

DATE: October 24, 2017

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Confirmation of Committees, Board Representation and Regular Meetings

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) (Sections 4, 5, 6 and 7)
[School Act](#) (Section 64)

ISSUE

In accordance with Section 64 of the *School Act*: *The organizational meeting of a board shall be held annually; and, in any year in which a general election takes place, shall be held within 4 weeks following the date of that election.*

BACKGROUND

A list of the Board positions and committees, along with the names of the Trustees who held these positions in 2016-2017, is provided in Recommendation 9. In accordance with Board policy, these positions are all subject to reappointment or review each year.

RECOMMENDATIONS

1. That the following standing committees of the whole be confirmed:
 - Caucus Committee
 - Audit Committee
2. That the following Board committees be confirmed:
 - a) Governance and Evaluation Committee
 - b) Infrastructure
 - c) Policy Review
3. That Board representation on the following District staff negotiating committees as required be confirmed:
 - a) Custodial Staff – CUPE Local 474
 - b) Maintenance Staff – CUPE Local 784
 - c) Support Staff – CUPE Local 3550
 - d) Teaching Staff – Edmonton Public Teachers' Local 37
4. That Board membership and representation of the Public School Boards Association of Alberta (PSBAA) be confirmed:
 - Provincial Executive
 - Provincial Executive - Alternate

5. That Board representation on the Edmonton Public Schools Foundation Board of Governors be confirmed.
6. That the following dates and times of regular meetings be confirmed:
 - a) Board: The Board will hold its regular meetings at 2 p.m. the first and third Tuesday of each month when possible, unless otherwise directed by special motion or by the Board Chair.
 - b) Caucus Committee: Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee Chair. The first Tuesday morning of each month will be reserved for such meetings.
7. That Board membership and representation of the Alberta School Boards Association (ASBA) be confirmed:
 - Provincial Executive
 - Provincial Executive – Alternate
 - Zone 2/3 Executive
 - Zone 2/3 Executive - Alternate
8. That the Board’s ASBA Issues and Resolutions Committee be comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the ASBA Zone 23 representative be confirmed:
 - 3 Members:
 - Chair or Vice-Chair
 - Zone 2/3 Representative
 - ASBA Provincial Executive Board of Directors Representative
9. That the Board reappoint or review the following positions and committees:

1.	Standing Committee of the Whole:	2016-2017	2017-2018
	a) Board Chair	Michelle Draper	
	b) Board Vice-Chair	Ray Martin	
	c) Audit Chair	Orville Chubb	
2.	Board Committees:		
	a) Governance and Evaluation (3 members)	Ken Gibson Nathan Ip Bridget Stirling	
	b) Infrastructure (3 members)	Orville Chubb Nathan Ip Ray Martin	
	c) Policy Review (3 members)	Ken Gibson Cheryl Johner Bridget Stirling	

3.	Negotiations:	2016-2017	2017-2018
	a) Custodial Staff (CUPE Local 474) <i>(A collective agreement has been negotiated for 2014-2017)</i> <i>(2 members required for 2017-2018)</i>	n/a	
	b) Maintenance Staff (CUPE Local 784) <i>(A collective agreement has been negotiated for 2014-2017)</i> <i>(2 members required for 2017-2018)</i>	n/a	
	c) Support Staff (CUPE Local 3550) <i>(A collective agreement has been negotiated for the period September 1, 2015-August 31, 2017)</i> <i>(2 members required for 2017-2018)</i>	Sherry Adams Michelle Draper	
	d) Teaching Staff – Edmonton Public Teachers’ Local 37 <i>(A memorandum of agreement was reached for the period September 1, 2016-August 31, 2018)</i> <i>(2 members are required for 2017-2018)</i>	Michelle Draper Michael Janz	
4.	Representatives to Public School Boards’ Association of Alberta (PSBAA) (2 Provincial Executives)	Nathan Ip Cheryl Johner	
5.	Ad Hoc Committee and Board Representative Assignments: a) Edmonton Public Schools Foundation Board of Governors b) ELEVATE (2 members)	Cheryl Johner Sherry Adams Orville Chubb	
6.	Representatives to Alberta Schools’ Board Association (ASBA):		
	a) Provincial Executive <i>*Provincial Board of Directors – Director terms shall commence every November of even-numbered years for one Director and one Alternate Director and shall be eligible for re-election for one successive term of two years.</i>	n/a	
	b) Provincial Executive – Alternate	n/a	
	c) ASBA Zone 23 Executive (1-year term)	n/a	

	d) ASBA Zone 23 - Alternate (1-year term)	n/a	
7.	ASBA Issues and Resolutions Committee (1-year term – 3 positions)		
	• ¹ Board Chair or Vice-Chair	¹ n/a	¹ _____
	• ² ASBA Zone 23 Executive representative	² n/a	² _____
	• ³ ASBA Provincial Executive Board of Directors representative	³ n/a	³ _____

Note: Sections 4, 5, 6 and 7 of the Trustees Handbook will be updated to reflect the changes accordingly.

KM:sj