



AGENDA

BOARD OF TRUSTEES

Trisha Estabrooks
Board Chair


Shelagh Dunn
Board Vice-Chair

Sherry Adams
Michelle Draper
Ken Gibson
Nathan Ip
Michael Janz
Bridget Stirling

The Board of Trustees of Edmonton School Division
One Kingsway
Edmonton, Alberta

McCauley Chambers/Zoom
Tuesday, November 3, 2020
2:00 p.m.

Board Meeting #05

- A. Roll Call
- B. Approval of Agenda
- C. O Canada 
- D. Lillian Osborne Remembrance Ceremony
- E. Communications from the Board Chair
- F. Communications from the Superintendent of Schools
- G. Receipt of Oaths of Office – Student Trustees Elect
(NO ENCLOSURE)
- H. Minutes:
 - 1. DRAFT – Board Meeting #04 – October 20, 2020
- I. Comments from the Public and Staff Group Representatives
(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, November 2, 2020, to speak under this item.)
- J. Reports:
 - 2. Student Senate 2020-2021 Work Plan
(Information)
 - 3. Board Chair Discretionary Expense Allowance Report 2019-2020
(Information)
 - 4. Impact of Changes to the Regional Collaborative Service Delivery (RCSD)
(Information – Response to Request for Information #079)
- K. Other Committee, Board Representative and Trustee Reports
- L. Trustee and Board Requests for Information
- M. Notices of Motion
- N. Meeting Dates
- O. Adjournment

MINUTE BOOK**Board Meeting #04**

Minutes of the Board Meeting of the Board of Trustees of Edmonton School Division of the Province of Alberta held in McCauley Chambers and via Zoom on Tuesday, October 20, 2020, at 2:00 p.m.

Present:**Trustees**

Sherry Adams
Shelagh Dunn
Michelle Draper

Trisha Estabrooks
Ken Gibson
Nathan Ip

Michael Janz
Bridget Stirling

Officials

Angela Anderson
Grace Cooke
Todd Burnstad
Ron MacNeil

Karen Mills
Leona Morrison
Kathy Muhlethaler
Nancy Petersen

Kent Pharis
Darrel Robertson
Carrie Rosa
Liz Yule

Board Chair: Trisha Estabrooks

Recording Secretary: Shirley Juneau

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis and Inuit whose footsteps have marked these lands for centuries.

The Board Chair advised that the fire alarm system at the Centre for Education is a two-stage alarm system. Stage One is a single repeating alarm tone indicating a warning only and that evacuation is not required. Stage Two is a triple repeating alarm tone indicating that evacuation is required.

A. **O Canada** 

B. **Roll Call:** (2:05 p.m.)

The Superintendent advised that all Trustees were present.

C. **Approval of the Agenda**

MOVED BY Trustee Janz:

MINUTE BOOK

**“That the agenda for the October 20, 2020, Board meeting be approved as printed.”
(UNANIMOUSLY CARRIED)**

D. Communications from the Board Chair

The Board Chair acknowledged that the fall session of the Legislature begins today and said that the Division is looking forward to continuing to work with this government and sharing with Minister LaGrange the financial reality of supporting students and keeping classrooms safe during a pandemic.

The Board Chair said there are many students, staff and families who have been affected by the pandemic — whether directly by testing positive or having a family member test positive for COVID-19 or being told to isolate at home for two weeks. The Board Chair remarked that the effect of this pandemic on students and families is far reaching and that she appreciates all the work staff in Division schools are doing to support students during this challenging time.

The Board Chair thanked families who indicated which learning option they would like their child to take for Quarter 2. The Board Chair recognized it is challenging for staff to accommodate parent choice for online or in-person learning, and said she believes offering choice is the strength of Edmonton Public Schools re-entry plan and speaks to how this Division is stepping up to support families.

E. Communications from the Superintendent of Schools

The Superintendent thanked students and families for letting the Division know their choice of in-person or online learning for Quarter 2. He shared that just over 32,000 students have selected online learning for Quarter 2, which is an increase of about 3,600 students from Quarter 1. The Superintendent said that family choice is a central pillar of the Division’s re-entry plan and that the Division is glad that it can extend the options for students in these challenging times.

The Superintendent congratulated the 2020 Division Student Award recipients. He explained that every year the Division recognizes outstanding student accomplishments, contributions and achievements. The Superintendent shared that the Division has six categories for students who were in Grade 12 during the 2019-2020 school year. The six categories are:

- Academic Excellence
- Career and Life Pathways
- Fine Arts
- Health and Wellness
- Humanities
- Math/Science/Technologies

The Superintendent advised that this year, 117 Grade 12 students from 21 different high schools are being recognized.

MINUTE BOOK**F. Minutes**

1. Board Meeting #03 – October 6, 2020

MOVED BY Trustee Janz:

“That the minutes of Board Meeting #03 held October 6, 2020, be approved as printed.”

(UNANIMOUSLY CARRIED)

G. Comments from the Public and Staff Group Representatives

There were no registered speakers for this item.

H. Reports

3. Report #19 of the Caucus Committee (From the meeting held October 6, 2020)

Information was received regarding actions taken at the October 6, 2020, Caucus Committee meeting.

4. Policy Review Committee 2020-2021 Work Plan

MOVED BY Trustee Stirling

“That the Policy Review Committee 2020-2021 work plan be approved.”

(UNANIMOUSLY CARRIED)

5. **Amendment to the *Three-Year Capital Plan 2021–2024***

MOVED BY Trustee Gibson:

“That the following proposed amendments to the *Three-Year Capital Plan 2021–2024* be approved:

Amend the aggregated priorities as follows:

1. Remove Priority 1 Meadows High School 10–12 – Phase I
2. Amend Priority 21 Two High School Additions – Phase II capacity 1,200

Amend the new construction priorities as follows:

1. Remove Priority 1 Meadows High School 10–12 – Phase I
2. Amend Priority 10 Two High School Additions – Phase II capacity 1,200

(UNANIMOUSLY CARRIED)

MINUTE BOOK**I. Other Committee, Board Representative and Trustee Reports**

Trustee Adams said that she appreciates that Board Chairs from several divisions are communicating and collaborating. Trustee Adams reported that she participated in READ IN and that online teachers are doing an amazing job.

Trustee Adams submitted the following Alberta School Boards Association (ASBA) Zone 2/3 report in writing:

ASBA Zone 2/3 is looking at changing their meetings to a location with better technical capacity and is working out possible arrangements with the Centre for Education. Trustee Adams reports that meetings will vary between being in person and virtual. The Fall General Meeting (FGM) will be held virtually on November 16, 2020. Any emergent policies had to have been submitted by October 12, 2020.

Trustee Draper reported that the Edmonton Public Schools Foundation recently had their Annual General Meeting. She thanked the outgoing Chair, Louise Hayes. As Trustee representative for the Foundation, Trustee Draper is looking forward to working with incoming Chair Linda Miller. Trustee Draper share that the Foundation is looking forward to the joint meeting with the Board of Trustees in December 2020.

Trustee Janz advised that he recently made a presentation the City Hall School and participated virtually in READ IN week. He thanked the teachers and students for their engagement.

J. Trustee and Board Requests for Information

Trustee Janz requested that the Administration provide a Quarter 1 COVID-19 impact report for the Division related to: absences, isolations, and number of affected schools per quarter.

K. Notices of Motion - None**L. Next Board Meeting: Tuesday, November 3, 2020, at 2:00 p.m.****M. Adjournment: 3:10 p.m.**

The Board Chair adjourned the meeting.

Trisha Estabrooks, Board Chair

Karen Mills, Director of Board and
Superintendent Relations

DATE: November 3, 2020

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Student Senate 2020-2021 Work Plan

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

RESOURCE STAFF: Rachel Foley, Sean Jones, Nancy Petersen

REFERENCE: [October 4, 2016, Board Report – Strategic Plan Update: Student Senate 2016-17 Work Plan](#)

ISSUE

The Student Senate is presenting their work plan for the 2020-2021 school year to the Board of Trustees.

BACKGROUND

The Student Senate serves as a youth engagement model to promote active student participation in youth governance within education and to provide the Board of Trustees with a meaningful way to access student voice. To help focus the direction and energy of the Student Senate, they establish a yearly work plan informed by the voice of their peers. The Student Senate reports on their efforts to meet their work plan goals at three public Board meetings throughout the year.

This fall, Edmonton Public high schools selected up to two students per high school to provide representation on a 2020-2021 Student Senate. The 2020-2021 Student Senate met on September 23 and October 14, 2020, to complete the following tasks:

- elect three Student Trustees: Sarah Freeman, Helen Pan, Ellen You
- elect four Student Senate Executives: Chair Johanna Lau, Vice Chair Josh Karathra and Secretaries Maria Castaneda and Natasha Larson
- review engagement input from their peers and identify their first focus topic

CURRENT SITUATION

For the previous three years, Student Senators have gathered student input on the question, “What are the most important issues related to education and school for students today?” The material was then themed and Student Senators selected three topics and based their year’s work around projects related to the three topics.

While this process produced good learning and outcomes, it required a lot of time before topics were narrowed and project work could begin. Knowing that we would be off to a later start this year because the cancellation of classes disrupted the usual spring selection process for Student Senators, we introduced a new process. Last spring, the Board reaffirmed their valuing of student voice and asked

that the Student Senate work even more closely with the Board to support its work and inform its decision making. Given that direction, the administrative leads asked the 2019-2020 Student Senators to brainstorm topics they thought would be of interest to this year's students and aligned with the work of the Board of Trustees. Then, at their August planning meeting, the Board of Trustees discussed topics they wanted student input on to help inform their decision making. From these two sources, the Board's Governance and Evaluation Committee narrowed the lists down five possible topics:

- Amplifying the voices of Black and Indigenous students
- Budgeting process
- Climate change
- Measures of student success
- Raising awareness about students with disabilities

Student Senators were provided with an overview of each topic as well as reflective questions or further context for each one. They were then charged with collecting input from other students as to which topics were of most interest to their peer group. At their October meeting, Student Senators reflected on the information they collected and chose their top two areas of focus for the year, based on the engagement feedback and their group discussion. Because there was interest in all topics, administrative leads will work with the Student Senators to find ways to also explore the other three topics.

Additionally, throughout the 2021-2021 school year, the Student Senate will provide youth perspective to Board and Division initiatives. The Board of Trustees and Division administration will be able to access youth voice through the Student Senate about a broad range of topics relevant to students.

KEY POINTS

- Student Senators elected three Student Trustees and four executives.
- Using youth voice, the Student Senate has identified two priority topics as their area of focus this year.
- The Student Senate will provide youth perspective to the Board of Trustees and Division administration about a range of topics throughout the year.
- Student Trustees will report their progress towards their work plan goals at the February 9, 2020 public Board meeting.

KM:km

DATE: November 3, 2020

TO: Board of Trustees

FROM: Trisha Estabrooks, Board Chair

SUBJECT: Board Chair Discretionary Expense Allowance Report for 2019-2020

ORIGINATOR: Karen Mills, Director of Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Section 11.5 Board Chair Discretionary Allowance

ISSUE

In accordance with Section 11.5 of the Trustees' Handbook, the Board Chair is granted an annual discretionary expense allowance for expenses incurred related to the role of the Board Chair. The Board Chair is required to provide a written annual report outlining the nature and purpose of expenses incurred under the Board Chair Discretionary Expense Allowance.

BACKGROUND

Effective October 22, 2013, the Board approved granting the Board Chair an annual discretionary expense allowance of \$2,153.80 to cover expenses incurred related to the role of Board Chair. These funds were allocated to support additional business that may arise from the duties associated with the Board Chair position. As per the Trustees' Handbook, any unused portion from the previous year is not to be carried forward into the following school year. All expenses from the Board Chair's discretionary allowance are required to be signed off by the Board Vice-Chair prior to reimbursement.

CURRENT SITUATION

A report of the expenses incurred under the Board Chair's discretionary allowance for the period of September 2019 – June 2020 is attached (Attachment I).

KEY POINTS

- The opening balance for the Board Chair discretionary allowance was \$2,153.80 and there was no unused portion from the previous year carried forward into the 2019-2020 year.
- There were five transactions made by the Board Chair between September 2019 and June 2020, amounting to \$340.54.

ATTACHMENT

ATTACHMENT I Board Chair Estabrooks Discretionary Expense Allowance 2019-2020

KM:sj

BOARD CHAIR DISCRETIONARY EXPENSE ALLOWANCE

Expense Summary from September 2019 - June 2020

Date: November 3, 2020

Date	Vendor	Expense Details	Amount	Balance
OPENING BALANCE				\$2,153.80
4-Oct-2019	Sugar Bowl Restaurant	Lunch meeting with Tr. Janz and a constituent	\$24.45	\$2,129.35
3-Mar-2019	Zocalo Gallery	Condolence flowers	\$100.80	\$2,028.55
14-Nov-2019	FTD Flowers	Condolence flowers	\$140.00	\$1,888.55
10-Dec-2019	Italian Centre	Groceries - Post-Board meeting holiday gathering	\$48.03	\$1,840.52
23-Jan-2020	Buco Restaurant	Dinner meeting - Metro Board Chairs	\$27.26	\$1,813.26
Total expenses			\$340.54	
CLOSING BALANCE				\$1,813.26

DATE: November 3, 2020

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Impact of Changes to the Regional Collaborative Service Delivery (RCSD)
(Response to Request for Information #079)

ORIGINATOR: Kathy Muhlethaler, Assistant Superintendent

**RESOURCE
STAFF:** Ann Parker, Natalie Prytuluk

REFERENCE: [September 22, 2020, Board meeting](#) (Trustee Dunn)

ISSUE

The following information was requested:

- Impact of changes: Provide information on the changes to RCSD, and how this has impacted the Division in terms of funding, services to students, and the ability for cross-ministry collaboration.
- Use of funds: How has administration used the re-allocated funds from RCSD for this school year? How has this impacted the number of mental health therapists and other health care professionals available to students in schools compared to the 2019-2020 school year?

BACKGROUND

At the September 22, 2020 public Board meeting, Trustee Dunn stated that the Board has received a significant amount of community advocacy about how the changes to the Regional Collaborative Service Delivery (RCSD) may impact children's mental health services.

CURRENT SITUATION**Impact of changes:**

In spring 2020, Alberta Education released their new funding framework and articulated that their goals were to increase the share of funding going into classrooms, contain cost growth, allocate funding predictably, assure the long-term viability of rural schools, improve key performance data available to parents, and foster collaboration among school authorities to realize economies of scale, create centres of excellence and encourage best practices. Further intentions were to reduce red tape and duplication, increase local flexibility, simplify planning/reporting and direct funding to the classroom.

Although RCSD operated as a cross-ministry program, all funding was provided by the Education Ministry and was intended to support school-aged children and youth in accessing educational programming. The full portion of funds that had previously been allocated for use by Edmonton Public Schools under the Edmonton Regional Collaborative Delivery model (\$11,543,602) have been accounted for and redirected to our Specialized Learning Supports (formerly Inclusive Learning) department for the 2020-2021 school year. This redirection of RCSD funds has ensured the continuance of school-linked specialized service teams and allowed for the contracting of some highly specialized positions from Alberta Health Services. In addition, \$2.5 million will be directed to contracted services for external specialized assessment.

Previously, Home Care through Alberta Health Services provided services to Edmonton Public Schools for a respiratory therapist or registered nurse in partnership with Edmonton Regional Collaborative Service Delivery. This service provided training such as respiratory care, G-tube feeding or catheterization to Division staff to support the complex medical needs of students. For the 2020-2021 year, Home Care support for schools has been discontinued. Parents can continue to access Home Care services; however, schools cannot. The Division will contract external service providers to provide training to schools as needed. Funds received from RCSD have been allocated to support this contract agreement.

With the redirection of RCSD funds to the Specialized Learning Support (SLS) grant, we have increased flexibility to allocate these funds to target our supports where we need them to best serve students, families and schools.

Use of funds:

The redirection of RCSD funds to our school board, in combination with funding from the new specialized learning supports envelope, has allowed for the continuance of school-linked specialized service teams and the contracting of some highly specialized positions from Alberta Health Services. In addition, \$2.5 million will be directed to contracted services for external specialized assessment.

Nine school-linked specialized service teams are accessible to schools and provide direct service to Kindergarten to Grade 12 students across the Division. The complement of specialized consultant support consists of the following:

- 115 FTE for rehabilitation and low-incidence services (Speech-Language pathologists, Speech and Language Pathology Assistants, Occupational Therapists, Physical Therapists, Adapted Physical Education specialists, Assistive Technology for Learning specialists, Audiologists, Braillists, Deaf and Hard of Hearing consultants and Vision consultants)
- 78 FTE for psycho-social/mental health services (Diversity, SOGI and Comprehensive School Health Consultants, Education/Behavior specialists, Psychologists, Mental Health Consultants, Clinical Social Workers, Mental Health Nurse, Mental Health Therapy Assistants, School Family Liaisons and a Transition teacher).
- 28.6 FTE for learning and cultural services (Reading Specialists, English as a Second Language and Intercultural Consultants).

How has this impacted the number of mental health therapists and other health care professionals available to students in schools compared to the 2019-2020 school year?

Rehabilitation and Low Incidence Services	2019-2020	2020-2021
Speech-Language Pathology Consultant	46.8	46.6
Speech-Language Therapy Assistants (SLA) ¹	26.9	18.9
Occupational Therapy Consultants (OT) ¹	34.1	28.2
Physical Therapy Consultants (PT) ¹	5.4	4.4
Respiratory Therapists/ Nurse	0.6	0.4

Adapted Physical Education Consultant	3.2	3.2
Audiologists	2.7	2.8
Brailist and Braille Assistants	1.3	1.0
Deaf/Hard of Hearing consultants	3.5	3.5
Vision Consultants	3.0	3.0
Assistive Technology Consultants	3.0	3.0
Total	130.5	115.0
Psycho/Social, Mental Health Services	2019-2020	2020-2021
Diversity/SOGI consultants	1.6	1.6
Comprehensive School Health Consultants	1.9	1.9
Education Behavior Specialists	10.5	10.5
Psychologists	16.5	23.6
Mental Health Therapist (AHS)	15	6.0
Mental Health Consultants	0	9.0
Clinical Social Workers	10.8	10.8
Mental Health Nurse	1.0	1.0
Child Development Workers /Mental Health Therapy Assistants	1.7	2.0
School Family Liaisons	8.8	8.8
Mental Health Transition Teacher	1.0	1.0
Total	68.8	76.2
Learning and Cultural Services	2019-2020	2020-2021
Reading Specialists	11.8	10.8
ESL Consultant	9.0	9.0
Intercultural Consultants	6.8	6.8
Total	27.6	26.6

¹ Reductions to OT, SLA and PT staff are a result of changes to the coding criteria for speech and language eligibility which results in a narrower group of children meeting this criteria in Kindergarten.

Services through Specialized Learning Supports multidisciplinary teams continue to be provided to support student needs from Kindergarten to Grade 12.

KEY POINTS

Use bullet points to summarize the key information you are providing.

- In spring 2020, Alberta Education released their new funding framework and articulated that their goals were to increase the share of funding going into classrooms, contain cost growth, allocate funding predictably, assure the long-term viability of rural schools, improve key performance data available to parents, and foster collaboration among school authorities to realize economies of scale, create centres of excellence and encourage best practices.
- The full portion of funds that had previously been allocated for use by Edmonton Public Schools under the Edmonton Regional Collaborative Delivery model (\$11,543,602) have been accounted for and redirected to our Specialized Learning Supports (formerly Inclusive Learning) department for the 2020-2021 school year.
- The redirection of RCSD funds to our school board, in combination with funding from the new specialized learning supports envelope, has allowed for the continuance of school-linked specialized service teams and the contracting of some highly specialized positions from Alberta Health Services.

AP:lb