

**DATE:** April 10, 2018

**TO:** Board of Trustees

**FROM:** Darrel Robertson, Superintendent of Schools

**SUBJECT:** Bereavement

**ORIGINATOR:** Angela Anderson, Chief Human Resources Officer, Human Resources

**RESOURCE STAFF:** Mrinalini Mella

**REFERENCE:** [AEBC.AR Acknowledging Student, Staff and Trustee Deaths and Bereavements](#)

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Ms. Susan Mitchell passed away on March 22, 2018, at the age of 62 years. Ms. Mitchell was hired to the District as a consultant in August 2005, and spent her 12-year career working with Inclusive Learning. Ms. Mitchell was on a leave of absence at the time of her passing. She is survived by her son, Robert.

A memorial service was held at Grace United Church on March 29, 2018.

AA:mm