

DATE: March 21, 2017

TO: Board of Trustees

FROM: Trustee Ray Martin, Caucus Committee Chair

SUBJECT: Report #3 of the Caucus Committee (From the Meeting Held March 7, 2017)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4
[Trustees' Handbook](#) – Section 6 – Board Committees
[School Act](#) - Section 61

ISSUE

The Board approved the following recommendations at the March 3, 2015, Board meeting: That a resolution be approved directing that Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendations were approved at the March 7, 2017, Caucus Committee meeting:

Agreement with the City of Edmonton for the Conduct of Elections

1. *That authorization for the Superintendent to sign an agreement with the City of Edmonton to conduct the school board elections on behalf of Edmonton Public School District No. 7 until December 31, 2026 be approved.*

BACKGROUND – Recommendation 1

The City of Edmonton has conducted the school board elections for both the Edmonton Public School Board and Edmonton Catholic School Board in conjunction with the last eight municipal elections.

The agreement contains provisions for:

- The City's Returning Officer serving as Returning Officer for both authorities
- Sharing of joint costs of the election (on the basis of 60 per cent City of Edmonton, 29 per cent Edmonton Public School Board and 11 per cent Edmonton Catholic School Board)

Tweddle Place Dry Pond Project – Surplus Declaration

2. *That the land identified be declared surplus to District needs, be approved.*

BACKGROUND – Recommendation 2

In 2016, the City of Edmonton approached the District to acquire 2.2 hectares of land at Malcolm Tweddle and Edith Rogers schools for municipal purposes. If this land is declared surplus to District

needs, the City intends to construct two dry ponds on the shared site to address storm water management concerns. The City has indicated that they are interested in constructing additional dry ponds over the coming years, as funding is approved.

Exempt Non-Management Terms and Conditions of Employment

3. That corrections to vacation entitlements for non-management staff be approved.

BACKGROUND – Recommendation 3

Section 7 of the approved Exempt Non-Management Terms and Conditions of Employment addresses vacation entitlements and administration practices. This section was updated to reflect practices for administration of changes in vacation entitlements that are used in other staff groups. In making this adjustment, typographical errors were made that would have lowered the years of service at which higher vacation entitlements are earned. As this was not our intent, we would like to correct those errors.

KM:sj