Proceed southwesterly along Fort Road NW to intersection with the production westerly of the north limit of Plan 277RS Block S.  
 Follow north limit of Plan 277RS Block S easterly to intersection with 66 Street NW.  
 Proceed southerly along 66 Street NW to intersection of the production southwesterly of the northeast limit of railway Plan 3624U.  
 Follow the northerly limit of Plan 3624U northeast and easterly to intersection with 50 Street NW.  
 Proceed south on 50 Street NW to intersection of Yellowhead Trail NW.  
 Proceed southeasterly along Yellowhead Trail NW to intersection with City boundary.  
 Follow City boundary easterly, northerly, westerly southerly and westerly to point of commencement.

**Ward C is bounded as follows:**

Commencing at the intersection of the City boundary and the intersection of Winterburn Road NW and Whitemud Drive NW.  
 Using the centerline of the road rights of way, proceed east following Whitemud Drive NW to the intersection of 170 Street NW.  
 Proceed north following 170 Street NW to intersection with Stony Plain Road NW.  
 Proceed easterly following Stony Plain Road NW to projection of the west boundary of Plan 9723890 Block 7 Lot 1, proceed southerly and southeasterly along the south boundaries of Plan 9723890 Block 7 Lots 1-7 to the intersection of 101 Avenue NW and Ravine Drive NW.  
 Proceed southeasterly along Ravine Drive NW to intersection with 135 Street NW.  
 Proceed south following 135 Street NW to the intersection of the northwest corner of Plan 2804AF Block 1.  
 Proceed south along the west boundary of Plan 2804AF Block 1 and the south projection of the west boundary following the west boundary of River Lot 2 to the intersection with the North Saskatchewan River.  
 Follow the North Saskatchewan River easterly to the intersection of the projection south of the most west boundary of Plan RN22C Block X.  
 North following the most west boundary and the projection northerly to the intersection of the boundary of the Abandon Railway rights of way as shown on Plan 6554R.  
 Follow the Abandon Railway rights of way boundary northwest, north, southeasterly to the intersection with 124 Street NW.  
 Proceed north along 124 Street NW to the intersection with Stony Plain Road NW.  
 Proceed southeasterly along Stony Plain Road NW to the intersection with 121 Street NW.

Proceed north along 121 Street NW rights of way to the intersection with the projection northwesterly of the centerline of the Walkway as shown on Plan 9422589.

Follow the centerline of the Walkway southeasterly to the intersection with the boundary of Plan 9422589 Lot 1.

Proceed east following the north boundary of Plan 9422589 Lot 1, continue east across 116 Street NW to the northwest corner of Plan 9121905.

Proceed east following the north boundary of Plan 9121905, continue east along the north boundary of Plan 0020365, Block 9D across road rights of way to the northwest corner of Plan 0020365 Block 20.

Follow the north boundary of Plan 0020365 Block 20 to the intersection of road rights of way for 108 Street NW and 105 Avenue NW.

Proceed east along 105 Avenue NW to the intersection of 101 Street NW.

Proceed north following 101 Street NW to the intersection of 111 Avenue NW.

Proceed easterly along 111 Avenue NW to the intersection of 97 Street NW.

Proceed northerly along 97 Street NW to the intersection of 127 Avenue NW.

Proceed westerly along 127 Avenue NW to the intersection with the north projection of the west boundary of Plan 6128RS Block 16 Lot 1, proceed south along the west boundary, continue south along the west boundary of Plan 495R Block 16 to the intersection with the north boundary of Plan 3624U.

Continue west along the north boundary to the intersection with 127 Street NW.

South along 127 Street NW to the intersection with a projection easterly of the north boundary of CNR Railway Rights of Way.

Proceed westerly along the north boundary of the rights of way to the intersection with 149 Street NW.

Proceed northerly along 149 Street NW to the intersection with 134 Avenue NW, continue easterly along 134 Avenue NW to the intersection with the projection of the east boundary of Plan 0922785 Block 4 Lot 8.

Proceed north along the east boundary to the northeast corner of Lot 8.

Follow the centerline of the 149 Street NW rights of way to the intersection with 137 Avenue NW.

Proceed easterly along 137 Avenue NW to the intersection with Mark Messier Trail NW.

Proceed northwesterly along Mark Messier Trail NW to the intersection with the City Boundary.

Proceed southwesterly, west, southwesterly, south and east following the City boundary to the point of commencement.

**Ward D is bounded as follows:**

Commencing at the intersection of the City boundary and 101 Avenue NW. Using the centerline of the road rights of way proceed west along 101 Avenue NW to the intersection with Terrace Road NW.

Proceed west following Terrace Road NW to the intersection with 98 Avenue NW, follow 98 Avenue NW west to the intersection with 85 Street NW.

Follow 85 Street NW southerly to the intersection with 90 Avenue NW.

Continue southerly to follow 83 Street NW rights of way to the intersection with Whyte Avenue NW (82 Avenue NW).

Proceed west along Whyte Avenue NW (82 Avenue NW) to the intersection with 95A Street NW.

Proceed northerly to along 95A Street NW to the intersection with the boundary of Plan 1523645 Block 1 Lot 1.



Proceed northerly following the west boundary of Plan 1523645 Block 1 Lot 1 and the rights of way centerline adjacent to the west boundary to the intersection of 98A Street NW and Scona Road NW. Proceed northerly along Scona Road NW following existing roads to the east boundary of Plan 1024618. Follow east boundary northerly to the northeast corner of the plan. Extend from the northeast corner of Plan 1024618 to the centerline of the North Saskatchewan River. Proceed southerly and westerly following the North Saskatchewan River to the projection southerly of the most west boundary of Plan RN22C Block X. North following the most west boundary and the projection northerly to the intersection of the boundary of the Abandon Railway rights of way as shown on Plan 6554R. Follow the Abandon Railway rights of way boundary northwest, north, southeasterly to the intersection with 124 Street NW. Proceed north along 124 Street NW to the intersection with Stony Plain Road NW. Proceed southeasterly along Stony Plain Road NW to the intersection with 121 Street NW. Proceed north along 121 Street NW rights of way to the intersection with the projection northwesterly of the centerline of the Walkway as shown on Plan 9422589. Follow the centerline of the Walkway southeasterly to the intersection with the boundary of Plan 9422589 Lot 1. Proceed east following the north boundary of Plan 9422589 Lot 1, continue east across 116 Street NW to the northwest corner of Plan 9121905. Proceed east following the north boundary of Plan 9121905, continue east along the north boundary of Plan 0020365, Block 9D across road rights of way to the northwest corner of Plan 0020365 Block 20. Follow the north boundary of Plan 0020365 Block 20 to the intersection of road rights of way for 108 Street NW and 105 Avenue NW. Proceed east along 105 Avenue NW to the intersection of 101 Street NW. Proceed north following 101 Street NW to the intersection of 111 Avenue NW. Proceed easterly along 111 Avenue NW to the intersection of 97 Street NW. Proceed northerly along 97 Street NW to the intersection of 127 Avenue NW. Proceed easterly along 127 Avenue NW to the intersection of the centerline of the lane west of 73 Street NW. Continue south along laneway to intersection with north boundary of Plan XLIV Lot 4. Follow Lot 4 boundary west, south and east to southeast corner. Proceed easterly along northerly limit of railway Plan 3624U until the centerline of 70 Street NW. Proceed north along 70 Street NW to intersection with 126a Avenue NW. Proceed east along 126a Avenue NW to intersection with Fort Road NW. Proceed southwesterly along Fort Road NW to intersection with the production westerly of the north limit of Plan 277RS Block S. Follow north limit of Plan 277RS Block S easterly to intersection with 66 Street NW. Proceed southerly along 66 Street NW to intersection of the production southwesterly of the northeast limit of railway plan 3624U. Follow the northerly limit of Plan 3624U northeast and easterly to intersection with 50 Street NW. Proceed south on 50 Street NW to intersection of Yellowhead Trail NW. Proceed southeasterly along Yellowhead Trail NW to intersection with City boundary.

Proceed southerly following the City boundary to the point of commencement.

**Ward E is bounded as follows:**

Commencing at the intersection of the City boundary and the intersection of Winterburn Road NW and Whitemud Drive NW.

Using the centerline of the road rights of way, proceed east following Whitemud Drive NW to the intersection of 170 Street NW.

Proceed north following 170 Street NW to intersection with Stony Plain Road NW.

Proceed easterly following Stony Plain Road NW to projection of the west boundary of Plan 9723890 Block 7 Lot 1; proceed southerly and southeasterly along the south boundaries of Plan 9723890 Block 7 Lots 1-7 to the intersection of 101 Avenue NW and Ravine Drive NW.

Proceed southeasterly along Ravine Drive NW to intersection with 135 Street NW.

Proceed south following 135 Street NW to the intersection of the northwest corner of Plan 2804AF Block 1.

Proceed south along the west boundary of Plan 2804AF Block 1 and the south projection of the west boundary following the west boundary of River Lot 2 to the intersection with the North Saskatchewan River.

Proceed southerly following the North Saskatchewan River to the intersection with the projection east of the southwest boundary of the City of Edmonton. Proceed westerly, northerly following the City boundary to the point of commencement.

**Ward F is bounded as follows:**

Commencing at the northwest corner of Plan 0024731 Area A, proceed east along the north boundary to the northeast corner of Area A.

Proceed southerly along the east boundary of Area A to the intersection of the southeast corner and the northwest corner of Plan 0023111 Block 15 Lot 2ER.

Following the boundary of Plan 0023111 Block 15 Lot 2ER proceed southeasterly, northeasterly, northwesterly and northerly to the intersection of the northeast corner of Plan 0023111 Block 15 and Lot 2ER and the south boundary of Plan 1225KS.

Proceed easterly following the south boundary of Plan 1225KS across road rights of way for Heath Road NW and Riverbend Road NW.

Continue east along the south boundary of Plan 1225KS to the intersection with Terwillegar Drive NW.

Proceed southwesterly to the intersection with 23 Avenue NW.

Proceed easterly along 23 Avenue NW to the connection with the original 23 Avenue road allowance.

Continue east in using the centerline of the road allowance to the intersection with the closed portion of the road allowance adjoining the south boundary of the south east quarter of section one (1) township fifty two (52) range twenty five (25) west of the fourth meridian.

Proceed following the southern boundary of the closed road allowance; continue east following the south boundary of Plan 8022521 Block 35 Lot 5ER.

Continue diagonally to the centerline of 23 Avenue NW.

Continue northwesterly on 23 Avenue NW to the perpendicular extension of the east boundary of Plan 8022521 Block 35 Lot 4.

Continue southwesterly following the southeasterly and southwesterly boundaries of Plan 8022521 Block 35 Lots 4-1.

Continue perpendicularly from the west boundary of Plan 8022521 Block 35 Lot 1 to the intersection of the centerline of 23 Avenue NW.

Proceed northwesterly along 23 Avenue NW to the intersection with the southeast boundary of Plan 7720069 Block 28 Lot 2.

Follow the eastern boundary of Plan 7720069 Block 28 Lot 2 and Lot 30R to the intersection with 28 Avenue NW.

Proceed northwesterly along 28 Avenue NW, continue along 125 Street NW to the intersection of 28A Avenue NW.

Proceed westerly along 28A Avenue, continue northerly along 126 Street NW and continue along 29 Avenue NW to the intersection with the southerly extension of the east boundary of Plan 8022116 Block 30 Lot 45ER.

Following the eastern boundary of Plan 8022116 Block 30 Lot 45ER proceed northerly and northeasterly to the intersection with the south boundary of Power Line rights of way Plan 1225KS.

Continue easterly following the south boundary of Plan 1225KS, crossing road rights of way to the intersection of the northwest corner of Plan 8522461 Block 23 Lot A.

Proceed southeasterly along the westerly boundary of Plan 8522461 Block 23 Lot A, continue along the westerly boundary of Plan 1021247, continue along the westerly boundary of Plan 663RS to the southwest corner of Plan 663RS Lot 1.

Proceed easterly along the south boundary of Plan 663RS Lot 1 to the intersection with Calgary Trail NW/Gateway Boulevard NW.

Proceed northerly along Gateway Boulevard NW to the intersection of the extension of the north boundary of Plan 1620808 Area E.

Proceed east along the north boundary of Plan 1620808 Area E to (the north east corner of Plan 1620808 Area E) the intersection of rail rights of way Plan CE1 Block Rly Lot 52.

Proceed northerly following the west boundary of the rail rights of way Plan CE1 Block Rly Lot 52 to the intersection of the northeast corner of Plan RNXI Block T.

Proceed westerly following the north boundary of Plan XI Block T to the intersection with the southeast corner of Plan 1584HW Block S Lot F.

Proceed northerly following the east boundary of Plan 1584HW Block S Lot F to the intersection of 78 Avenue NW and Gateway Boulevard NW.

Proceed northerly along Gateway Boulevard NW to the intersection with Whyte Avenue NW (82 Avenue NW).

Proceed east along Whyte Avenue NW (82 Avenue NW) to the intersection with 95A Street NW.

Proceed northerly to along 95A Street NW to the intersection with the boundary of Plan 1523645 Block 1 Lot 1.

Proceed northerly following the west boundary of Plan 1523645 Block 1 Lot 1 and the rights of way centerline adjacent to the west boundary to the intersection of 98A Street NW and Scona Road NW.

Proceed northerly along Scona Road NW following existing roads to the east boundary of Plan 1024618.

Follow east boundary northerly to the northeast corner of the plan.

Extend from the northeast corner of Plan 1024618 to the centerline of the North Saskatchewan River.

Proceed southerly and westerly following the North Saskatchewan River to the perpendicular extension of the northwest corner of Plan 0024731 Area A, point of commencement.

**Ward G is bounded as follows:**

Commencing at a point of the intersection of the City boundary and the southeast corner of Plan 0525134 Block 1 Lot 1.

Proceed west along the south boundary of Plan 0525134 Block 1 Lot 1 to the southwest corner and intersection with the northwest corner of Plan 8920406 Transportation Utility Corridor.

Proceed southwest following the northwest boundary of Plan 8920406.

Continue southwest following the northwest boundary of Plan 8920346 to the intersection with the southeast corner of Plan 0423867 Area A.

Proceed north along the east boundary of Plan 0423867 Area A to the intersection with 17 Street NW. Using the centerline of the rights of way proceed north along 17 Street NW to the intersection with 23 Avenue NW.

Proceed west along 23 Avenue NW to the intersection with 34 Street NW.

Proceed north along 34 Street NW to the intersection with 34 Avenue NW.

Continue westerly along 34 Avenue NW to the intersection with Gateway Boulevard NW.

Proceed northerly along Gateway Boulevard NW to the intersection of the extension of the north boundary of Plan 1620808 Area E.

Proceed east along the north boundary of Plan 1620808 Area E to (the north east corner of Plan 1620808 Area E) the intersection of rail rights of way Plan CE1 Block Rly Lot 52.

Proceed northerly following the west boundary of the rail rights of way Plan CE1 Block Rly Lot 52 to the intersection of the northeast corner of Plan RNXI Block T.

Proceed westerly following the north boundary of Plan XI Block T to the intersection with the southeast corner of Plan 1584HW Block S Lot F.

Proceed northerly following the east boundary of Plan 1584HW Block S Lot F to the intersection of 78 Avenue NW and Gateway Boulevard NW.

Proceed northerly along Gateway Boulevard NW to the intersection with Whyte Avenue NW (82 Avenue NW).

Proceed east along Whyte Avenue NW (82 Avenue NW) to the intersection with 83 Street NW.

Proceed northerly following 83 Street to intersection with 90 Avenue NW, continue northerly following 85 Street NW to intersection with 98 Avenue NW.

Proceed east along 98 Avenue NW to Terrace Road NW, continue following Terrace Road NW to the intersection with 101 Avenue NW.

Proceed east following 101 Avenue NW to the intersection with the City boundary.

Proceed east, south, easterly, southerly following the City boundary to the point of commencement.

**Ward H is bounded as follows:**

Commencing at the point of intersection with Calgary Trail/Gateway Boulevard and the City boundary proceed west along the City boundary to the intersection with the west bank of the North Saskatchewan River.

Proceed north following the North Saskatchewan River to the perpendicular extension of the northwest corner of Plan 0024731 Area A proceed east along the north boundary to the northeast corner of Area A.

Proceed southerly along the east boundary of Area A to the intersection of the southeast corner and the northwest corner of Plan 0023111 Block 15 Lot 2ER.

Following the boundary of Plan 0023111 Block 15 Lot 2ER proceed southeasterly, northeasterly, northwesterly and northerly to the intersection of the northeast corner of Plan 0023111 Block 15 and Lot 2ER and the south boundary of Plan 1225KS.

Proceed easterly following the south boundary of Plan 1225KS across road rights of way for Heath Road NW and Riverbend Road NW.

Continue east along the south boundary of Plan 1225KS to the intersection with Terwillegar Drive NW.

Proceed southwesterly to the intersection with 23 Avenue NW.

Proceed easterly along 23 Avenue NW to the connection with the original 23 Avenue road allowance.

Continue east in using the centerline of the road allowance to the intersection with the closed portion of the road allowance adjoining the south boundary of the south east quarter of section one (1) township fifty two (52) range twenty five (25) west of the fourth meridian.

Proceed following the southern boundary of the closed road allowance, continue east following the south boundary of Plan 8022521 Block 35 Lot 5ER.

Continue diagonally to the centerline of 23 Avenue NW.

Continue northwesterly on 23 Avenue NW to the perpendicular extension of the east boundary of Plan 8022521 Block 35 Lot 4.

Continue southwesterly following the southeasterly and southwesterly boundaries of Plan 8022521 Block 35 Lots 4-1.

Continue perpendicularly from the west boundary of Plan 8022521 Block 35 Lot 1 to the intersection of the centerline of 23 Avenue NW.

Proceed northwesterly along 23 Avenue NW to the intersection with the southeast boundary of Plan 7720069 Block 28 Lot 2.

Follow the eastern boundary of Plan 7720069 Block 28 Lot 2 and Lot 30R to the intersection with 28 Avenue NW.

Proceed northwesterly along 28 Avenue NW, continue along 125 Street NW to the intersection of 28A Avenue NW.

Proceed westerly along 28A Avenue, continue northerly along 126 Street NW and continue along 29 Avenue NW to the intersection with the southerly extension of the east boundary of Plan 8022116 Block 30 Lot 45ER.

Following the eastern boundary of Plan 8022116 Block 30 Lot 45ER proceed northerly and northeasterly to the intersection with the south boundary of Power Line rights of way Plan 1225KS.

Continue easterly following the south boundary of Plan 1225KS, crossing road rights of way to the intersection of the northwest corner of Plan 8522461 Block 23 Lot A.

Proceed southeasterly along the westerly boundary of Plan 8522461 Block 23 Lot A, continue along the westerly boundary of Plan 1021247, continue along the westerly boundary of Plan 663RS to the southwest corner of Plan 663RS Lot 1.

Proceed easterly along the south boundary of Plan 663RS Lot 1 to the intersection with Calgary Trail NW/Gateway Boulevard NW.

Proceed south following Gateway Boulevard to the point of commencement.

**Ward I is bounded as follows:**

Commencing at a point of the intersection of the City boundary and the southeast corner of Plan 0525134 Block 1 Lot 1.

Proceed west along the south boundary of Plan 0525134 Block 1 Lot 1 to the southwest corner and intersection with the northwest corner of Plan 8920406 Transportation Utility Corridor.

Proceed southwest following the northwest boundary of Plan 8920406.

Continue southwest following the northwest boundary of Plan 8920346 to the intersection with the southeast corner of Plan 0423867 Area A.

Proceed north along the east boundary of Plan 0423867 Area A to the intersection with 17 Street NW. Using the centerline of the rights of way proceed north along 17 Street NW to the intersection with 23 Avenue NW.

Proceed west along 23 Avenue NW to the intersection with 34 Street NW.

Proceed north along 34 Street NW to the intersection with 34 Avenue NW.

Continue westerly along 34 Avenue NW to the intersection with Gateway Boulevard NW.

Proceed south following Gateway Boulevard NW to the City boundary.

Proceed east, north following the City boundary to the point of commencement.

GOVERNMENT OF ALBERTA  
DEPARTMENT OF EDUCATION  
MINISTERIAL ORDER (# 007/2010 )



I, Dave Hancock, Q.C., Minister of Education, pursuant to Sections 262(1) of the **School Act**, make the Order in the attached Appendix, being The Edmonton School District No. 7 Electoral Ward Order.

DATED at Edmonton, Alberta February 5, 2010.

  
MINISTER OF EDUCATION

**APPENDIX**  
**MINISTERIAL ORDER (# 007/2010 )**

**SCHOOL ACT**

**The Edmonton School District No. 7  
Electoral Ward Order**

- 1 Pursuant to Section 262(1) of the **School Act**, Bylaw No. 2010-1 being a bylaw to provide for the nomination and election of trustees of The Board of Trustees of The Edmonton School District No. 7 by amending the electoral ward boundaries is hereby approved.
- 2 The nomination and election of trustees shall be by wards as follows:
  - (a) One (1) trustee shall be elected in Ward A.
  - (b) One (1) trustee shall be elected in Ward B.
  - (c) One (1) trustee shall be elected in Ward C.
  - (d) One (1) trustee shall be elected in Ward D.
  - (e) One (1) trustee shall be elected in Ward E.
  - (f) One (1) trustee shall be elected in Ward F.
  - (g) One (1) trustee shall be elected in Ward G.
  - (h) One (1) trustee shall be elected in Ward H.
  - (i) One (1) trustee shall be elected in Ward I.
- 3 The boundaries of the wards referred to in section 2 are described as follows:
  - (a) Ward A shall be bounded as follows:

On the North by the City limit between St. Albert Trail and 82 Street; On the East by 82 Street Southward to the Canadian National Railway Track; On the South by the Canadian National Railway Track Westward to 149 Street; On the West by 149 Street Northward to St. Albert Trail and further Northward to the City limit.
  - (b) Ward B shall be bounded as follows:

On the North by the City limit between 82 Street Eastward to the North Saskatchewan River; On the East by the North Saskatchewan River Southward to the Canadian National Railway Track; On the South by the Canadian National Railway Track Westward to 82 Street; On the West by 82 Street Northward to the City limit.



APPENDIX

MINISTERIAL ORDER (# 007/2010 )

(c) Ward C shall be bounded as follows:

On the West and North by the City limit between 79 Avenue to St. Albert Trail; On the East and North by St. Albert Trail Southward to 149 Street and further Southward to the Canadian National Railway Track; Eastward to the Canadian Pacific Railway right-of-way; Southward to 107 Avenue; Westward to Groat Road; Southward to the North Saskatchewan River; Westward to Whitemud Drive; On the South by Whitemud Drive Westward to 149 Street; Northward to 87 Avenue; Westward to 170 Street; Northward to Stony Plain Road; Westward to Anthony Henday Drive; Southward to 79 Avenue; Eastward to the City limits.

(d) Ward D shall be bounded as follows:

On the North by the Canadian National Railway Track from the Canadian National Railway right-of-way Eastward to the North Saskatchewan River and Northward to the City limit; On the East by the City limit Southward to the North Saskatchewan River; On the South by the North Saskatchewan River Westward to Rosedale Road and further Westward to 101 Street; On the West and South by 101 Street Northward to 105 Avenue; Westward to 119 Street; Northward to 106 Avenue; Westward to 120 Street; Northward to 107 Avenue; Westward to the Canadian National Railway right-of-way and Northward to the Canadian Pacific Railway Track.

(e) Ward E shall be bounded as follows:

On the North by 79 Avenue between the City limit and Anthony Henday Drive; Northward to Stony Plain Road; Southward to 87 Avenue; Eastward to 149 Street; Southward to Whitemud Drive; Eastward to the North Saskatchewan River; On the East by the North Saskatchewan River; On the South and West by the City limit Eastward and Northward to 79 Avenue.

(f) Ward F shall be bounded as follows:

On the North by 107 Avenue between Groat Road and 120 Street; Southward to 106 Avenue; Eastward to 119 Street; Southward to 105 Avenue; Eastward to 101 Street; On the East by 101 Street; Southward to Rosedale Road; Eastward to the North Saskatchewan River; Southward to the Queen Elizabeth Park Road; Further Southward to 103 Street; Further Southward to the Canadian Pacific Railway Track and further Southward to Whitemud Drive; Westerly along Whitemud Drive to the West boundary of the Whitemud Creek Ravine; Southward along the Westerly boundary of the Whitemud Creek Ravine to Oeming Road; Northward along Oeming Road to Bulyea Road; Southward along Bulyea Road to Rabbit Hill Road; Westerly along Rabbit Hill Road to Lane South of Promontory Point; Westerly to East boundary of SW 10-52-25-4; Southerly along the East boundaries of the adjoining properties to Northern boundary of Transportation Utility Corridor; Westward along North boundary of Transportation Utility Corridor to the North Saskatchewan River; Northward along the North Saskatchewan River to Groat Road; Northward along Groat Road to 107 Avenue.

APPENDIX

MINISTERIAL ORDER (# 007/2010 )

(g) Ward G shall be bounded as follows:

On the North by the North Saskatchewan River between Rosedale Road Eastward to the City limit; On the East by the City limit Southward to 23 Avenue; On the South by 23 Avenue Westward to 34 Street; Northward to the Mill Creek; Further Northward to 50 Street; Further Northward to Whitemud Drive; Westward to the Canadian Pacific Railway Track; On the West by the Canadian Pacific Railway Track Northward to 103 Street; Further Northward to Queen Elizabeth Park Road; Further Northward to the North Saskatchewan River; Further Northward to Rosedale Road.

(g) Ward H shall be bounded as follows:

On the North by Whitemud Drive between the West boundary of the Whitemud Creek Ravine to the Canadian Pacific Railway Track; On the East by the East boundary of the Canadian Pacific Railway Tracks Southward to the City limit; On the South by the City limit between the Canadian Pacific Railway Track and the North Saskatchewan River; Northward along the North Saskatchewan River to the Northern boundary of the Transportation Utility Corridor; Southward along the North boundary of the Transportation Utility Corridor to the Southeast corner boundary of the Environmental Reserve Lot adjoining the North boundary Northward along the East boundary of the adjoining properties to the Northeast corner of SW 10-52-25-4 and to the lane South of Promontory Point; East along the lane to Rabbit Hill Road; Southerly along Rabbit Hill Road to Bulyea Road; Northward along Bulyea Road to Oeming Road; Southward along Oeming Road to the West boundary of the Whitemud Creek Ravine; North along the West boundary of the Whitemud Creek Ravine to Whitemud Drive.

(h) Ward I shall be bounded as follows:

On the North by Whitemud Drive between the Canadian Pacific Railway Track and 50 Street; 50 Street Southward to Mill Creek; Further Southward to 34 Street; Further Southward to 23 Avenue and Eastward to the City limit; On the East and South by the City limit between 23 Avenue and the Canadian Pacific Railway Track; On the West by the Canadian Pacific Railway Track Northward to Whitemud Drive.

4 This Order shall be in effect for the general election to be held in October 2010.

**DATE:** January 31, 2017

**TO:** Board of Trustees

**FROM:** Governance and Evaluation Committee – Trustees Ken Gibson, Chair; Nathan Ip and Bridget Stirling

**SUBJECT:** Review of Trustee Remuneration

**ORIGINATOR:** Karen Mills, Director Board and Superintendent Relations

**RESOURCE STAFF:** Shirley Juneau

**REFERENCE:** Governance and Evaluation Committee Terms of Reference  
[Trustees' Handbook](#), Section 11 – Trustee Remuneration and Allowances

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## ISSUE

The total remuneration of a Trustee has been frozen since the 2010–2011 fiscal year. Prior to any significant changes to remuneration, the Administration needs to conduct and present to the Board surveys to compare the Trustee's total remuneration package to other remuneration packages provided to other publically elected officials in Alberta.

## BACKGROUND

The Governance and Evaluation Committee is required by their Terms of Reference to undertake a review of Trustee remuneration. Following Board direction, an external consultant was engaged to do this work.

The primary purpose of Trustee remuneration is to recognize the importance of the publicly elected office of Trustee for Edmonton Public Schools and to attract and retain quality individuals to this valuable public service.

The role of Trustee is complex and requires a broad range of knowledge and skills. Trustees help shape the future of local communities by governing the education of young people through school boards. It's up to school boards to ensure all children in the community receive a quality education. Specific school board responsibilities include:

- Communicating, informing and involving parents, staff, and the community-at-large in school board decisions and activities.
- Adopting an annual budget that achieves jurisdiction priorities.
- Setting goals and priorities for the jurisdiction that achieve provincial education standards, meet the needs of students and reflect the community's wishes.
- Making and enforcing policies that set out standards and expectations regarding the actions of administration, teachers, and students.
- Lobbying the municipal and provincial governments on education issues of importance to the jurisdiction.
- Adjudicating policy or decision appeals.

- Hiring and evaluating the superintendent.

Trustees do not represent any one school, neighbourhood or community. Rather, they make decisions based on the needs of the entire jurisdiction. As elected officials, Trustees have these roles:

- Communicators: Trustees ensure the community has a say in what children learn by communicating effectively with stakeholders and ensuring their concerns and wishes are heard.
- Planners: Trustees develop plans to deal with student needs and to actively participate in the economic and social strength of local communities.
- Policy makers: Trustees create policies to guide administration and staff. They also evaluate the impact of these policies and make adjustments where necessary.
- Advocates: Trustees address and seek resolution of public education issues of importance to students, parents, and the community at large.
- Educators: Trustees play a key role in developing tomorrow's citizens because they have the ability to make independent decisions that impact the direction and quality of public education.
- Adjudicators: Trustees hear and make judgments concerning local education decisions, procedures or policies that individuals, groups or the public feel are unfair or improper.
- Lobbyists: Trustees communicate with municipal and provincial governments to ensure those who influence funding and other resources hear the voice of the local community.
- Legislators: Trustees make decisions that have the status and impact of law—for example, decisions governing and enforcing the conduct of students and staff.
- Politicians: Trustees are elected every four years to govern the local public education system on behalf of the community. The democratic process ensures the public is engaged in the public education system.

In 2012–2013, the Board Chair and Vice-Chair remuneration was adjusted to reflect the additional responsibilities and time commitments of these roles. Their remuneration has been frozen since then.

## RELATED FACTS

- The remuneration package offered for Trustees is comprised of per annum honoraria, per diem honoraria, an advance on vehicle expenses, optional group benefits coverage and deferred remuneration for transition from the role of Trustee.
- For the purposes of and in accordance with the *Income Tax Act*, total annual remuneration is comprised of two-thirds honorarium and one-third general expense allowance. The one-third general expense allowance is non-taxable and is intended to cover all incidental expenses that Trustees may be expected to incur in carrying out their responsibilities.

## RECOMMENDATION

**That the proposed changes to Trustee remuneration be approved.**

## OPTIONS

Based on the information provided in this report, the following options are considered most appropriate:

1. Accept the recommended changes to Trustee remuneration.
2. Amend the proposed changes to Trustee remuneration.
3. Do not change Trustee remuneration.

## CONSIDERATIONS and ANALYSIS

In conducting this analysis, we reviewed the annual Alberta School Boards Association (ASBA) 2016 Trustee Remuneration Report. We used the ASBA information on the districts with 35,000+ students.

Their report analyzed three school boards, but we felt it was important to focus on the four major school boards in the two major cities: the Edmonton Public School Board, the Edmonton Catholic School Board, the Calgary Board of Education and the Calgary Roman Catholic Separate School District.

The breakdown of the four districts in terms of size was as follows:

School District	# of Trustees	# of schools	# of students	Trustee to student ratio
Calgary Board of Education	7	220	116,391	1:16,627
Edmonton Catholic School Board	7	88	40,211	1:5,744
Calgary Roman Catholic Separate School District	7	105	53,598	1:7,657
Edmonton Public School Board	9	202	92,950	1:10,328
Average	8	154	75,788	1:10,089

We then looked at the annual honorariums for each of these districts.

School District	Chair	Vice Chair	Trustee
Calgary Board of Education	\$55,000	\$50,000	\$45,000
Edmonton Catholic School Board	\$50,000	\$44,000	\$40,000
Calgary Roman Catholic Separate School District	\$38,670	\$34,720	\$30,775
Edmonton Public School Board	\$43,655	\$36,985	\$30,315
Average	\$46,831	\$41,426	\$36,523

Based on both district size and the average annual honorarium across the four districts, it would appear that the Edmonton Public School Board Trustees are at the low end of the scale. This is especially pronounced at the Trustee level, with the board chair and vice chair only slightly below the average.

If we were only to consider the comparison with the Calgary Board of Education, then all levels of the board are well below their levels. However, the Edmonton Public School Board has nine trustees covering 202 schools, while the Calgary Board of Education has seven trustees covering 220 schools.

If we look at total annual honorariums for the district and on a per student basis, we get a slightly different view.

School District	# of Trustees	# of schools	Total honorariums	Per student
Calgary Board of Education	7	220	\$330,000	\$2.84
Edmonton Catholic School Board	7	88	\$294,000	\$7.31
Calgary Roman Catholic Separate School District	7	105	\$227,265	\$4.24
Edmonton Public School Board	9	202	\$292,845	\$3.15
Average	8	154	\$286,028	\$4.39

It is difficult to determine a common comparison of other compensation between these four metro school districts. Several provide group benefits and professional development recoverable expenses. Almost all cover the costs to attend events, conferences, etc.

Based strictly on annual honorarium, there is a case to be made that the basic Edmonton Public School Board Trustee honorarium should be increased. The additional fees paid to the Board Chair and the Vice Chair are closer to the average, but could still be considered below market.

#### Recommendations:

1. Effective upon the swearing in of the new board on October 16, 2017, Trustee remuneration increases to the equivalent of the current average of the four metro boards:

	Chair	Vice Chair	Trustee
<i>Current</i>	<i>\$43,655</i>	<i>\$36,985</i>	<i>\$30,315</i>
Proposed (effective October 16, 2017)	\$46,831	\$41,426	\$36,523

2. Tie future increases to the Edmonton Metropolitan Area COLA, a stable external measure, rather than rely on Trustee recommendations.

#### NEXT STEPS

If approved, the change to Trustee remuneration would come into effect when the new Board is sworn in following the October 16, 2017 election.

KM:km

**DATE:** January 31, 2017

**TO:** Board of Trustees

**FROM:** Trustee Ken Gibson, Policy Review Committee  
Trustee Cheryl Johner, Policy Review Committee  
Trustee Bridget Stirling, Chair, Policy Review Committee

**SUBJECT:** First Reading of Policy IJA.BP Electioneering and Politically Motivated Communications

**ORIGINATOR:** Karen Mills, Director Board and Superintendent Relations

**RESOURCE**

**STAFF:** Marnie Beaudoin, Nancy Petersen

**REFERENCE:** [IJA.BP Electioneering and Politically Motivated Communications Trustees' Handbook](#) Section 6.1 – Caucus Committee  
Board Policy CH.BP – Framework for Policy Development and Review

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## ISSUE

The Policy Review Committee is presenting policy IJA.BP Electioneering and Politically Motivated Communications for first and second reading by the Board of Trustees at the January 31, 2017 public Board meeting.

## BACKGROUND

The Policy Review Committee reviewed policy IJA.BP Electioneering and Politically Motivated Communications to ensure it is current and ready for the municipal election in fall 2017.

## RELATED FACTS

- Revisions to policy IJA.BP Electioneering and Politically Motivated Communications include:
  - additions of three sections: Purpose, Definitions and Accountability
  - adjusting language to ensure consistency with current Board policies and the *School Act*
  - ensuring clarity and eliminating repetition
- The *Municipal Government Act* and the *School Act* were referenced during the revision process.
- District General Counsel has reviewed IJA.BP Electioneering and Politically Motivated Communications.

## RECOMMENDATION

1. That Board policy IJA.BP Electioneering and Politically Motivated Communications be introduced.
2. That Board policy IJA.BP Electioneering and Politically Motivated Communications be read for the first time and approved for posting on the District website for stakeholder input.

## **OPTIONS**

Based on the information provided in this report, the following options are considered most appropriate:

1. Approve the first reading of policy IJA.BP Electioneering and Politically Motivated Communications at the January 31, 2017 Board meeting.
2. Decline to approve the policy IJA.BP Electioneering and Politically Motivated Communications and provide feedback and/or request changes.

## **CONSIDERATIONS and ANALYSIS**

- The current policy IJA.BP Electioneering and Politically Motivated Communications requires revisions to ensure the District is ready for the municipal election in fall 2017.
- The designated review year for IJA.BP was 2014.

## **NEXT STEPS**

1. February 28, 2017 – A recommendation report requesting the second reading and the third and final reading of policy IJA.BP Electioneering and Politically Motivated Communications.
2. Once approved, policy IJA.BP Electioneering and Politically Motivated Communications will be communicated through the District's communication channels.

## **ATTACHMENTS and APPENDICES**

ATTACHMENT I                      Policy IJA.BP Electioneering and Politically Motivated Communications

MB:mb



**CODE:** IJA.BP**EFFECTIVE DATE:** (11-09-2007)**TOPIC:** Electioneering and Politically Motivated  
Communications**ISSUE DATE:** (12-09-2007)**REVIEW YEAR:** (2014)

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**PURPOSE**

To clarify the Board of Trustees' (the Board) responsibility to ensure the appropriate use of District resources during elections and political campaigns.

To ensure a learning and working environment that is free of political bias, disturbances and interruptions that may arise due to campaign activities.

**DEFINITIONS**

A **campaign** is an attempt by an individual or group to create action by students, staff, or others for a political objective, including achieving election to public office.

**POLICY**

The Board of Trustees believes that a locally elected school board is integral to public education and therefore, the District, under the direction of the Superintendent of Schools, shall play an active role in disseminating information to the electorate about school board elections.

The Board believes District resources should only be used for administrative and instructional purposes. District staff, students and resources shall not be used for distribution of politically motivated communications or campaign materials with the exception of Board authorized advocacy communications and as outlined in this policy.

- A. The Board of Trustees prohibits campaigning in or through Edmonton Public Schools by individual candidates or parties for school board, municipal, provincial or federal elections, with the following exceptions:
  - a. schools may organize all-candidate forums for educational purposes; and
  - b. school space may be rented after school hours by a candidate or party on a commercial use basis.
- B. The Board of Trustees prohibits the posting or distribution of campaign materials associated with school board, municipal, provincial and federal elections on lands, within buildings, or through communication vehicles owned by the Edmonton Public School Board except that campaign materials may be:
  - a. posted and distributed in that portion of a school rented for a campaign meeting or being used for an all-candidate forum; however, all political materials must be removed from school premises at the end of any such meeting;
  - b. used as classroom teaching aids on condition that support for an individual candidate or political party is not solicited; and
  - c. posted and distributed when specific to school board elections, as directed by the Superintendent of Schools and in accordance with this policy.

- d. posted or distributed regarding candidates for school board elections on condition that all candidates are treated equally and may not solicit or imply support for any individual candidate or slate of candidates.

#### **ACCOUNTABILITY**

The Superintendent shall report any violation of IJA.BP *Electioneering and Politically Motivated Communications* to the Board, with information regarding resolution of the situation.

#### **REFERENCES**

*School Act* Section 27

*School Act* Section 45.1(1)

**DATE:** January 31, 2017

**TO:** Board of Trustees

**FROM:** Trustee Ken Gibson, Policy Review Committee  
Trustee Cheryl Johner, Policy Review Committee  
Trustee Bridget Stirling, Chair, Policy Review Committee

**SUBJECT:** First Reading of Policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments

**ORIGINATOR:** Karen Mills, Director Board and Superintendent Relations

**RESOURCE**

**STAFF:** Marnie Beaudoin, Nancy Petersen

**REFERENCE:** [Trustees' Handbook](#) Section 6.1 – Caucus Committee  
[Board Policy CH.BP – Framework for Policy Development and Review](#)

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## ISSUE

The Policy Review Committee has developed a new policy, AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments, to be given first and second reading by the Board of Trustees at the January 31, 2017 public Board meeting.

## BACKGROUND

In the spring of 2016, the Policy Review Committee initiated work to develop a new policy, AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments. The development of AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments was initiated to ensure alignment of board policies with the *School Act*. Policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments is found in Attachment I.

## RELATED FACTS

- Policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments serves as a parent policy to a set of policies related to learning and working environments. This set of policies align to the requirements of the *School Act*, reflect the diversity of our student and staff populations and are intended to foster a sense of belonging, safety and wellness for all students and staff. The work to complete Policy AE.BP and revise all related policies is included in the Annual Policy Review Work Plan 2016—2017.
- Policies included in the Annual Policy Review Work Plan 2016—2017 that relate to the new parent policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments include:
  - AA.BP Stakeholder Relations
  - ACB.BP National Anthem and Flag
  - AD.BP District Vision, Mission, Values, and Priorities
  - AEBB.BP Wellness of Students and Staff
  - AGA.BP Recognition of Students, Staff, Parents, and the Community
  - HAA.BP Aboriginal Education
  - FA.BP Human Resources Framework

- FGB.BP Evaluation of Superintendent of Schools
  - GGAB.BP Multicultural Education
  - HA.BP Inclusive Education
  - HFA.BP Sexual Orientation and Gender Identity
  - HG.BP Student Behaviour and Conduct
  - HGD.BP Student Suspension and Expulsion
- Eight of the policies relating to policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments will require minor revisions to ensure alignment to the *School Act*, consistency with language in the draft parent policy, and alignment to the current Board policy template. These minor revisions will not alter the intention or direction of these policies. To ensure public assurance and transparency, the eight policies requiring minor revisions will be presented for approval at a public board meeting within one information report. These policies are listed in Attachment II.
  - The six remaining policies relating to policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments will be revised or reviewed using standard District process to approve board policies. These six policies are listed in Attachment II.
  - There are several definitions within the set of policies related to policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments. For congruence and clarity, these definitions have been aggregated into a Glossary of Terms. The Glossary of Terms will be posted separately from board policies, and therefore can be updated as terminology evolves, rather than be restricted to board policy revision dates. The Glossary of Terms is found in Attachment III.

## RECOMMENDATION

1. **That Board policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments be introduced.**
2. **That Board policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments be read for the first time and approved for posting on the District website for stakeholder input.**

## OPTIONS

1. Approve the first reading of policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments.
2. Request the Policy Review Committee consider changes to the draft AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments and bring it back to Board for approval.

## CONSIDERATIONS and ANALYSIS

- Policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments is aligned with the current *School Act*.
- The District policies that have been identified as relating to policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments also require alignment to the *School Act*.

## NEXT STEPS

1. February 28, 2017 – A recommendation report requesting the second and the third and final reading of policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments.
2. Once approved, policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments will be implemented. A review process for the set of policies related to this parent policy will commence.

**ATTACHMENTS and APPENDICES**

ATTACHMENT I      Policy AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working  
Environments

ATTACHMENT II      Annual Policy Development and Review Work Plan 2016-2017

ATTACHMENT III      Glossary of Terms

MB:mb

**CODE:** AE.BP**EFFECTIVE DATE:** (dd-mm-yyyy)**TOPIC:** Welcoming, Inclusive, Safe and Healthy Learning and Working Environments**ISSUE DATE:** (dd-mm-yyyy)**REVIEW YEAR:** (yyyy)

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**PURPOSE**

To reflect the Board of Trustees' (the Board) mandated responsibility and expectation for providing a welcoming, inclusive, safe and healthy learning and working environment throughout the District.

AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments serves as a foundation policy to setting overarching, high level direction to a set of comprehensive policies. The policies supported by AE.BP are listed in the References section.

**DEFINITIONS**

A comprehensive list of terms and definitions for all policies supporting AE.BP can be found in a glossary, accessible in the References section.

**POLICY**

A positive learning environment is foundational for all students to experience success. The Board is committed to providing a welcoming, inclusive, safe and healthy learning and working environment that respects diversity, fosters a sense of belonging and a positive sense of self. Each student and staff member in the District has the right to learn and work in an environment that promotes equality of opportunity, dignity, respect and recognition of diversity.

Such an environment creates conditions where students and staff can thrive. The Board is committed to providing an environment that supports the positive mental health of students and staff and reflects emerging research related to trauma sensitivity and strength-based approaches, and applies restorative principles.

The Board is further committed to providing an environment free from harassment, bullying, discrimination and violence. It is the collective responsibility of all those involved with the District, including trustees, employees, students, parents, volunteers, contractors and visitors, to create and maintain positive cultures within our schools and other educational settings.

**ACCOUNTABILITY**

The Administration shall inform the Board about the effectiveness of the direction established by AE.BP through reporting and accountability related to the theme of welcoming, inclusive, safe and healthy learning and working environments.

**REFERENCES**

AA.BP – Stakeholder Relations

ACB.BP – National Anthem and Flag

AD.BP – District Vision, Mission, Values, and Priorities

AEBB.BP – Wellness of Students and Staff  
AGA.BP – Recognition of Students, Staff, Parents, and the Community  
FA.BP – Human Resources Framework  
FGB.BP – Evaluation of Superintendent of Schools  
GGAB.BP – Multicultural Education  
HA.BP – Inclusive Education  
HAA.BP – Aboriginal Education  
HFA.BP – Sexual Orientation and Gender Identity  
HG.BP – Student Behaviour and Conduct  
HGD.BP – Student Suspension and Expulsion  
Glossary of Terms

**Annual Policy Development and Review Work Plan 2016-2017**

<b>Overarching Theme: Safe and Caring Learning Environments</b>		
<b>Policies to be reviewed under draft “parent policy” AE.BP</b>	<b>District Priority</b>	<b>Review year</b>
AA.BP Stakeholder Relations	Priority 3	2022
AD.BP District Vision, Mission, Values, and Priorities	Priority 1	2018
AEBB.BP Wellness of Students and Staff	Priority 2	2021
AGA.BP Recognition of Students, Staff, Parents, and the Community	Priority 2	2019
FA.BP Human Resources Framework	Priority 2	2022
FGB.BP Evaluation of Superintendent of Schools	Priority 2	2023
HA.BP Inclusive Education	Priority 1	2019
HFA.BP Sexual Orientation and Gender Identity	Priority 1	2018
<b>Policies to be revised using standard District process</b>		
ACB.BP National Anthem and Flag	Priority 2	2017
AE.BP Welcoming, Inclusive, Safe and Healthy Learning and Working Environments*	Priority 2	TBD
GGAB.BP Multicultural Education	Priority 1	2016
HAA.BP Aboriginal Education	Priority 1	2014
HG.BP Student Behaviour and Conduct	Priority 1	2013
HGD.BP Student Suspension and Expulsion	Priority 1	2020

\* overarching new draft policy - currently in development

<b>Overarching Theme: District Operations</b>		
<b>Policies to be reviewed using standard District process</b>	<b>District Priority</b>	<b>Review year</b>
IJA.BP Electioneering and Politically Motivated Communications	Priority 2	2014
FBD.BP Vacations and Holidays	Priority 2	2016



This glossary of terms provides definitions for terms found in board policies related to AE.BP *Welcoming, Inclusive, Safe and Healthy Learning and Working Environments*. These definitions will be updated as appropriate.

DEFINITIONS	SOURCE
<b>Aboriginal</b> is defined as First Nation, Non-Status, Métis, Inuit, who are descendants of the original inhabitants of Canada.	HAA.BP
<b>Aboriginal community</b> refers to Elders, families, parents/guardians, children and other representatives of the Aboriginal children who attend Edmonton Public Schools.	HAA.BP
<b>Bullying</b> is repeated and hostile or demeaning behaviour by an individual in the school community where the behaviour is intended to cause harm, fear or distress to one or more other individuals in the school community, including psychological harm or harm to an individual's reputation.	<i>School Act</i>
<p><b>Comprehensive School Health (CSH)</b> is an internationally recognized, evidence-based approach for building healthy school communities based on collaboration between home, school and community partners. A CSH approach to effective school health initiatives uses strategies from all four pillars of CSH as defined by the Joint Consortium for School Health:</p> <ul style="list-style-type: none"> <li>• <b>Social and Physical Environments</b> includes the quality of the relationships between school community stakeholders, the emotional well-being of students and the buildings, grounds, play spaces and equipment in and around the school.</li> <li>• <b>Teaching and Learning</b> includes resources, activities and curriculum where students gain skills and knowledge related to health and wellness.</li> <li>• <b>Healthy School Policy</b> includes management practices, decision-making processes, policies and procedures that promote and support health and wellness.</li> <li>• <b>Partnerships and Services</b> include connections between schools, families, community organizations, the health sector and other sectors that support student health.</li> </ul>	AE.BB.BP
<b>Conflict of Interest</b> refers to a situation in which private interests or personal considerations can or may appear to affect a staff member's judgment in acting in the best interest of the District. It includes using a staff member's position, confidential information or corporate time, material or facilities for private gain or advancement. A conflict occurs when a situation benefits or appears to benefit any staff member or their family, friends or business associates.	FA.BP
<p><b>Discrimination</b> means refusing to provide an opportunity or benefit with respect to access to any term or condition of employment because of race, religious beliefs, gender, physical disability, sexual orientation, mental disability, marital status, family status, age, ancestry, place of origin, or source of income.</p> <p>The behaviour giving rise to a complaint of discrimination need not be intentional in order to be considered discrimination.</p> <p>With reference to employment, the above does not apply to a refusal, limitation, specification or preference based on a bona fide occupation requirement.</p>	FBCA.AR
The <b>District</b> is Edmonton Public Schools, which includes the Board of Trustees, central service departments and all schools.	AA.BP
<b>District Priorities</b> are long-range desired results of the organization established by the Board based on the District Vision, Mission and Values. District Priorities are reviewed in consultation with stakeholders every four years following the election of the Board.	FGB.BP
<p><b>Expulsion</b> is the term used to describe an action by the Board of Trustees or its delegate, in accordance with the <i>School Act</i> s. 25, which for a period of more than 10 days, denies a student access to one or more of the following:</p> <p>a. course(s);</p>	HGD.BP

DEFINITIONS	SOURCE
b. one or more schools; or c. riding in a school bus.	
<p><b>Harassment</b> occurs when an individual is subjected to unwelcome verbal or physical conduct because of race, religious beliefs, gender, physical disability, mental disability, marital status, family status, source of income, age, ancestry, colour, place of origin, or sexual orientation.</p> <p>Examples of harassment which will not be tolerated in Edmonton Public Schools include: verbal or physical abuse, threats, derogatory remarks, jokes, innuendo or taunts which allude to any of the above categories. Edmonton Public Schools also will not tolerate the display of pornographic, racist or offensive signs or images, practical jokes that result in awkwardness or embarrassment, whether indirect or explicit.</p>	FBCA.AR
<p><b>Human Resource Strategy</b> is designed to build and develop the skills, attitudes, and behaviours among staff that will help the District meet its goals in a manner aligned with its values. It covers the various areas of human resource functions such as recruitment, compensation, performance management, reward and recognition, employee relations, training, and information management.</p>	FA.BP
<p><b>Internal Controls</b> are the checks and balances established by the District to provide reasonable assurance about the achievement of objectives for reliability of human resource reporting, effectiveness and efficiency of operations, safeguarding of information, and compliance with applicable laws and regulations.</p>	FA.BP
<p>A <b>Mission</b> declares the practical commitments and actions that the District believes are needed to achieve its vision.</p>	AD.BP
<p><b>Organizational Capability</b> is the ability and capacity of the District expressed in terms of culture, system, processes, and resources that support our collective efforts to foster student growth and success.</p>	FA.BP
<p><b>Priorities</b> are broad statements that describe long-range desired results based on the District Vision, Mission and Values.</p>	AD.BP
<p><b>Procedural Fairness</b> is a common law doctrine that requires: a person exercising statutory power to give some form of notice of a pending decision to a person (parent/guardian and student); an opportunity for that person to comment and or be represented; and the requirement that the official making the decision be unbiased.</p>	HGD.BP
<p><b>Restorative principles</b> are the foundational beliefs which drive restorative approaches and practices. Restorative principles include a focus on relationships, responsibility, accountability, engagement and voice. When embedded into a school's culture, the result is a more supportive learning environment where both students and staff thrive.</p>	AE.BP
<p><b>Stakeholders</b> are people who contribute to, and have an interest in public education and supporting student achievement and well-being within the District. The <i>Education Act</i> uses the phrase “partner(s) in education” to describe stakeholders. Stakeholders include but are not limited to:</p> <ul style="list-style-type: none"> <li>• students, parents and/or guardians, and staff;</li> <li>• all members of the Edmonton community including citizens, businesses, agencies, not-for-profit organizations and service groups;</li> <li>• other school boards and educational institutions; and</li> <li>• municipal, provincial, federal and international levels of government.</li> </ul>	AA.BP
<p><b>Stakeholder Relations</b> is how the District relates to, and interacts with, our stakeholders. The District’s approach to stakeholder relations focuses on best practices in communications, engagement and collaboration to support meaningful stakeholder participation, as well as strategic and mutually beneficial relationships between the District and its stakeholders. The District relies on recognized standards for public participation practice, such as the International Association for Public Participation (IAP2) Spectrum for Public Participation. It provides a framework for increasing levels of public engagement depending on the purpose of stakeholder participation and degree of impact a decision or initiative may have on stakeholders. The levels of engagement from IAP2 are: inform, consult, involve, collaborate and empower.</p>	AA.BP

DEFINITIONS	SOURCE
<p><b>Stakeholder Relationships</b> are defined by the manner or role in which stakeholders engage with the District. There are different expectations and parameters for interactions with a student, parent, staff member, community connection, donor, funder, partner, sponsor, school council, tenant, vendor or volunteer. However, all stakeholder relationships require varying degrees of support and communication, and a common understanding of each party's role and responsibilities.</p> <ul style="list-style-type: none"> <li>• A <b>community connection</b> is an individual, business or organization in the community that has an informal relationship with a school, for example the owner of the local convenience store and the principal connect each August to establish communication and support around students patronizing the store; or the seniors centre that invites the school choir to perform for residents on special occasions.</li> <li>• A <b>donor</b> is an individual, organization or business that voluntarily transfers property, monies, goods, or services to the District for charitable reasons and may be eligible for a district charitable donation receipt under Canada Revenue Agency regulations.</li> <li>• A <b>funder</b> is an individual, organization, business or government that grants money to the District for a specified purpose and in exchange the District accepts accountability to the funder for performance in relation to the purpose being funded.</li> <li>• A <b>parent</b> (or guardian), is an individual who under the <i>Education Act</i> has the right to be involved in their child's education and specific responsibilities to support their child's educational success.</li> <li>• A <b>partner</b> is an individual or organization that is a party to a formal partnership with the District. A partnership is one of the most complex relationships founded upon shared values and co-created objectives and expectations. Roles, responsibilities and commitments of each partner are clearly articulated and formalized with a written memorandum of understanding and binding agreement. Partnership Agreements impose obligations on all parties to the agreement.</li> <li>• A <b>school council</b> is a council, established pursuant to the <i>Education Act</i>, for which the majority of its members are parents of students who are enrolled in the school. The Board recognizes a school council as the official school-community organization representing the collective interests of the parents and students of the school.</li> <li>• A <b>staff member</b> is any individual who is employed by the District.</li> <li>• A <b>student</b> is an individual who is enrolled in a school.</li> <li>• A <b>sponsor</b> is an individual, organization or business that agrees to provide goods, services or money to the District in exchange for a defined level of public recognition or advertisement.</li> <li>• A <b>tenant</b> is an individual or group that enters into an agreement with the District, as landlord, for the use of school space under certain conditions and for a specified period of time.</li> <li>• A <b>vendor</b> is an individual or business that provides a service or product to the District in exchange for a fee thereby entering into a purchasing contract.</li> <li>• A <b>volunteer</b> is a member of the community who, without compensation, commits to assist the District or a school with a designated task under the direction and supervision of a district staff member.</li> </ul>	AA.BP
<p>District Priorities inform the development of the <b>Strategic Plan</b> which includes strategies, goals and measurable outcomes for addressing each priority. The Strategic Plan is implemented in annual planning cycles and serves to guide and inform the respective work of the Board, the Superintendent and staff in their collective efforts to achieving the District Vision, Mission, Values and Priorities.</p>	FGB.BP
<p><b>Strength-based approaches</b> emphasize an individual's existing strengths, capabilities and resources.</p>	AE.BP

DEFINITIONS	SOURCE
The foundation to strength-based approaches is the belief that all individuals have strengths, resources and the ability to recover from adversity.	
<p><b>Suspension</b> is the term used to describe an action by a principal or teacher authorized under the <i>School Act</i> s. 24 which temporarily denies a student access to one or more of the following:</p> <ol style="list-style-type: none"> <li>one or more class periods;</li> <li>one or more courses;</li> <li>school; or</li> <li>riding in a school bus.</li> </ol>	HGD.BP
Note: Although a suspension cannot be appealed, a principal can reinstate a student who has been suspended.	
<b>Trauma sensitivity</b> includes understanding of how trauma affects behaviour and emotions and selecting strategies that show empathy and help to create an environment where individuals can learn positive ways of handling emotions and relating to others.	AE.BP
A <b>Vision</b> is the ideal future state or conditions that the District aspires to change or create.	AD.BP
<b>Values</b> are what anchor the District and are foundational; they are not just a way of doing, but a way of being.	AD.BP
<b>Violence</b> the threatened, attempted or actual conduct of a person that causes, or is likely to cause, physical injury.	
<b>Wellness</b> is a balanced state of emotional, intellectual, physical, social and spiritual well-being that enables individuals to reach their full potential. Personal wellness occurs with commitment to a lifestyle based on healthy attitudes and actions that honour self and others.	AE.BB.BP FA.BP
The Alberta Education's <i>Framework for Kindergarten to Grade 12 Wellness Education, 2009</i> , defines the five dimensions of wellness as:	
<ul style="list-style-type: none"> <li>• <b>Emotional wellness</b> is acknowledging, understanding, managing and expressing thoughts and feelings in a constructive manner.</li> <li>• <b>Intellectual wellness</b> is the development and the critical and creative use of the mind to its fullest potential.</li> <li>• <b>Physical wellness</b> is the ability, motivation and confidence to move effectively and efficiently in a variety of situations, and the healthy growth, development, nutrition and care of the body.</li> <li>• <b>Social wellness</b> is relating positively to others and is influenced by many factors including how individuals communicate, establish and maintain relationships, are treated by others and interpret that treatment.</li> <li>• <b>Spiritual wellness</b> is an understanding of one's own values and beliefs leading to a sense of meaning or purpose and a relationship to the community.</li> </ul>	



**DATE:** January 31, 2017

**TO:** Board of Trustees

**FROM:** Darrel Robertson, Superintendent of Schools

**SUBJECT:** Bereavement

**ORIGINATOR:** Angela Anderson, Managing Director, Human Resources

**RESOURCE  
STAFF:** Funmi Chris-Oberiko

**REFERENCE:** [AEBC.AR Acknowledging Student, Staff and Trustee Deaths and Bereavements](#)

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Mr. Evan Idler passed away on January 21, 2017, at the age of 51 years. Mr. Idler started his career with the District in December 1998. In his 19 years of service to the District, Mr. Idler worked as an analyst, operator and system administrator with Information Technology Services. He is survived by his father, Ken, his brothers, Duane, Dennis and Glen, and his sister, Gidgette. No further information is available at this time.

AA:fco