

DATE: October 24, 2017

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: 2018-19 School Year Calendar

ORIGINATOR: Dr. Lorne Parker, Executive Director, Infrastructure

RESOURCE

STAFF: Vanessa LeCaine, Bob Morter, Leanne Spelman

REFERENCE: [GCA.BP](#) – Approval of the School Year Calendar
[GCA.AR](#) – The School Year Calendar

ISSUE

Board Policy GCA.BP – Approval of the School Year Calendar, reserves to the Board of Trustees the responsibility to approve the school year calendar.

BACKGROUND

The school year calendar is designed with a number of considerations many of which are included in Administrative Regulation GCA.AR – The School Year Calendar. This regulation includes such requirements as the fact that winter recess is two weeks long and must include December 24 and January 2. Other considerations include the draft Diploma Exam dates, Provincial Achievement Test dates, and Advanced Placement and International Baccalaureate exam dates. Finally, the calendar is designed to balance the length of first and second semesters, and aligns with the terms and conditions of the collective agreement with the local of the Alberta Teachers' Association.

RELATED FACTS

Key points of the draft 2018-19 School Year Calendar include:

- a start date for students of September 4, following the Labour Day long weekend
- a total of two days as time in recognition of duties related to reporting student achievement
- a fall break of five days of which three days include: two Board approved non-instructional days and one of the days in recognition of duties related to reporting student achievement referenced above
- five professional development days
- balanced first and second semesters

RECOMMENDATION

That the attached 2018-19 District Calendar be approved.

OPTIONS

Based on the information provided in this report, the following options are considered most appropriate:

1. Approve the attached 2018-19 school year calendar.

2. Approve the attached 2018-19 school year calendar with modifications.

CONSIDERATIONS and ANALYSIS

The attached calendar was developed in alignment with a number of District board policies and administrative regulations, most notably GCA.BP and GCA.AR. In addition, the calendar is aligned with the Letter of Understanding - "Pilot Project on Revised School Year Calendar" between the District and the local of the Alberta Teachers' Association. As such, the calendar is designed around an annual figure for teachers' instructional duties of approximately 890 hours, but no more than 896.2 hours annually, versus a weekly maximum for instructional minutes.

The proposed calendar maintains the 183 instructional days present in the 2015-16, 2016-17 and 2017-18 school year calendars. Building the calendar around the same number of days results in a greater consistency of school hours of operation from year to year, allowing schools for the most part to retain existing timetables for students and staff. This in turn assists parents with creating consistency of drop off and pick up times. Additionally, efficiency is created in Student Transportation with routing and timing of buses.

NEXT STEPS

Upon approval, the 2018-19 school year calendar will be communicated to all key stakeholders, including publication of the calendar on the District website.

ATTACHMENTS and APPENDICES

ATTACHMENT I Draft 2018-19 School Year Calendar

VL:il

2018–2019 District Calendar – DRAFT

epsb.ca

AUGUST • 2018

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER • 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER • 2018

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER • 2018

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER • 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY • 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY • 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH • 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL • 2019

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY • 2019

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE • 2019

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY • 2019









S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APPROVED HOLIDAYS

Labour Day	September 3
Thanksgiving	October 8
Winter Break	December 24–January 4
Christmas Day	December 25
Boxing Day	December 26
New Year's Day	January 1
Family Day	February 18
Teachers' Convention	February 28–March 1
Spring Break	March 25–29
Good Friday	April 19
Easter Monday	April 22
Victoria Day	May 20

First Operational Day (No Students)	August 30
First Day of Classes	September 4
Last Day of Classes	June 27
Last Operational Day	June 28

LEGEND

	PUBLIC HOLIDAY
	PD DAY (NO STUDENTS)
	FIRST/LAST DAY OF CLASSES
	OPERATIONAL DAY (NO STUDENTS)
	TEACHERS' CONVENTION
	TEACHERS' DAY IN LIEU (NO TEACHERS OR STUDENTS)
	BOARD APPROVED NON-INSTRUCTIONAL DAY (NO TEACHERS OR STUDENTS)
	WINTER/SPRING BREAK