

DATE: September 12, 2017

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Delegation of Authority – 2017 Municipal Election Board Recess

ORIGINATOR: Karen Mills, Director of Board and Superintendent Relations

REFERENCE: [School Act](#) Sections 61, 65(2), 65(3), 67(1)

ISSUE

At the conclusion of the September 12, 2017, Board meeting, the Board of Trustees will recess until the October 24, 2017 organizational Board meeting at 2:00 p.m. The Board delegates authority to the Superintendent of Schools to make decisions on behalf of the Board during this special recess.

BACKGROUND

The first recommendation provides for the calling of special board meetings during the municipal election recess in the event that special meetings are necessary for Trustees to address critical matters.

The second recommendation is intended to cover other matters which normally would come to the Board but which the Board is authorized to delegate under Section 61 of the *School Act*.

RELATED FACTS

The delegation of authority is effective September 12, 2017, following the last official meeting of the Board.

RECOMMENDATION

1. That in accordance with Sections 67(1), 65(2) and 65(3) of the *School Act*, any special board meetings during the 2017 municipal election Board recess be at the call of the Board Chair or, in her absence, the Board Vice-Chair.
2. That, in accordance with Section 61(1) of the *School Act*, effective September 12, 2017, delegation of authority to the Superintendent of Schools to make decisions during the 2017 municipal election Board recess on behalf of the Board be approved.
3. That a report of all such decisions be brought to the October 24, 2017, public board meeting.

CONSIDERATIONS and ANALYSIS

Should a special board meeting be required, the Superintendent of Schools will contact the Board Chair or, in her absence, the Board Vice-Chair.

KM:sj