

DATE: June 19, 2018

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Approval of the 2018-2019 Spring Budget

ORIGINATOR: Todd Burnstad, Chief Financial Officer

RESOURCE STAFF: Krista Brandon, Vanessa Crowell-Klettke, Jennifer Price, Madonna Proulx

REFERENCE: N/A

ISSUE

At the June 5, 2018, Caucus meeting, the 2018-2019 spring proposed budget was presented to the Board of Trustees for information and discussion.

BACKGROUND

On March 22, 2018, the provincial government announced the funding to school boards for the 2018-2019 school year. As funding rates for grants have not decreased and projected enrolment growth is being funded, the 2018-2019 Spring Proposed Budget report reflects the government's continued commitment to supporting education.

The 2018-2019 Distribution of Funds was approved by the Board of Trustees on April 24, 2018, and forms the basis of assumptions used to complete the spring proposed budget. Since this time, the government has made announcements that the Classroom Improvement Fund (CIF) grant will continue for another year. For 2018-2019, the CIF grant will have a new focus and a different set of operational requirements. The intent of the grant is to address the classroom experience by retaining previously hired classroom staff and to hire teachers and support staff that support new initiatives for students who require specialized supports and services and/or are English language learners.

RELATED FACTS

Edmonton Public School's mission is to inspire student success through high quality learning opportunities, supported by meaningfully engaging students, parents, staff and community.

- Edmonton Public Schools is projecting enrolment growth of 2.7 per cent or 2,653 net students, bringing the total projected enrolment to 101,567 (Attachment II).
- With no change to the base instruction grants received by the province, the 2018-2019 student allocation rates remain at the same levels as 2017-2018.
- As the requirements for Bill 1 are set to continue in 2018-2019, so will the funding support received from the province. The Bill 1 funding amount from the province for 2018-2019 remains unchanged and is based on our 2015-2016 Audited Financial Statement.
- The cost of providing transportation service for our students continues to rise. Transportation fees that are charged in compliance with Bill 1, combined with the funding received from the province for eligible riders, are not enough to cover the escalating costs. As a result, the District will need to fund the shortfall through our operating reserve.

RECOMMENDATION

1. That the 2018-2019 Budget of \$1,199,489,913 be approved.
2. That the budget report for the year ending August 31, 2019 be approved.

CONSIDERATIONS and ANALYSIS

Schools and central decision units have completed their budgets using the allocated resources approved in the 2018-2019 Distribution of Funds document.

NEXT STEPS

Once approved, the 2018-2019 proposed budget will be submitted to the province and posted to the District's website.

ATTACHMENTS and APPENDICES

ATTACHMENT I	2018-2019 Proposed Revenue Budget
ATTACHMENT II	Projected 2018-2019 Student Enrolment
ATTACHMENT III	2018-2019 Proposed Budget – Total Allocations
ATTACHMENT IV	2018-2019 Proposed Budget – Direct School Allocations
ATTACHMENT V	2018-2019 Proposed Budget – Other Allocations
ATTACHMENT VI	2018-2019 Proposed Budget – Staffing FTE Comparison
ATTACHMENT VII	Accumulated Operating Surplus Plan
ATTACHMENT VIII	Central Initiatives to Support Schools – Notes
ATTACHMENT IX	2018-2019 Alberta Education Budget Report

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**Edmonton Public Schools
2018-2019 Spring Proposed Revenue Budget**

	2018-2019 Spring Proposed Budget	2018-2019 Distribution of Funds (DofF)	2017-2018 Fall Revised Budget	Variance Spring vs DofF \$	Variance Spring vs Fall \$	Variance Spring vs Fall %	Notes
BASE INSTRUCTION FUNDING							
Early Childhood Services (ECS) Base Instruction	\$ 32,039,700	\$ 31,699,000	\$ 30,737,100	\$ 340,700	\$ 1,302,600	4.2%	
Base Instruction (Grades 1 to 9)	447,831,400	446,711,500	435,482,800	1,119,900	12,348,600	2.8%	
Class Size (ECS to Grade 3)	43,462,600	43,305,600	42,120,200	157,000	1,342,400	3.2%	
	523,333,700	521,716,100	508,340,100	1,617,600	14,993,600	2.9%	1
High School (Grades 10 to 12)	160,186,000	159,800,000	156,651,300	386,000	3,534,700	2.3%	1
Base Instruction Metro (Grades 10 to 12)	888,400	1,059,800	1,059,800	(171,400)	(171,400)	(16.2%)	1
Base Instr. Metro Summer (Grades 10 to 12)	6,456,600	6,145,400	6,145,400	311,200	311,200	5.1%	1
Outreach Site Funding	314,900	314,900	314,900	-	-	-	
Home Education	588,100	588,100	588,100	-	-	-	
	8,248,000	8,108,200	8,108,200	139,800	139,800	1.7%	
SUBTOTAL BASE INSTRUCTION FUNDING	691,767,700	689,624,300	673,099,600	2,143,400	18,668,100	2.8%	1
DIFFERENTIAL COST FUNDING							
ECS Program Unit Funding (PUF)	43,060,400	43,292,600	43,292,600	(232,200)	(232,200)	(0.5%)	2
Inclusive Education	75,062,000	73,589,000	71,794,200	1,473,000	3,267,800	4.6%	3
English as a Second Language (ESL)	22,798,000	23,011,100	22,450,000	(213,100)	348,000	1.6%	
First Nations, Metis and Inuit Education (FNMI)	10,037,400	10,037,400	10,037,400	-	-	-	
Building Collaboration and Capacity	30,750	30,750	30,750	-	-	-	
Socio Economic Status	11,492,000	11,618,600	11,335,200	(126,600)	156,800	1.4%	
Plant Operations and Maintenance (PO&M)	73,663,000	71,287,500	71,287,500	2,375,500	2,375,500	3.3%	
Metro Urban Transportation	25,938,100	24,581,100	24,581,100	1,357,000	1,357,000	5.5%	2
ECS Special Transportation	2,745,700	2,710,200	2,710,200	35,500	35,500	1.3%	2
Equity of Opportunity	9,736,000	9,727,300	9,490,100	8,700	245,900	2.6%	
Federal French Funding	609,900	590,000	590,000	19,900	19,900	3.4%	
SUBTOTAL DIFFERENTIAL COST FUNDING	275,173,250	270,475,550	267,599,050	4,697,700	7,574,200	2.8%	
PROVINCIAL PRIORITY TARGETED FUNDING							
High Speed Networking	2,208,000	2,284,800	2,284,800	(76,800)	(76,800)	(3.4%)	
SUBTOTAL PROVINCIAL PRIORITY FUNDING	2,208,000	2,284,800	2,284,800	(76,800)	(76,800)	(3.4%)	
OTHER PROVINCIAL SUPPORT							
Institutional Support	9,462,000	9,849,700	9,849,700	(387,700)	(387,700)	(3.9%)	2
Regional Collaborative Service Delivery (RCSD)	4,674,900	4,674,900	4,674,900	-	-	-	
Bill 1:							
School Fees Reduction Grant	2,660,800	2,660,800	2,660,800	-	-	-	4
Transportation Fees Reduction Grant	5,334,200	5,334,200	5,334,200	-	-	-	4
Classroom Improvement Fund (CIF)	10,931,400	-	10,592,000	10,931,400	339,400	3.2%	5
Provincial School Lease Support	1,916,000	1,916,000	-	-	1,916,000	100.0%	6
Narrowing Teacher's Salary Gap	239,000	239,000	239,000	-	-	-	
Decrease of LAPP Employer Contributions	(1,353,140)	(1,206,000)	-	(147,140)	(1,353,140)	100.0%	7
Reduction in System Admin & School Board Governance	(4,443,000)	(4,443,000)	(4,182,000)	-	(261,000)	6.2%	8
SUBTOTAL OTHER PROVINCIAL SUPPORT	29,422,160	19,025,600	29,168,600	10,396,560	253,560	0.9%	
TOTAL PROVINCIAL OPERATIONAL FUNDING	998,571,110	981,410,250	972,152,050	17,160,860	26,419,060	2.7%	

**Edmonton Public Schools
2018-2019 Spring Proposed Revenue Budget**

	2018-2019 Spring Proposed Budget	2018-2019 Distribution of Funds (DofF)	2017-2018 Fall Revised Budget	Variance Spring vs DofF \$	Variance Spring vs Fall \$	Variance Spring vs Fall %	Notes
CAPITAL AND IMR FUNDING							
Infrastructure Maintenance Renewal (IMR)	13,968,100	12,315,000	12,315,000	1,653,100	1,653,100	13.4%	9
Amortization of Capital Allocations and Expended Deferred Capital Revenue	41,916,000	34,249,200	34,249,200	7,666,800	7,666,800	22.4%	10
CAPITAL AND IMR FUNDING	55,884,100	46,564,200	46,564,200	9,319,900	9,319,900	20.0%	
OTHER PROVINCIAL REVENUES							
Tuition Agreements	1,370,800	1,370,300	1,370,300	500	500	0.0%	
Secondments - Provincial	2,899,000	2,899,000	2,899,000	-	-	-	
Alberta Education Conditional Grants	1,236,100	1,430,800	474,800	(194,700)	761,300	160.3%	11
Alberta Teachers' Retirement Fund (ATRF)	60,273,400	59,425,700	59,425,700	847,700	847,700	1.4%	
SUBTOTAL OTHER PROVINCIAL REVENUES	65,779,300	65,125,800	64,169,800	653,500	1,609,500	2.5%	
TOTAL GOVERNMENT OF ALBERTA	1,120,234,510	1,093,100,250	1,082,886,050	27,134,260	37,348,460	3.4%	
OTHER PROVINCIAL GRANTS	2,568,900	2,718,000	2,718,000	(149,100)	(149,100)	(5.5%)	12
FEDERAL GOVERNMENT AND FIRST NATIONS	2,449,500	2,443,500	2,443,500	6,000	6,000	0.2%	
OTHER ALBERTA SCHOOL AUTHORITIES	817,000	838,400	838,400	(21,400)	(21,400)	(2.6%)	
FEES							
School Fees - School Generated Funds	13,291,900	13,291,900	13,291,900	-	-	-	13
Transportation Fees	7,961,300	7,614,400	7,614,400	346,900	346,900	4.6%	14
Lunch Program Fees	4,717,100	4,579,000	4,579,000	138,100	138,100	3.0%	15
Metro Continuing Education Fees	732,900	708,700	708,700	24,200	24,200	3.4%	
Music Instrument	262,500	281,500	281,500	(19,000)	(19,000)	(6.7%)	16
SUBTOTAL FEES	26,965,700	26,475,500	26,475,500	490,200	490,200	1.9%	
OTHER SALES AND SERVICES							
International Student Tuition	6,462,500	7,050,000	7,050,000	(587,500)	(587,500)	(8.3%)	17
Sales and Services - Schools & Central DU's	4,346,000	4,791,800	4,791,800	(445,800)	(445,800)	(9.3%)	18
Other Sales and Services - School Generated Fund	5,207,200	3,893,100	3,893,100	1,314,100	1,314,100	33.8%	19
Secondments - Other Entities	1,344,500	1,228,200	1,228,200	116,300	116,300	9.5%	20
Adult Education	2,192,900	1,831,300	1,831,300	361,600	361,600	19.7%	21
SUBTOTAL SALES AND SERVICES	19,553,100	18,794,400	18,794,400	758,700	758,700	4.0%	
INVESTMENT INCOME	3,500,000	3,200,000	3,200,000	300,000	300,000	9.4%	22
GIFTS AND DONATIONS							
School Gifts and Donations	5,832,000	5,141,300	5,141,300	690,700	690,700	13.4%	23
EPSB Foundation Support	401,400	450,000	450,000	(48,600)	(48,600)	(10.8%)	24
SUBTOTAL GIFTS AND DONATIONS	6,233,400	5,591,300	5,591,300	642,100	642,100	11.5%	
FUNDRAISING - School Generated Funds	2,049,400	1,764,100	1,764,100	285,300	285,300	16.2%	23
RENTAL OF FACILITIES	3,969,800	4,050,100	4,050,100	(80,300)	(80,300)	(2.0%)	
TOTAL OPERATING REVENUE	\$1,188,341,310	\$1,158,975,550	\$1,148,761,350	\$ 29,365,760	\$ 39,579,960	3.4%	

Note: Some of the fall revised budget figures have been reclassified to conform to the comparable spring proposed budget presentation.

**Notes to the
2018-2019 Spring Proposed Revenue Budget**

Unless otherwise noted, variance explanations have been provided for amounts where the 2018-2019 spring proposed budget differs from the 2017-2018 fall revised budget by more than 5 per cent.

1 Base Instruction Funding

The overall increase in base instruction funding is due to a projected enrolment growth of 2.7 per cent (see Attachment II for additional details). For 2018-2019, there are no increases in the per student funding rates; however, the province is continuing to fund enrolment growth.

2 ECS Program Unit Funding (PUF), Metro Urban Transportation, ECS Special Transportation & Institutional Support

These budgets are a flow through where any changes from a revenue point of view are offset by an equivalent amount being allocated. The increase in revenue is directly associated with the increase in projected enrolment. For the Metro Urban Transportation grant, the increase in revenue is due to the expected number of eligible passengers, which is the number of funded students and children calculated on the basis of enrolment and a number of factors which affect eligibility for transportation.

3 Inclusive Learning

The Inclusive Education grant is comprised of three components, two of which are enrolment driven. The third component includes providing a per student allocation of \$5,502 for refugee students as well as other differential factors. The overall increase is a result of enrolment growth and the composition of students.

4 School and Transportation Fees Reduction

This targeted funding is related to *Bill 1: An Act to Reduce School Fees*. To support Bill 1, funding is provided based on 100 per cent of the basic instruction supplies fee revenue reported on our 2015-16 audited financial statements. The transportation fee portion is based on 45 per cent of the transportation fee revenue that was also reported on our 2015-16 audited financial statements.

5 Classroom Improvement Fund (CIF)

The Classroom Improvement Fund (CIF) Grant Program was established in 2017-2018 as part of the central table Memorandum of Agreement between the Teachers' Employer Bargaining Association and the Alberta Teachers' Association. The intent of the CIF grant is to improve the student experience in the classroom. This grant is continuing for the 2018-2019 school year and The District's projected allocation is \$10.9 million.

6 Provincial Lease Support

This funding is provided by the Province for the lease of privately owned facilities and the District has consistently received this funding over the last number of years. An application to continue to receive this funding has been submitted and notification of approval will not be received until later this summer.

7 Decrease of LAPP Employer Contributions

The board of trustees of LAPP has decided to reduce the contribution rates by one per cent for both employers and employees effective January 1, 2018. Alberta Education will therefore process a payment reduction estimated based on the proportion of each participating jurisdiction's non-certificated employees compared to the total number of non-certificated employees in all jurisdictions, as reported in their 2016-2017 audited financial statements. This reduction is anticipated for the next three years.

8 Reduction in System Admin & School Board Governance

Alberta Education began processing a deduction from school jurisdictions payments equivalent to 10 per cent of boards' allowable administration maximum in the 2013-2014 school year. The deduction was originally calculated based on total expenditures in the 2011-2012 audited financial statements and has increased year over year since it was implemented.

9 Infrastructure Maintenance Renewal (IMR)

Total IMR funding for the District is \$26.8 million for 2018-2019; out of the total funds received and deferred, approximately \$14 million is budgeted to be expensed for operations in 2018-2019, with the remaining amount being spent on capital items. Effective for the school year ending August 31, 2018 there is a requirement to capitalize at least 30 per cent of IMR funding as per the Alberta Education capitalization policy. The District is in alignment with this policy as in recent years we have capitalized between 40 - 50 per cent of IMR funding.

10 Amortization of Capital Allocations and Expended Deferred Capital Revenue

This amount is funded by the province and there is an offsetting allocation in Fiscal & Debt services (see Attachment V for additional information). The increase is a result of increased building amortization costs for new schools as 11 new schools were added in the 2017-2018 school year.

**Notes to the
2018-2019 Spring Proposed Revenue Budget**

11 Alberta Education Conditional Grants

Grants are only included in the spring proposed budget if they are confirmed. It is anticipated these will increase between the spring and the fall as additional grant applications are completed and approved. This amount has been updated to reflect the increase in the School Nutrition Grant. For the 2017-2018 school year, the District was eligible for \$250,000 and for the 2018-2019 school year this amount has increased to \$1,206,000.

12 Other Provincial Grants

The 2018-2019 Budget includes Alberta Health Services Mental Health grant for Jasper Place (\$315,000) and an Alberta Health Services grant to cover a Way In Coordinator, two Success Coaches, three months of one Success Coach, and a Mental Health Therapist coordinated by TD Baker school (\$320,000). Also included is the Alberta Advanced Education grant for Metro and an Alberta Health Services grant.

13 School Fees - School Generated Funds

School generated funds are funds raised in the community for student activities under the control and responsibility of school management. The funds are collected and retained for expenses at the school level. For budget reporting purposes, these funds have been consolidated into the District budget and match the Bill 1 submission to the Province which is being completed in conjunction with the spring budget.

14 Transportation Fees

The increase in transportation fees is due to increased enrolment and matches the Bill 1 submission to the Province which is being completed in conjunction with the spring budget. Although the Board approved a fee increase of 5 per cent for 2018-2019, this is being funded by the District operating surplus and is not currently reflected as an increase in fee revenue.

15 Lunch Program Fees

The lunch fee cost sharing program was rolled out to all schools in 2016-2017 in order to standardize the calculation of fees being charged. The overall increase in fees is primarily because of increased enrolment and matches the Bill 1 submission to the Province which is being completed in conjunction with the spring budget.

16 Music Instrument

Music Instrument fees are collected and retained to offset expenses at the school level. The District no longer charges text book rental fees or instructional material fees.

17 International Student Tuition

The tuition fee charged to international students is unchanged for 2018-2019 at \$12,000 and is projected at 550 students for 2018-2019 Spring Proposed budget. During 2017-2018 there were approximately 590 international students enrolled in our District. On May 22, 2018, the Board approved an increase to the International Student Tuition fee which will become effective September 1, 2019.

18 Sales & Services - Schools & Central DUs

The spring proposed budget includes other non-government grants and revenue. These amounts are only included in the budget upon confirmation/approval of funding.

19 Other Sales & Services - School Generated Funds

The increase is based on projections using 2017-2018 year-to-date actuals.

20 Secondments

The increase is based on the trending of actuals for the last few years.

21 Adult Education

The increase is related to a projected increase in enrolment for various adult non-credit courses offered at Metro Continuing Education.

22 Investment Income

The increase is related to the projected cash flow analysis by the District and actual trending of investment income.

23 School Gifts and Donations/Fundraising - School Generated Funds

This revenue line is an estimate of school generated gifts and donations. These funds are restricted to support the activities and programs at the schools and are directly offset by related expenditures. Schools typically don't fully budget for these in the spring as there is uncertainty around these initiatives.

24 EPSB Foundation

The decrease is based on actual revenue from the EPSB Foundation to fund full-day Kindergarten.

Edmonton Public Schools
Spring Projected 2018-2019 vs September 30, 2017 Enrolment
Funded vs Other

Student Enrolment by Division	2018-2019 Projected Enrolment	2017-2018 September 30 Actual Enrolment	Enrolment Increase	Variance %	2016-2017 September 30 Actual Enrolment
Funded Students:					
Early Childhood Services (ECS)	9,593	9,203	390	4.2%	8,778
Elementary - Div I	23,766	23,079	687	3.0%	22,628
Elementary - Div II	22,634	21,977	657	3.0%	20,757
Junior High	20,643	20,139	504	2.5%	19,394
Senior High	24,137	23,568	569	2.4%	23,072
Subtotal - Enrolment for Grades 1-12	91,180	88,762	2,417	2.7%	85,851
Subtotal Funded Students	100,773	97,965	2,808	2.9%	94,629
Subtotal Other Students	794	949	(155)	(16.3%)	1,013
Total Student Enrolment	101,567	98,914	2,653	2.7%	95,642

**Edmonton Public Schools
2018-2019 Spring Proposed Budget
Total Allocations**

	*	2018-2019 Spring Proposed Budget	2018-2019 Distribution of Funds	*	Variance \$	Variance %	Notes
Projected Revenue							
Operating Revenue		\$ 1,188,341,310	\$ 1,158,975,550		\$ 29,365,760	2.5%	
Operating Reserve Funds ^A		11,148,603	-		11,148,603	100%	A
Operating Revenue		<u>\$ 1,199,489,913</u>	<u>\$ 1,158,975,550</u>		<u>\$ 40,514,363</u>	<u>3.5%</u>	
School Allocations							
School Allocations Levels 1 to 8		\$ 659,684,707	\$ 663,199,751		\$ (3,515,044)	(0.5%)	1
Other Supplemental School Allocations		170,161,782	152,748,176		17,413,606	11.4%	2
		<u>829,846,489</u>	<u>815,947,927</u>		<u>13,898,562</u>	<u>1.7%</u>	
School Generated Funds/External Revenues		34,711,345	32,659,636		2,051,709	6.3%	3
Subtotal School Allocations	72.8%	<u>864,557,834</u>	<u>848,607,563</u>	73.2%	<u>15,950,271</u>	<u>1.9%</u>	
Other Allocations							
Metro Continuing Education		12,929,271	12,419,358		509,913	4.1%	
External Revenue Allocations - Central		11,273,673	10,730,310		543,363	5.1%	4
District Level Fixed Costs	6.8%	80,836,488	71,580,240	6.2%	9,256,248	12.9%	5
District Level Committed Costs	7.9%	93,416,777	92,908,789	8.0%	507,988	0.5%	
		<u>198,456,209</u>	<u>187,638,697</u>		<u>10,817,512</u>	<u>5.8%</u>	
Central Decision Units**	5.5%	65,053,867	63,303,590	5.5%	1,750,277	2.8%	6
Subtotal Other Allocations		<u>263,510,076</u>	<u>250,942,287</u>		<u>12,567,789</u>	<u>5.0%</u>	
Alberta Teachers' Retirement Fund (ATRF)		<u>60,273,400</u>	<u>59,425,700</u>		<u>847,700</u>	<u>1.4%</u>	7
Total Allocations		<u>1,188,341,310</u>	<u>1,158,975,550</u>		<u>29,365,760</u>	<u>2.5%</u>	
Planned Use of Reserves ^A		11,148,603	-		11,148,603	100.0%	A
Total Budget		<u>\$ 1,199,489,913</u>	<u>\$ 1,158,975,550</u>		<u>\$ 40,514,363</u>	<u>3.5%</u>	

^A Additional details around the District's planned use of accumulated operating reserve is included on Attachment VII.

* The amount as a percentage of the total allocations (prior to using any reserve funds).

** The maximum expenditure for system administration and school board governance is 3.6 per cent. The total amount allocated to Central Decision Units includes portions allocated to instruction and are not included in the 3.6 per cent cap calculation.

Note Some of the distribution of funds budget figures have been reclassified to conform to the comparable spring proposed budget presentation.

**Notes to the
2018-2019 Spring Proposed Budget
Total Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2018-2019 spring proposed budget differs from the 2018-2019 Distribution of Funds by more than 5 per cent.

1 School Allocations Levels 1 to 8

School Allocations for the Distribution of Funds report are based on high level enrolment projections which predict the number of students at each grade level and the number of students in need of specialized supports and services. School Allocations for the spring proposed budget are based on pre-enrolment information, which is more detailed than the enrolment used in the Distribution of Funds report. For 2018-2019, there have been no changes to the per student allocation rates. See Attachment IV for additional details.

2 Other Supplemental School Allocations

Included in this category of school allocations are Equity Funds, Classroom Improvement Funds, Enhanced Support for Schools, amiskwaciy Academy base rent and Program Enhancement allocations. Specific changes to these allocations are detailed on the Direct Schools Allocations (Attachment IV).

3 School Generated Funds/External Revenues

With the introduction of Bill 1, school fees must be approved by the Minister of Education before they can be charged to parents. As such, our schools are taking a more analytical approach to estimating their SGF fees in the spring. The increase is also due to the projected increase in enrolment.

4 External Revenue Allocations - Central

The central external revenue is comprised mostly of secondment revenue from the Alberta Government, other grants, and lease and parking revenue. The increase of \$956,000 for the School Nutrition grant is also allocated in this line item.

5 District Level Fixed Costs

These allocations have been updated to reflect the anticipated fixed and committed costs for 2018-2019. Additional details on these costs have been included in Attachment V.

6 Central Decision Units

As the District continues to grow, the work of the central decision units also increases in order to support the additional students. On average, the percentage of funds allocated to central decision units remains around 5 per cent of the District's total annual operating budget. Over the coming months, DST will continue to review the core work of central decision units with the goal of aligning central base allocations to the work that directly supports the District's strategic plan. Future access to surplus funds should be directed to projects or initiatives that have a specific purpose or goal over a defined period of time. Surplus funds should not be used to fund ongoing essential central core services.

7 Alberta Teachers' Retirement Fund (ATRF)

This amount represents a flow-through of teacher retirement benefits paid by the Province on behalf of our teachers and matches the revenue from the Province.

**Edmonton Public Schools
2018-2019 Spring Proposed Budget
Direct School Allocations**

	2018-2019 Spring Proposed Budget	2018-2019 Distribution of Funds	Variance \$	Variance %	Notes
School Allocations					
Kindergarten (1/2 day)	\$ 18,757,560	\$ 19,356,931	\$ (599,371)	(3.1%)	
Kindergarten (full day)	3,268,324	3,839,884	(571,560)	(14.9%)	1
Elementary	229,622,903	219,706,851	9,916,052	4.5%	
Junior High	95,926,096	92,439,328	3,486,768	3.8%	
Senior High	112,921,230	110,504,477	2,416,753	2.2%	
International Students	2,979,900	3,458,232	(478,332)	(13.8%)	2
Special Needs Levels 4 - 8	121,719,439	140,512,045	(18,792,606)	(13.4%)	3
Institutions, Alberta School for the Deaf & Pre-Kindergarten Program Allocations	74,489,255	73,382,002	1,107,253	1.5%	
Subtotal School Allocations	659,684,707	663,199,751	(3,515,044)	(0.5%)	
Other Supplemental School Allocations					
Base Allocation	53,430,911	53,657,411	(226,500)	(0.4%)	
Class Size Funding	37,654,740	35,118,214	2,536,526	7.2%	4
Plant Operation & Maintenance - Schools	20,099,273	17,723,790	2,375,483	13.4%	5
* First Nations, Metis and Inuit Education (FNMI)	8,146,127	8,146,127	-	-	*6
* Program Enhancement Allocations	14,666,790	12,526,446	2,140,344	17.1%	*7
* Other Miscellaneous Allocations	730,833	845,020	(114,187)	(13.5%)	*8
Classroom Improvement Fund	10,931,400	-	10,931,400	100.0%	9
School Fees Reduction	2,660,800	2,660,800	-	-	
Equity Fund	7,800,000	7,800,000	-	-	
High Social Vulnerability	4,000,000	4,000,000	-	-	
Inclusive Learning ECS Class Size	2,000,000	2,000,000	-	-	
Regional Collaborative Service Delivery (RCSD)	4,674,891	4,674,891	-	-	
Facility Use Payments - Christian Schools	1,346,792	1,346,792	-	-	
amiskwaciy Base Rent	1,263,732	1,277,382	(13,650)	(1.1%)	
School Resource Officer Allocation	-	148,000	(148,000)	100.0%	10
Foundation Full-Day Kindergarten Funding	333,574	401,368	(67,794)	(16.9%)	11
Community Use of Schools	421,919	421,935	(16)	(0.0%)	
Subtotal Other Supplemental School Allocations	170,161,782	152,748,176	17,413,606	11.4%	
Subtotal School and Other Supplemental Allocations	829,846,489	815,947,927	13,898,562	1.7%	
School Generated Funds/External Revenues	34,711,345	32,659,636	2,051,709	6.3%	12
Total Direct School Allocations	\$ 864,557,834	\$ 848,607,563	\$ 15,950,271	1.9%	

* See Attachment IV^A - for a detailed breakdown of this line item.

Edmonton Public Schools
2018-2019 Spring Proposed Budget
Direct School Allocations
Detailed Breakdown - Other Supplemental School Allocations

	2018-2019 Spring Proposed Budget	2018-2019 Distribution of Funds	Variance \$	Variance %	Notes
First Nations, Metis, and Inuit Education (FNMI)					
FNMI Per Student	\$ 7,705,127	\$ 7,705,127	\$ -	-	
Transportation to amiskwacyi & Awasis Program	441,000	441,000	-	-	
	\$ 8,146,127	\$ 8,146,127	\$ -	-	*6

FNMI funding is based on the number of self-identified students at September 30th. Out of the total amount received, the majority (83%) is allocated directly to schools and the remainder (17%) is allocated to a central decision unit to support FNMI education.

	2018-2019 Spring Proposed Budget	2018-2019 Distribution of Funds	Variance \$	Variance %	Notes
Program Enhancement Allocations					
New to District	\$ 4,500,000	\$ 4,500,000	\$ -	-	
Guaranteed Enrolment	5,259,906	3,020,029	2,239,877	74.2%	
Outreach Program	3,283,928	3,108,934	174,994	5.6%	
Transfers from Institutions	350,000	350,000	-	-	
Establishment Facilities Grant	1,086,174	1,205,888	(119,714)	(9.9%)	
Establishment Program Grant	186,782	341,595	(154,813)	(45.3%)	
	\$ 14,666,790	\$ 12,526,446	\$ 2,140,344	17.1%	*7
Other Miscellaneous Allocations					
Addition to Basic	\$ 730,833	\$ 845,020	\$ (114,187)	(13.5%)	
New Teacher Allocation (New Schools)	-	1,076,755	(1,076,755)	(100.0%)	
	\$ 730,833	\$ 1,921,775	\$ (1,190,942)	(62.0%)	*8

**Notes to the
2018-2019 Spring Proposed Budget
Direct School Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2018-2019 spring proposed budget differs from the 2018-2019 Distribution of Funds by more than 5 per cent.

1 Kindergarten

The spring proposed budget is based on actual pre-enrolment for our schools whereas the Distribution of Funds school allocations are based on a high level projection from our Planning department. The fall revised budget is based on an actual headcount at September 30th. It is expected that there will be differences in the composition of students between the spring proposed and the fall revised budgets.

2 International Students

The total number of international students projection continues to be steady, but for the spring proposed budget, schools do not have specific international enrolment numbers for their schools. As such, enrolment numbers will be always be lower in spring vs fall. During 2017-2018, there were approximately 590 international students enrolled in our District.

3 Special Needs Levels 4-8

School Allocations for the spring proposed budget are based on enrolment projections which attempt to predict the number of students at each grade level and the number of students requiring specialized supports. The fall revised budget is based on an actual headcount at September 30th. It is expected that there will be differences in the composition of students between the spring proposed and the fall revised budgets.

4 Class Size Funding

The allocation is provided to schools for the purpose of lowering class sizes and student to teacher ratios. The allocation is calculated annually on a per pupil basis with approximately 90 per cent of total funding being allocated directly to Kindergarten to Grade 3 students. The remaining 10 per cent of total funding is allocated to Pre-Kindergarten Programs, Inclusive Learning Early Years, and the Equity Fund. The allocation amount for 2018-2019 is higher due to enrolment growth and the reclassification of ECS allocations.

5 Plant Operation & Maintenance - Schools

Due to increased enrolment, the total amount of projected PO&M funding has increased. This grant is allocated between central decision units and schools; this line item reflects the amount being allocated directly to schools.

6 First Nations, Metis, and Inuit Education (FNMI)

The per student allocation is based on the number of students who self identify at September 30th. The spring proposed budget always stays the same as the prior fall as the spring is based on projections. The transportation portion of the allocation provides transportation for junior high students attending amiskwacy Academy and elementary students attending the Awasis program.

7 Program Enhancement Allocations

New to District

This allocation is held centrally and allocated to schools during the year to support students arriving after September 30th.

Guaranteed Enrolment

This allocation provides a guaranteed amount of funds for approved special education programs where, due to low student enrolment, the student driven allocation is not able to support the program. The guaranteed enrolment is provided based on 12 students for mild-moderate funded special education programs and seven students for severe funded special education programs. If the number of students registered in a special education program does not generate the guaranteed level of funding for that program, the school will receive funds to reach the guaranteed level. This allocation is always higher in the spring vs the fall as program enrolment details are incomplete in the spring.

**Notes to the
Subtotal Other Supplemental School Allocations
Direct School Allocations - continued**

Outreach Program

This allocation is provided to the Outreach and New Directions sites to cover fixed and committed costs in order to support high risk students that have been placed by the District.

Transfers from Institutions

This allocation is given to schools for students who meet District special needs coding criteria and who were enrolled in an institutional school on September 30th and will be subsequently returned to a school after that date.

Establishment Facilities Grant

This allocation provides financial support to physically accommodate students in schools identified for new alternative and special education programs. The annual amount of the allocation is \$150,000 which is then added onto any prior approved/deferred amounts.

Establishment Program Grant

This allocation provides financial support in terms of start up costs associated with the implementation of new programs. The annual amount of the allocation is \$100,000, which is then added onto any prior approved/deferred amounts.

8 Other Miscellaneous Allocations

Addition to Basic

This allocation is for schools with unique situations that require additional funds for instructional and/or operational purposes. This allocation is analyzed and adjusted every budget cycle.

New Teacher Allocation (New Schools)

This was a one-time allocation for the 2017-2018 school year that was provided to 8 out of the 11 new schools for the 2017-2018 fall revised budget. As there are no new schools to open in 2018-2019, this allocation is zero.

9 Classroom Improvement Fund (CIF)

On May 11, the government shared further information about the continuation of the Classroom Improvement Fund (CIF) grant for the 2018-2019 school year. The CIF grant is to have a new focus and a different set of operational requirements. The intent of the grant is to address the classroom experience by retaining previously hired classroom staff and to hire teachers and support staff that support new initiatives for students with complex or special needs and/or English language learners.

10 School Resource Officer (SRO)

For 2018-2019, the SRO for Aspen is included in the school's allocation vs a separate allocation.

11 Foundation Full-Day Kindergarten Funding

The projected enrolment for full-day Kindergarten has fewer students than projected on the Distribution of Funds and will be updated in the fall based on actual enrolment. As well, a five-year donation commitment is in its final year and is prorated based on the amount of funding remaining.

12 School Generated Funds/External Revenues (SGF)

School generated funds are funds raised in the community for expenditures at the school level. School external revenues include Board-approved textbook rental fees, lunch program fees, grants, as well as school lease rentals. With the introduction of Bill 1, school fees must be approved by the Minister of Education before they can be charged to parents. As such, our schools are taking a more analytical approach to estimating their SGF fees in the spring. The increase is also due to a projected increase in enrolment.

**Edmonton Public Schools
2018-2019 Spring Proposed Budget**

	Other Allocations				
	2018-2019 Spring Proposed Budget	2018-2019 Distribution of Funds	Variance \$	Variance %	Notes
District Level Fixed Costs					
Debt and Fiscal Services	\$ 53,701,893	\$ 44,817,860	\$ 8,884,033	19.8%	1
Utilities	20,000,000	20,000,000	-	-	
Insurance	4,537,795	4,165,580	372,215	8.9%	2
High Speed Networking	2,596,800	2,596,800	-	-	
	80,836,488	71,580,240	9,256,248	12.9%	
District Level Committed Costs					
Student Transportation	42,683,335	41,640,670	1,042,665	2.5%	
School Plant Operations & Maintenance	15,276,051	15,276,051	-	-	
Human Resources Supply Services	14,241,330	14,969,918	(728,588)	(4.9%)	3
Core Technology Enterprise Management	2,472,266	2,486,133	(13,867)	(0.6%)	
* Language and Cultural Support	4,455,670	4,435,780	19,890	0.4%	
Enterprise Systems	4,529,316	4,038,183	491,133	12.2%	4
Placeholder for Staffing Agreements	3,023,448	3,386,693	(363,245)	(10.7%)	5
Professional Improvement Leaves	1,540,000	1,540,000	-	-	
Board of Trustees	984,625	984,625	-	-	
Central Building Maintenance	1,000,000	1,000,000	-	-	
PeopleSoft Road Map	538,800	538,800	-	-	
Staff Development	650,000	650,000	-	-	
Election	480,000	480,000	-	-	
* Partnership Commitments	446,490	446,490	-	-	
Infrastructure Parking Allocation	405,000	405,000	-	-	
Audit	136,946	136,946	-	-	
Board Initiative Fund	45,000	45,000	-	-	
ASBA Membership	160,000	160,000	-	-	
PSBAA Membership	120,000	60,000	60,000	100.0%	6
Survey	160,000	160,000	-	-	
District Awards	30,000	30,000	-	-	
Youth Engagement Model	26,000	26,000	-	-	
Trustee Transition Allowance	12,500	12,500	-	-	
	93,416,777	92,908,789	507,988	0.5%	
External Revenue Allocation	11,273,673	10,730,310	543,363	5.1%	7
Metro Continuing Education	12,929,271	12,419,358	509,913	4.1%	
	24,202,944	23,149,668	1,053,276	4.5%	
Central Decision Units					
** Office of the Superintendent	7,344,985	7,645,515	(300,530)	(3.9%)	8
** Corporate Services	24,412,471	22,323,872	2,088,599	9.4%	8
Finance and Infrastructure	18,910,602	18,948,654	(38,052)	(0.2%)	
Inclusive Learning	8,411,631	8,411,631	-	-	
International Programs	1,179,000	1,179,000	-	-	
Curriculum and Resource Support	2,462,602	2,462,602	-	-	
Research and Innovation for Student Learning	1,356,327	1,356,067	260	0.0%	
Student Information	976,249	976,249	-	-	
Central Decision Units	65,053,867	63,303,590	1,750,277	2.8%	
Total	\$ 263,510,076	\$ 250,942,287	\$ 12,567,789	5.0%	

* See Attachment V^A - for a detailed breakdown of this line item.

** See Attachment V^B - for a detailed breakdown of this line item.

Edmonton Public Schools
2018-2019 Spring Proposed Budget
Other Allocations
Detailed Breakdown - District Level Committed Costs

	2018-2019 Spring Proposed Budget	2018-2019 Distribution of Funds	Variance \$	Variance %	Notes
Language and Cultural Support					
FNMI Education	\$ 1,891,284	\$ 1,891,284	\$ -	-	
Diversity Education	1,511,167	1,511,167	-	-	
Languages Centre at Woodcroft	1,053,219	1,033,329	19,890	1.9%	
	\$ 4,455,670	\$ 4,435,780	\$ 19,890	0.4%	
Partnership Commitments					
Partnership for Kids	\$ 182,000	\$ 182,000	\$ -	-	
Confucius Institute - prog. coordinator	205,490	205,490	-	-	
Cappies	20,000	20,000	-	-	
Community University Partnerships	10,000	10,000	-	-	
Careers: The Next Generation	10,000	10,000	-	-	
United Way	9,000	9,000	-	-	
Corporate Challenge	5,000	5,000	-	-	
Welcome to Kindergarten	5,000	5,000	-	-	
	\$ 446,490	\$ 446,490	\$ -	-	

Edmonton Public Schools
2018-2019 Spring Proposed Budget
Other Allocations
Detailed Breakdown - Central Decision Units

	2018-2019 Spring Proposed Budget	2018-2019 Distribution of Funds	Variance \$	Variance %	Notes
Office of the Superintendent					
Office of the Superintendent of Schools	595,569	795,569	(200,000)	(25.1%)	8
Governance and Strategic Support Serv.	1,242,642	1,392,642	(150,000)	(10.8%)	8
District Support Services	2,093,379	2,043,909	49,470	2.4%	8
General Counsel	857,408	857,408	-	-	
School Leadership Group A	382,778	382,778	-	-	
School Leadership Group B	434,015	434,015	-	-	
School Leadership Group C	455,511	455,511	-	-	
School Leadership Group D	427,061	427,061	-	-	
School Leadership Group E	428,311	428,311	-	-	
School Leadership Group F	428,311	428,311	-	-	
	\$ 7,344,985	\$ 7,645,515	\$ (300,530)	(3.9%)	
Corporate Services					
Communications	\$ 3,611,990	\$ 3,622,990	\$ (11,000)	(0.3%)	
District Information Security	450,203	450,203	-	-	
District Records and FOIP Management	729,035	715,787	13,248	1.9%	8
District Technology	7,004,182	6,990,934	13,248	0.2%	8
Edmonton Public Schools Foundation	413,055	413,055	-	-	
Human Resources	12,204,006	10,130,903	2,073,103	20.5%	3
	\$ 24,412,471	\$ 22,323,872	\$ 2,088,599	9.4%	
Finance and Infrastructure					
Facilities Services & Building Ops	\$ 3,248,106	\$ 3,248,106	\$ -	-	
Distribution Centre	1,563,667	1,563,667	-	-	
Financial Services	6,938,581	6,976,633	(38,052)	(0.5%)	
Planning & Property Management	7,160,248	7,160,248	-	-	
	\$ 18,910,602	\$ 18,948,654	\$ (38,052)	(0.2%)	

**Notes to the
2018-2019 Spring Proposed Budget
Other Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2018-2019 spring proposed budget differs from the 2018-2019 Distribution of Funds by more than 5 per cent.

1 Debt and Fiscal Services

This decision unit is responsible for supported debenture and principal repayments and interest costs, and the amortization costs for all District capital assets, e.g. ,buildings, furniture and equipment, and vehicles. The increase in this allocation is a result of increased building amortization costs for new schools.

2 Insurance

World catastrophes such as flooding and fires continue to increase insurance premiums. As such, the District's 2018-2019 insurance premiums are predicted to increase.

3 Human Resources Supply Services/Human Resources

The net increase of \$1.3 million (\$2 million increase in Human Resources and \$700 thousand decrease in Human Resources Supply Services) resulted from a detailed review/realignment of all the Human Resources budgets (which started in the fall of 2017) and reflects the increased services provided by Human Resources. The number of District staff that the Human Resources decision unit supports has increased by 574 since 2016-2017 (see Attachment VI).

4 Enterprise Systems

This decision unit is responsible for our main District enterprise information system's license and maintenance fees including Financial (Oracle Business Suite), Human Resources (PeopleSoft) and Student Information (PowerSchool) as well as other feeder systems. As District enrolment increases, so do the costs to maintain our enterprise business systems, as many of the District's business systems have licensing structures that are based on student head count.

5 Placeholder for Staffing Agreements

This allocation represents total potential implementation costs for the support and custodial staffing agreements that will expire as at August 31, 2018. Funds have been set aside under District Level Committed Costs, so that individual school budgets are not impacted by any agreement terms or conditions that are retroactive to September 2018.

6 PSBAA Membership

The Public Schools Boards Association of Alberta is a group of Alberta's Public School Boards advocating for Public School Education in Alberta. In addition to a membership, there is also a levy charge that is based on student enrolment; the levy portion of the membership was not factored into the Distribution of Funds.

7 External Revenue

This allocation is a flow through amount whereby there is a direct revenue amount related to the allocation. The increase is primarily related to an increase in the school nutrition grant and a reduction in other miscellaneous grant amounts.

8 Changes in Central DUs

This spring, the Directors and Managing Directors committee (DMD) developed and implemented a streamlined and more transparent approach for requesting changes to their base allocation and access to surplus funds. All changes and requests were discussed with DMD and then forwarded to the District Support Team (DST) for approval. While some DUs had approved increases to their base allocation, others had reductions.

Office of the Superintendent of Schools - The Superintendent's office has found efficiencies within their unit and has requested a permanent reduction in the base allocation.

Governance and Strategic Support Services - Similar to the Superintendent's office, this DU has also identified efficiencies in their unit and as such has requested a permanent reduction in their base allocation.

District Support Services/District Records and FOIP Management/District Technology - increase in base allocation was required to offset increases due to position reclassifications in these cost centres.

**Edmonton Public Schools
2018-2019 Spring Proposed Budget
Staff FTE's**

Staffing Group	2018-2019 Spring Proposed Budget		2017-2018 Fall Revised Budget		NET CHANGE Fall vs Spring	2016-2017 Fall Revised Budget	
	Budget	%	Budget	%		Budget	%
Schools							
Teaching FTE	5,078.46	62%	5,015.28	62%	63.18	4,803.67	62%
Support FTE	2,180.28	27%	2,145.36	27%	34.92	2,062.75	27%
Custodial FTE	629.71	8%	619.89	8%	9.82	582.36	8%
Exempt FTE	277.59	3%	270.25	3%	7.34	246.22	3%
Total Schools FTE	8,166.03	100%	8,050.77	100%	115.26	7,695.00	100%
Central Services							
Teaching FTE	204.77	19%	188.15	19%	16.62	175.63	18%
Support FTE	186.50	17%	150.80	15%	35.70	156.82	16%
Custodial FTE	66.00	6%	66.22	7%	(0.22)	50.88	5%
Maintenance FTE	244.00	22%	231.00	23%	13.00	210.00	21%
Exempt FTE	383.26	35%	376.86	37%	6.40	390.40	40%
Total Central Services FTE	1,084.53	100%	1,013.03	100%	71.50	983.73	100%
Metro Continuing Education							
Teaching FTE	8.13	24%	6.80	21%	1.33	6.60	21%
Support FTE	16.14	48%	16.99	52%	(0.85)	16.57	52%
Custodial FTE	0.69	2%	0.69	2%	-	0.69	2%
Exempt FTE	9.00	27%	8.48	26%	0.52	7.80	25%
Total Metro Cont. Ed. FTE	33.96	100%	32.96	100%	1.00	31.66	100%
Total FTE's	9,284.52		9,096.76		187.76	8,710.39	
Total by Group							
Teaching FTE	5,291.35	57%	5,210.23	57%	81.13	4,985.90	57%
Support FTE	2,382.92	26%	2,313.15	25%	69.77	2,236.14	26%
Custodial FTE	696.39	8%	686.79	8%	9.60	633.93	7%
Maintenance FTE	244.00	3%	231.00	3%	13.00	210.00	2%
Exempt FTE	669.85	7%	655.59	7%	14.26	644.42	7%
Total FTE's	9,284.52	100%	9,096.76	100%	187.76	8,710.39	100%

**Edmonton Public Schools
Accumulated Operating Surplus Plan
2018-2019**

ATTACHMENT VII

	Amount	Total Amount
Accumulated operating surplus at September 1, 2017		\$ 80,420,780
Less: School Generated Funds (SGF)		(2,804,233)
Projected Operating deficit for the year ending August 31, 2018 (at May 2018)		(20,871,022)
Net impact of capital items (reclassification entry required at year end)		5,445,450
Projected Accumulated operating surplus at September 1, 2018 (excluding SGF)		<u>\$ 62,190,975</u>

2018-2019 Planned use of surplus funds:

Surplus funds released in the 2018-2019 Spring proposed budget:

A	Core Technology Enterprise Management - Year 3	\$ 2,500,000	
B	Infrastructure Investment Framework - Year 3	5,000,000	
C	Student Transportation (amount required to offset the approved 2018-2019 fee increase)	375,000	
D	Student Transportation (operating surplus)	3,393,308	
E	District Wide Junior High Core Course Resources	1,200,000	
F	School surpluses (estimated up to 3%, net of repayment of deficits)	15,000,000	
G	Central initiatives to support schools - Central access to surplus:		
	<u>Strategic Planning and Administration</u> - Funds to support the data population and completion of the District Dashboard, the review and development of a District branding identity, the creation of a structure for principal readiness, and contracting consultants for probationary teacher support.	933,611	
	<u>Supports for Schools and Programming</u> - Funds to support the programming needs and supports for schools. It includes support for expanding programs and research based projects such as: career pathways, locally developed course management, early years research, comprehensive school health, as well as specialized assessments.	10,746,684	
	Subtotal use of Surplus funds being released in the 2018-2019 Spring proposed budget	<u>\$ 39,148,603</u>	(39,148,603)
H	Plus: <i>the following are added back in order to forecast the ending balance.</i>		
	Schools projected ending 2018-2019 surplus balances (up to 3%)	15,000,000	
	Central projected ending 2018-2019 surplus balances	13,000,000	<u>28,000,000</u>
	Total use of Surplus funds being released in the 2018-2019 Spring proposed budget		<u>\$ (11,148,603)</u>
	Net impact of capital items (reclassification entry required at year end)		<u>5,467,495</u>
	Estimated accumulated operating surplus balance as at August 31, 2019 (excluding SGF)		<u>\$ 56,509,867</u>

* The District's Accumulated Operating Surplus Plan will be updated in the fall based on the actual operating results from the 2017-2018 school year. In conjunction with the Fall 2018-2019 Budget Update, the goal is to release surplus funds to Schools (under the 3% carry forward threshold) as well as direct school surplus funds in excess of 3% to the Equity Fund.

**Edmonton Public Schools
Accumulated Operating Surplus Plan
2018-2019**

Notes: Surplus Funds Released as part of the 2018-2019 Spring Proposed Budget:

- A Core Technology Enterprise Management - Previously, schools were responsible for the cost of core technology infrastructure at their respective sites. Schools were charged monthly by District Technology for service and support of this core infrastructure, which includes servers, switches, Wi-Fi access points and Internet service. In the new enterprise management model, maintenance, management and ever greening of core technology infrastructure will become the responsibility of District Technology. Schools no longer are responsible for budgeting for the maintenance and replacement of their core technology infrastructure. Following 2018-2019, funds to sustain this model will be provided out of the District's operating budget as a fixed annual cost.
- B Infrastructure Investment Framework - Year 3 - Investment in District infrastructure will continue in an effort to narrow the equity gap between schools. Items such as interior paint, furniture and equipment, minor instructional upgrades, gym floors, air ducts, interior and exterior entrance areas, and general office areas will continue to be addressed.
- C Student Transportation (amount required to offset the approved 2018-2019 fee increase) - This amount is being funded from surplus instead of transferring this cost to students/families in the form of an increase in Student Transportation Fees for eligible riders.
- D Student Transportation (operating surplus) - As reflected in the May 22, 2018, Board report on student transportation fees, in addition to approving a 5 per cent fee increase, Administration will attempt to reduce transportation costs by implementing operational efficiencies in 2018-2019 such as: making minor changes to bell times so more schools can share buses; sharing busing resources with Edmonton Catholic Schools; and implementation of a new carrier contract that minimizes the impact of fluctuating fuel prices. These efficiencies are expected to save approximately \$1.7 million. However, these operational efficiencies and savings are still not enough to cover the costs of providing transportation services to our students.
- E District Wide Junior High Core Course Resources - This new initiative will be created by experienced teachers working collaboratively with grass roots teachers. The project will involve the creation of an on-line resource to deliver consistent curricular outcomes for junior high students. Curriculum standards and outcomes will also be developed.
- F School surpluses up to three per cent - Schools are allowed to carry forward a surplus balance of up to the three per cent of their prior year fall budget. Any surplus amount that exceeds the three per cent (net of repayment of school deficits) carry forward threshold will be added to the Equity Fund balance in the fall revised budget.
- G Central initiatives to support schools - Starting in 2015-2016, when schools were allowed access of up to three per cent of their surplus, Central leaders decided to pool their unrestricted operating surplus funds and using a collaborative approach, prioritize initiatives that directly support the District's Strategic Plan. This process has continued for 2018-2019 and details of the planned initiatives have been included on Attachment VIII.
- H School & Central surplus carry forward - In compliance with the Administrative Regulation CVB.AR – Guidelines for Carry Forward of Funds for Central and School Decision Units and based on historical trends, it is reasonable to assume that both schools and central decision units will not expend the full amount of the funds that were allocated to them in 2018-2019. These funds will then be available to redistribute in 2019-2020.

**Edmonton Public Schools
Central Initiatives to Support Schools - Notes
2018-2019 Access to Surplus (Spring Proposed Budget)**

ATTACHMENT VIII

Initiative Name	Description	Funding Requested For 2018-2019
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Strategic Planning and Administration

1	Survey	Support to conduct an annual survey of the District's reputation among parents.	11,000
2	District Dashboard Teacher Support	One-year teacher consultant contract to support Dashboard communications and awareness for teachers in the classroom.	128,018
3	District Dashboard Development Support	Ongoing development and training required to support new additions to the Dashboard. This work will be completed in a mentorship model with an outside vendor.	70,000
4	District Dashboard Project Coordinator	One-year position to bridge between business teams and technical development teams. Also to coordinate the development of foundational documentation in support of the Dashboard.	104,593
5	District Identity	Review the current state of the Districts brand identity to assist in the development of a future effective branding strategy.	80,000
6	Probationary Teacher Support	Continue another year of three teacher consultants to support probationary teachers new to our District. The department contracted three consultants in January to June of this year and so far have noted very positive results.	315,000
7	Temporary Support staff	Hiring of support staff to assist all units in the HR department with heavy workloads during peak times.	65,000
8	Leadership Development	Contracting an outside consultant to assist with the design, development and delivery of programs for new and aspiring principals.	160,000

Strategic Planning and Administration

\$933,611

Supports for Schools and Programming

9	Multi-disciplinary school-linked team	With increased enrolment and additional schools, demand for support from multi-disciplinary schools is increasing beyond team capacity. The access to surplus allocation will be used to supplement the base allocation for this new school-linked team.	714,000
10	Specialized Academic and Psychological Assessments	The requirement for academic and psychological assessments currently exceeds the capacity of the Inclusive Learning teams. This allocation will be used to enter into contracts with external specialists.	200,000
11	Special Education Program Reviews	Support for District Level initiatives re: Autism and Gifted program reviews. Dedicated 0.6 FTE to act as project leads and backfill consultant time on school-linked teams. On going work already started.	60,000
12	Support for Self regulation team	Support for supply staff to backfill for members of the self regulation team when they are working at schools.	20,000

Edmonton Public Schools
Central Initiatives to Support Schools - Notes 2018-2019
Access to Surplus (Spring Proposed Budget)

Initiative Name	Description	Funding Requested For 2018-2019
13 Social Thinking Project	Support to backfill occupational therapist time so that there can be further development of the social thinking project. The project is designed to better assist students who are experiencing daily behavioral and emotional challenges.	90,000
14 Language and Literacy Project Expansion	Support for the comprehensive project to expand capacity building and student success within the current language and literacy model.	747,000
15 Early Years Research Study	Support for the research study on the impact and effectiveness of early years programming on later success in schools. The study will begin in 2018-2019 for a four year period.	175,500
16 Family Oriented Programming	The programming is intended to increase parent engagement for Kindergarten programming by increasing teacher capacity in the delivery of parent in-services that support understanding of their child's growth and development.	50,000
17 EYE-TA (Early Years Evaluation-Teacher Assessment) tool	The EYE-TA is used as baseline data for Early years programming. The initiative includes yearly implementation costs, supply coverage and District reports and maps. This work began in 2017-2018 and is ongoing for another year.	125,000
18 Augmentative and Alternative Communication (ACC) and Assistive Technology for Learning (ATL)	Advanced training in the work of ACC and ATL for consultant staff to support children from Pre-K through Grade 12.	30,000
19 Diversity Education and Comprehensive School Health Unit	Development of a comprehensive school health unit to support escalating needs in our schools such as mental health capacity, physical literacy, and professional learning needs in school health.	861,414
20 Translation of District Documents in support of ELL	Translation of District documents to support ELL and their families. Some examples include: Open house announcements, consent letters, exemption forms. Expansion of the translation into languages such as Swahili, Korean, Spanish, and Tagalog is required.	248,005
21 Research and Innovation	Ongoing work to support Career Pathways and Campus EPSB. New initiatives include the support and expansion of inquiring minds site schools, Learning Partnership initiative, CTF and CTS programming support, myBlueprint, expansion of market place, supporting high school redesign, and parent advisory councils.	1,119,560
22 Research and Innovation - Assessment	Continuation of consultant support for the Math Intervention Programming Instrument, HLATS, LEAP, standards and large data analysis; building capacity in the implementation of the readers and writers workshops. The unit is responsible for the classroom-based assessment as related to the new curriculum. A Program Coordinator will be added to the unit to support the assessment work in the classroom. An additional allocation is also required to cover supply teachers costs to cover HLAT marking, MIPI design, etc. This unit also continues to create the annual Highest Level of Achievement Test (HLAT) that is administered to District students grades 1 - 9.	514,194

**Edmonton Public Schools
Central Initiatives to Support Schools - Notes 2018-2019
Access to Surplus (Spring Proposed Budget)**

Initiative Name	Description	Funding Requested For 2018-2019
23 Research and Innovation - Research	Continuation of additional research consultants, a teacher consultant, and a data analyst. These positions are critical to meet the needs for evaluations at the school, catchment, central and District level. The staff will also allow the team to continue to support external researchers in conducting research that aligns with Board Policy and Administrative Regulations.	499,609
24 FNMI support	Addition of two education consultants, two high school completion coaches, and two family support liaison workers, as well an additional allocation for supplies and services. The surplus dollars will support high school completion, home visits, attendance tracking and parental and community engagement. Staffing and resources will also support the new TQS relative to Indigenous history and education.	731,644
25 Curriculum and Resource Support - ongoing work	The request is required to ensure classroom teachers can access curriculum, instructional professional learning and coaching resource supports. Includes staff to support the following areas: curriculum, locally developed courses, math and numeracy, digital module development, literacy interventions, and secondary literacy.	3,849,115
26 Curriculum and Resource Support - project work	Project work related to: District-wide focus on reading initiative, locally developed courses, teaching and learning resources, and Summer Institutes 2019.	653,103
27 Support for Language Centre at Woodcroft	To bring the language consultant position from a .5 to a full-time FTE for another year	58,540
Supports for Schools and Programming		\$10,746,684

School Jurisdiction Code: 3020

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2019**

[School Act, Sections 147(2)(b) and 276]

3020 Edmonton School District No. 7

Legal Name of School Jurisdiction

One Kingsway Edmonton AB T5H 4G9; 780-429-8063; todd.burnstad@epsb.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Ms. Michelle Draper

Name

Signature

SUPERINTENDENT

Mr. Darrel Robertson

Name

Signature

SECRETARY TREASURER or TREASURER

Mr. Todd Burnstad

Name

Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on June 19, 2018 .

Date

Version: 170615

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
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E-MAIL: EDC.FRA@gov.ab.ca

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Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.
 salmon cells: contain referenced juris. information - protected
 green cells: populated based on information previously submitted

grey cells: data not applicable - protected
 white cells: within text boxes REQUIRE the input of points and data.
 yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2018/2019 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

With no reductions to grants and enrolment growth being funded, the 2018-2019 Spring Proposed Budget clearly demonstrates the government's commitment to support education, even under the current financial situation facing Alberta.

Key Message:

Edmonton Public School's mission is to inspire student success through high quality learning opportunities, supported by meaningfully engaging students, parents, staff and community. The mandate of the Edmonton Public School Board is to ensure that students receive the best education possible in Edmonton's more than 200 public schools. The budget highlights our focus on the District's Vision, Mission, Values and the 2014-2018 Priorities.

Vision

Transforming the learners of today into the leaders of tomorrow.

Mission

We inspire student success through high quality learning opportunities, supported by meaningfully engaged students, parents, staff and community.

Values

Supporting the Vision, Mission and Priorities are the District's core values of accountability, collaboration, equity and integrity.

District Priorities 2014-2018

Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond.

Provide welcoming, high quality learning and working environments.

Enhance public education through communication, engagement and partnerships.

Assumptions:

- Edmonton Public Schools is projecting enrolment growth of 2.7 per cent or just over 2,653 new students, bringing the total projected enrolment to 101,567
- With no change to base instruction grants, the 2018-2019 student allocation rates remained at the same level as 2017-2018.

Plans:

- The District has plans to use accumulated surplus from operations totalling \$11.1M. Please refer to pages 7-8 for this information. Much of this planning will be dependent upon the District's final Accumulated Surplus from Operations as at August 31, 2018.
- The Alberta government is continuing to provide funds to school boards for the Classroom Improvement Fund (CIF) for the 2018-2019 school year. Edmonton Public School's portion is anticipated to be \$10.9 million dollars.

Highlights:

- Spending on Administration and Board Governance is **3.30** per cent of total budget spending which is below the 3.6 per cent administrative spending limit required by the Province.
- The budget includes projected increases to staffing levels of about 187.76 FTEs, out of which 81.13 FTEs are certificated staff and 106.63 FTEs are non-certificated staff to provide educational services for 101,567 students.

Significant Business and Financial Risks:

The District continues to face growing infrastructure pressures to meet demands of enrolment growth in new neighborhoods throughout the City, while maintaining aging infrastructure in mature neighborhoods. Capital reserves allow the District to support some capital projects on a go forward basis, however these reserves represent only a 4% of the District's annual budget.

The facility lifecycle needs of an aging school infrastructure with static funding will lead to a greater deferred maintenance backlog.

The Phase 2 impact of Bill 1 is not known at this time and may have a significant impact on our District moving forward.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
REVENUES			
Alberta Education	\$1,120,234,510	\$1,082,886,050	\$1,030,475,577
Other - Government of Alberta	\$2,568,900	\$2,718,000	\$3,489,627
Federal Government and First Nations	\$2,449,500	\$2,443,500	\$2,903,847
Other Alberta school authorities	\$817,000	\$838,400	\$729,851
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$26,965,700	\$26,475,500	\$31,601,568
Other sales and services	\$19,553,100	\$18,794,400	\$22,323,128
Investment income	\$3,500,000	\$3,200,000	\$2,757,590
Gifts and donations	\$6,233,400	\$5,591,300	\$8,708,246
Rental of facilities	\$3,969,800	\$4,050,100	\$4,075,857
Fundraising	\$2,049,400	\$1,764,100	\$1,976,564
Gains on disposal of capital assets		\$0	\$0
Other revenue		\$0	\$0
TOTAL REVENUES	\$1,188,341,310	\$1,148,761,350	\$1,109,041,855
EXPENSES			
Instruction - Early Childhood Services	\$67,169,835	\$69,330,623	\$76,891,297
Instruction - Grades 1-12	\$874,741,218	\$874,917,560	\$772,196,420
Plant operations & maintenance	\$153,196,361	\$163,913,555	\$164,042,977
Transportation	\$46,913,920	\$46,496,405	\$42,787,870
Administration	\$39,569,305	\$38,608,297	\$35,025,734
External Services	\$17,899,274	\$16,974,149	\$19,815,433
TOTAL EXPENSES	\$1,199,489,913	\$1,210,240,589	\$1,110,759,731
ANNUAL SURPLUS (DEFICIT)	(\$11,148,603)	(\$61,479,239)	(\$1,717,876)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
EXPENSES			
Certificated salaries	\$527,089,141	\$520,899,924	\$490,422,400
Certificated benefits	\$131,202,611	\$129,532,938	\$112,942,297
Non-certificated salaries and wages	\$228,807,092	\$224,001,300	\$210,865,187
Non-certificated benefits	\$61,147,297	\$59,284,032	\$54,548,869
Services, contracts, and supplies	\$197,502,845	\$230,632,569	\$197,810,871
Capital and debt services			
Amortization of capital assets			
Supported	\$41,915,999	\$34,249,215	\$33,519,270
Unsupported	\$11,102,177	\$10,895,431	\$9,987,832
Interest on capital debt			
Supported		\$0	\$0
Unsupported	\$364,551	\$383,780	\$402,435
Other interest and finance charges	\$358,200	\$361,400	\$220,454
Losses on disposal of capital assets		\$0	\$40,116
Other expenses		\$0	\$0
TOTAL EXPENSES	\$1,199,489,913	\$1,210,240,589	\$1,110,759,731

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
FEES			
TRANSPORTATION	\$7,961,300	\$7,614,400	\$11,429,169
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$2,407,492
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES (Optional)	\$4,717,100	\$4,579,000	\$4,084,489
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$159,503	\$168,290	\$169,220
Fees for optional courses	\$3,678,521	\$3,409,487	\$3,297,268
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES			
Other fees to enhance education Metro Continuing Education Fees	\$732,900	\$0	\$831,614
NON-CURRICULAR FEES			
Extra-curricular fees	\$2,871,053	\$3,048,527	\$2,767,118
Non-curricular goods and services	\$571,552	\$409,022	\$548,515
NON-CURRICULAR TRAVEL			
	\$0	\$0	\$0
OTHER FEES			
	\$0	\$708,700	\$0
TOTAL FEES	\$26,965,700	\$26,475,500	\$31,601,568

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
Cafeteria sales, hot lunch, milk programs	\$1,448,095	\$1,645,752	\$1,375,095
Special events	\$1,755,257	\$1,096,670	\$1,755,257
Sales or rentals of other supplies/services	\$1,214,670	\$937,758	\$1,139,661
Out of district unfunded student revenue	\$0	\$0	\$0
International and out of province student revenue	\$6,462,500	\$7,050,000	\$0
Adult education revenue	\$2,192,900	\$1,831,300	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$318,248	\$0
Bulk supply sales	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$229,067
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
TOTAL	\$13,073,422	\$12,879,728	\$4,499,081

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2018/2019	Entry Fees and Admissions 2018/2019	Transportation Component 2018/2019	Supplies & Materials** 2018/2019	Total 2018/2019
FEEES						
	TRANSPORTATION	\$0	\$0	\$7,961,300	\$0	\$7,961,300
	BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0	\$0	\$0
	LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$4,717,100	\$0	\$0	\$4,717,100
FEEES TO ENHANCE BASIC INSTRUCTION						
	Technology user fees	\$0	\$0	\$0	\$0	\$0
	Alternative program fees	\$0	\$0	\$0	\$159,503	\$159,503
	Fees for optional courses	\$0	\$262,500	\$0	\$3,416,021	\$3,678,521
	ECS enhanced program fees	\$0	\$0	\$0	\$0	\$0
	ACTIVITY FEES	\$0	\$6,273,771	\$0	\$0	\$6,273,771
	Other fees to enhance education	\$0	\$732,900	\$0	\$0	\$732,900
NON-CURRICULAR FEES						
	Extra-curricular fees	\$0	\$2,871,053	\$0	\$0	\$2,871,053
	Non-curricular goods and services	\$0	\$0	\$0	\$571,552	\$571,552
	NON-CURRICULAR TRAVEL	\$0	\$0	\$0	\$0	\$0
OTHER FEES***						
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
	TOTAL FEES	\$0	\$14,857,324	\$7,961,300	\$4,147,076	\$26,965,700

**Supplies and Materials represent consumables (one-time use such as paper), reuseable supplies, equipment rental, workbooks).

***Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

***Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2018/2019

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2017	\$217,747,726	\$73,635,715	\$0	\$80,420,780	\$0	\$80,420,780	\$63,691,231
2017/2018 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$20,871,022)			(\$20,871,022)	(\$20,871,022)		
Estimated board funded capital asset additions		\$12,205,593		(\$4,985,799)	(\$4,985,799)	\$0	(\$7,219,794)
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$41,589,317)		\$41,589,317	\$41,589,317		
Estimated capital revenue recognized - Alberta Education		\$30,542,352		(\$30,542,352)	(\$30,542,352)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$615,716		(\$615,716)	(\$615,716)		
Estimated reserve transfers (net)				\$0	\$15,425,572	(\$15,425,572)	\$0
Transfer Unrestricted Surplus to Operating Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2018	\$196,876,704	\$75,410,059	\$0	\$64,995,208	\$0	\$64,995,208	\$56,471,437
2018/2019 Budget projections for:							
Budgeted surplus(deficit)	(\$11,148,603)			(\$11,148,603)	(\$11,148,603)		
Projected board funded capital asset additions		\$15,475,000		(\$5,000,000)	(\$5,000,000)	\$0	(\$10,475,000)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$53,018,176)		\$53,018,176	\$53,018,176		
Budgeted capital revenue recognized - Alberta Education		\$41,915,999		(\$41,915,999)	(\$41,915,999)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$634,682		(\$634,682)	(\$634,682)		
Projected reserve transfers (net)				\$0	\$5,681,108	(\$5,681,108)	\$0
Transfer Unrestricted Surplus to Operating Reserves	\$0	\$0	\$0	\$0			\$0
Projected Balances for August 31, 2019	\$185,728,101	\$80,417,564	\$0	\$59,314,100	\$0	\$59,314,100	\$45,996,437

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2019	31-Aug-2020	31-Aug-2021	31-Aug-2019	31-Aug-2020	31-Aug-2021	31-Aug-2019	31-Aug-2020	31-Aug-2021
Projected opening balance	\$0	\$0	\$0	\$64,995,208	\$59,314,100	\$53,866,156	\$56,471,437	\$45,996,437	\$39,496,437
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$53,018,176	\$53,018,176	\$53,018,176		\$0	\$0			
Budgeted capital revenue recognized	(\$41,915,999)	(\$41,915,999)	(\$41,915,999)		\$0	\$0			
Budgeted changes in Endowments	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	(\$634,682)	(\$654,233)	(\$674,385)		\$0	\$0			
Projected reserves transfers (net)	\$5,681,108	\$0	\$0	(\$5,681,108)	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	\$0	(\$11,447,944)	(\$11,427,792)	\$0	(\$5,447,944)	(\$5,427,792)	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Equity Needs	\$0	(\$2,000,000)	(\$2,000,000)	\$0	\$0			
Non-recurring non-certificated remuneration		\$0	\$0	\$0	\$0	\$0			
Non-recurring contracts, supplies & services	Central Initiatives to Support Schools	(\$11,680,295)	\$0	\$0	\$0	\$0			
Professional development, training & support		\$0	\$0	\$0	\$0	\$0			
Salary negotiation expenses		\$0	\$0	\$0	\$0	\$0			
Full-day kindergarten		\$0	\$0	\$0	\$0	\$0			
English language learners		\$0	\$0	\$0	\$0	\$0			
First nations, Metis, Inuit		\$0	\$0	\$0	\$0	\$0			
OH&S / wellness programs		\$0	\$0	\$0	\$0	\$0			
B & S administration organization / reorganization		\$0	\$0	\$0	\$0	\$0			
Debt repayment		\$0	\$0	\$0	\$0	\$0			
Fort McMurray wild fire related costs (unfunded)		\$0	\$0	\$0	\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)		\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - School building & land	Infrastructure	(\$5,000,000)	(\$5,000,000)	(\$5,000,000)		\$0	\$0		
Repairs & maintenance - Technology	Technology and Business Systems	(\$2,500,000)	\$0	\$0		\$0	\$0		
Repairs & maintenance - Vehicle & transportation		\$0	\$0	\$0		\$0	\$0		
Repairs & maintenance - Administration building		\$0	\$0	\$0		\$0	\$0		
Repairs & maintenance - POM building & equipment		\$0	\$0	\$0		\$0	\$0		
Repairs & maintenance - Other (explain)		\$0	\$0	\$0		\$0	\$0		
Capital costs - School land & building	Self Funded mature neighborhood replacement school	\$0	\$0	\$0	\$0	\$0	\$0	(\$6,500,000)	(\$6,500,000)
Capital costs - School modernization		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Hardware & Software, Furniture & Equipment	(\$5,000,000)	(\$5,000,000)	(\$5,000,000)	\$0	\$0	(\$10,475,000)	\$0	\$0
Building leases		\$0	\$0	\$0		\$0	\$0		\$0
Student Transportation - Use of Reserves	Student Transportation	(\$3,768,308)	\$0	\$0		\$0	\$0		\$0
District Wide Junior High Core Course Resources	District Wide Junior High Initiative	(\$1,200,000)	\$0	\$0		\$0	\$0		\$0
School and Central Surpluses	Surpluses returned at year end	\$13,000,000	\$13,000,000	\$13,000,000		\$0	\$0		\$0
Estimated closing balance for operating contingency		\$0	\$0	\$0	\$59,314,100	\$53,866,156	\$48,438,364	\$45,996,437	\$39,496,437

Total surplus as a percentage of 2019 Expenses	8.78%	7.78%	6.79%
ASO as a percentage of 2019 Expenses	4.94%	4.49%	4.04%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Provide an explanation of material changes from the fall budget update originally submitted in November, 2017 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves. In conjunction with the 2017-2018 Spring Budget, the Board of Trustees approved the distribution of \$27.1 million of surplus funds to be used during the 2017-2018 school year. Based on the actual ending surplus balances at schools and central decision units at the end of August 2017, schools and central decision units were allowed to carry forward surplus amounts of up to 3%. As such, the actual amount of surplus released in the 2017-2018 Fall Revised Budget was \$61.5 million.

Current projections indicate that although \$61.5 million of surplus funds were distributed during the 2017-18 year, approximately \$40.6 million will not be used. The current annual operating deficit for 2017-18 is projected to be \$20.9 million not \$27.1 million as originally anticipated during the 2017-2018 Spring Budget. Thus, the District is forecasting Operating reserves of \$65 million for August 31, 2018 and an AOS of \$196.9 million versus the 2017-2018 Spring Budget Projections of \$34.2 million and \$169.2 million respectively.

2018/2019

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Operating Reserves:

A) Core Technology Enterprise Management - Year 3	\$ 2,500,000
Previously, schools were responsible for the cost of core technology infrastructure at their respective sites. Schools were charged monthly by District Technology for service and support of this core infrastructure, which includes servers, switches, Wi-Fi access points and Internet service. In the new enterprise management model, maintenance, management and ever greening of core technology infrastructure will become the responsibility of District Technology. Schools no longer are responsible for budgeting for the maintenance and replacement of their core technology infrastructure. Following 2018-2019, funds to sustain this model will be provided out of the District's operating budget as a fixed annual cost.	
B) Infrastructure Investment Framework - Year 3	5,000,000
Investment in District infrastructure will continue in an effort to narrow the equity gap between schools. Items such as interior paint, furniture and equipment, minor instructional upgrades, gym floors, air ducts, interior and exterior entrance areas, and general office areas will continue to be addressed.	
C) Student Transportation (amount required to offset the approved 2018-2019 fee increase)	375,000
This amount is being funded from surplus instead of transferring this cost to students/families in the form of an increase in Student Transportation Fees for eligible riders.	
D) Student Transportation (operating surplus)	3,393,308
As reflected in the May 22, 2018 Board report on student transportation fees, in addition to approving a 5 per cent fee increase, Administration will attempt to reduce transportation costs by implementing operational efficiencies in 2018-2019 such as: making minor changes to bell times so more schools can share buses; sharing busing resources with Edmonton Catholic Schools; and implementation of a new carrier contract that minimizes the impact of fluctuating fuel prices. These efficiencies are expected to save approximately \$1.7 million. However these operational efficiencies and savings are still not enough to cover the costs of providing transportation services to our students.	
E) District Wide Junior High Core Course Resources	1,200,000
This new initiative will be created by Master Teachers working with grass roots teachers. The program will involve the creation of an on-line resource to deliver a consistent delivery of curricular outcomes for junior high standardization of curriculum standards and outcomes.	
F) School surpluses (estimated up to 3%, net of repayment of deficits)	15,000,000
Schools are allowed to carry forward a surplus balance of up to the 3% of their prior year fall budget. Any surplus amount that exceeds the 3% (net of repayment of school deficits) carry forward threshold will be added to the Equity Fund balance in the fall revised budget.	
G) Central initiatives to support schools - Central access to surplus:	
<u>Strategic Planning and Administration</u>	933,611
Funds to support the data population and completion of the District Dashboard, the review and development of a District branding identity, the creation of a structure for principal readiness, and contracting consultants for probationary teacher support.	

Continued on next page...

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

2018/2019 continued

Supports for Schools and Programming 10,746,684

Funds to support the programming needs and supports for schools. It includes support for expanding programs and research based projects such as: career pathways, locally developed course management, early years research, comprehensive school health, as well as specialized assessments.

H) Less: the following are added back in order to forecast the ending balance:

Schools projected ending 2018-2019 surplus balances (up to 3%) (15,000,000)

Central projected ending 2018-2019 surplus balances (13,000,000)

Total use of Surplus funds being released in the 2018-2019 Spring Proposed Budget **\$11,148,603**

Capital Reserves:

Energy retrofit (On-going annual commitment) - Year 2 \$ 5,000,000

Millcreek - purpose built in-house daycare 1,000,000

Self funded mature neighborhood replacement school - Design only 2,000,000

Six self funded modular classrooms 2,475,000

Total use of Capital Reserves in the 2018-2019 Spring Proposed Budget **\$10,475,000**

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Operating Reserves:

Infrastructure Investment Framework - Year 4 \$ 5,000,000

Investment in District infrastructure will continue in an effort to narrow the equity gap between schools. Items such as interior paint, furniture and equipment, minor instructional upgrades, gym floors, air ducts, interior and exterior entrance areas, and general office areas will continue to be addressed.

Equity Fund 2,000,000

The fund is used to enhance opportunities for all schools in the District and support the District's Four Cornerstone Values: Collaboration, Accountability, Integrity and Equity. This fund will be used to support school catchment work and address individual school emergent circumstances.

Projected use of Surplus funds in the 2019-2020 Spring Proposed Budget \$ 7,000,000

Capital Reserves:

Self funded mature neighborhood replacement school - Construction \$ 6,500,000

Projected use of Capital Reserves in the 2019-2020 Spring Proposed Budget **\$ 6,500,000**

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Operating Reserves:

Infrastructure Investment Framework - Year 5 \$ 5,000,000

Investment in District infrastructure will continue in an effort to narrow the equity gap between schools. Items such as interior paint, furniture and equipment, minor instructional upgrades, gym floors, air ducts, interior and exterior entrance areas, and general office areas will continue to be addressed.

Equity Fund 2,000,000

The fund is used to enhance opportunities for all schools in the District and support the District's Four Cornerstone Values: Collaboration, Accountability, Integrity and Equity. This fund will be used to support school catchment work and address individual school emergent circumstances.

Projected use of Surplus funds in the 2020-2021 Spring Proposed Budget \$ 7,000,000

Capital Reserves:

Self funded mature neighborhood replacement school - Construction \$ 6,500,000

Projected use of Capital Reserves in the 2020-2021 Spring Proposed Budget **\$ 6,500,000**

August 31, 2021

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2021.

Minimum Reserve Target - To be financially responsible and prudent, the District is targeting to maintain an operating reserve balance between 3 and 5 per cent of our annual operating expenses. This provides the District with the ability to minimize the impact on students in the event of unforeseen circumstances or funding changes.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2018/2019 (Note 2)	Actual 2017/2018	Actual 2016/2017	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	67,043	65,195	62,649	Head count
Grades 10 to 12	23,792	23,231	23,228	Note 3
Total	90,835	88,426	85,877	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	2.7%	3.0%		
Other Students:				
Total	794	949	1,042	Note 4
Total Net Enrolled Students	91,629	89,375	86,919	
Home Ed and Blended Program Students	352	352	514	Note 5
Total Enrolled Students, Grades 1-12	91,981	89,727	87,433	
Percentage Change	2.5%	2.6%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	2,858	2,525	2,514	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	1,757	1,874	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	9,593	9,203	8,691	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	13	3	88	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	9,606	9,206	8,779	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	4,803	4,603	4,390	
Percentage Change	4.3%	4.9%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	1,756	1,217	1,783	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	765	134	1,069	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2018/2019	Actual 2017/2018	Fall Budget 2017/2018	Actual 2016/2017	Notes
CERTIFICATED STAFF					
School Based	5,078.5	5,017.3	5,017.3	4,807.7	Teacher certification required for performing functions at the school level.
Non-School Based	212.9	193.0	193.0	178.2	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	5,291.4	5,210.3	5,210.2	4,985.9	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	1.6%	4.5%	1.6%	4.5%	
If an average standard cost is used, please disclose rate:	\$ 102,791	\$ 102,791		\$ 102,791	
Student F.T.E. per certificated Staff	18.3	18.1		18.4	
Certificated Staffing Change due to:	Please Allocate	Please Allocate			
	81.1	0.0			
Enrolment Change	81.1	-	224.3		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	n/a		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	n/a		Descriptor (required):
Total Change	81.1	-	n/a		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a		FTEs
Non-permanent contracts not being renewed	-	-	n/a		FTEs
Other (retirement, attrition, etc.)	-	-	n/a		Descriptor (required):
Total Negative Change in Certificated FTEs	-	-	n/a		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF					
Instructional	2,512.3	2,471.6	2,471.6	2,345.7	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	998.1	939.6	939.6	908.9	Personnel providing support to maintain school facilities
Transportation	18.3	17.8	17.8	17.8	Personnel providing direct support to the transportation of students to and from school
Other	464.4	457.6	457.6	452.2	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	3,993.2	3,886.6	3,886.5	3,724.6	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	2.7%	4.3%	2.7%	4.3%	
Explanation of Changes:					
Increase is due to increased enrolment of 2,563 students as compared to September 30, 2017 headcount. 2017-2018 Fall Revised Budget staffing numbers are used as the actual 2017-2018 staffing numbers as these are our best approximation of 2017-2018 actuals.					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/>					
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					
Some of our non-certificated staff are subject to a collective agreements. The terms as follows: Custodial Collective Agreement - expired August 31, 2017 - FTE = 696 Support Collective Agreement - expired August 31, 2017 - FTE = 2,383 Maintenance Collective Agreement - expires August 31, 2020 - FTE = 244					

**BOARD AND SYSTEM ADMINISTRATION
2018/2019 EXPENSES UNDER (OVER) MAXIMUM LIMIT**

TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations) **\$1,199,489,913**

Enter Number of Net Enrolled Students: **91,629**

Enter Number of Funded (ECS) Children: **9,593**

Enter "C" if Charter School

STEP 1

Calculation of maximum expense limit percentage for Board and System Administration expenses

If "Total Net Enrolled Students" are 6,000 and over = 3.6% **3.60%**

If "Total Net Enrolled Students" are 2,000 and less = 5.4%

The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).

STEP 2

A. Calculate maximum expense limit amounts for Board and System Administration expenses

Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES **\$43,181,637**

B. Considerations for Charter Schools and Small School Boards:

If charter schools and small school boards,

The amount of Small Board Administration funding (*Funding Manual* Section 1.13) **\$0**

2018/2019 MAXIMUM EXPENSE LIMIT (the greater of A or B above) **\$43,181,637**

Actual Board & System Administration from G31 of "Budgeted Statement of Operations" **\$39,569,305**

Amount Overspent **\$0**