

**MINUTE BOOK****Organizational Board Meeting**

Minutes of the Organizational Board Meeting of the Board of Trustees of Edmonton School Division of the Province of Alberta held via Zoom on Tuesday, June 23, 2020, at 9:56 p.m.

**Present:****Trustees**

Sherry Adams  
Shelagh Dunn  
Michelle Draper

Trisha Estabrooks  
Nathan Ip  
Michael Janz

Cheryl Johner  
Bridget Stirling

**Officials**

Angela Anderson  
Grace Cooke  
Todd Burnstad  
Ron MacNeil

Karen Mills  
Leona Morrison  
Lorne Parker  
Kent Pharis

Darrel Robertson  
Carrie Rosa  
Mike Suderman  
Liz Yule

**Board Chair:** Trisha Estabrooks

**Recording Secretary:** Shirley Juneau

**A. Roll Call:**

The Superintendent advised that Trustee Gibson was absent. All other Trustees were present.

**B. Agenda**

**MOVED BY Trustee Dunn:**

**“That the agenda for the Organizational Board meeting be approved as printed.”  
(UNANIMOUSLY CARRIED)**

**C. Report**

1. Confirmation of Committees, Board Representation and Regular Meetings

**MOVED BY Trustee Ip:**

**“That recommendations 1-9 be approved.”  
(UNANIMOUSLY APPROVED)**

**RECOMMENDATIONS**

1. **That the following standing committees of the whole be confirmed:**  
Caucus Committee  
Audit Committee

### MINUTE BOOK

2. That the following Board committees be confirmed:
  - a) Governance and Evaluation
  - b) Policy Review
  
3. That Board representation on the following District staff negotiating committees as required be confirmed:
  - a) Custodial Staff (CUPE Local 474)
  - b) Maintenance Staff (CUPE Local 784)
  - c) Support Staff (CUPE Local 3550)
  - d) Teaching Staff (Edmonton Public Teachers' Local 37)
  
4. That Board membership and representation on the Public School Boards' Association of Alberta (PSBAA) be confirmed:
  - Provincial Executive
  - Provincial Executive – Alternate
  
5. That Board membership and representation on the Alberta School Boards Association of Alberta (ASBA) be confirmed:
  - Provincial Executive
  - Provincial Executive – Alternate
  - Zone 2/3 Executive
  - Zone 2/3 Executive - Alternate
  
6. That the Board's ASBA Issues and Resolutions Committee, comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the ASBA Zone 2/3 representative be confirmed.
  
7. That the following Ad Hoc Committee and Board representative assignment be confirmed:
  - Ad Hoc Advocacy Committee
  - Edmonton Public Schools Foundation Board of Governors
  
8. That the following dates and times of regular meetings be confirmed:
  - a) Board: The Board will hold its regular meetings at 2 p.m. the first and third Tuesday of each month when possible, unless otherwise directed by special motion or by the Board Chair.
  - b) Caucus Committee: Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee Chair. The first Tuesday morning of each month will be reserved for such meetings.
  
9. That the Board reappoint or review the following positions and committees:

**MINUTE BOOK**

<b>1.</b>	<b>Standing Committee of the Whole:</b>	<b>2019-2020</b>	<b>2020-2021</b>
	a) Board Chair	Trisha Estabrooks	Trisha Estabrooks
	b) Board Vice-Chair	Shelagh Dunn	Shelagh Dunn
	c) Audit Chair	Cheryl Johner	Cheryl Johner
<b>2.</b>	<b>Board Committees:</b>		
	a) Governance and Evaluation (3 members)	Michelle Draper Shelagh Dunn Ken Gibson	Michelle Draper Shelagh Dunn Ken Gibson
	b) Policy Review (3 members)	Sherry Adams Michael Janz Bridget Stirling	Sherry Adams Michael Janz Bridget Stirling
<b>3.</b>	<b>Negotiations:</b>	<b>2019-2020</b>	<b>2020-2021</b>
	a) Custodial Staff (CUPE Local 474) <i>(A Memorandum of Agreement was reached for the period of September 1, 2017 – August 31, 2020)</i>	<i>Trustee representatives were not required for the 2019-2020 school year.</i>	Michelle Draper Shelagh Dunn
	b) Maintenance Staff (CUPE Local 784) <i>(A collective agreement was ratified in 2017-2018 for the period of September 1, 2017-August 31, 2020)</i>	<i>Trustee representatives were not required for the 2019-2020 school year.</i>	Sherry Adams Michelle Draper
	c) Support Staff (CUPE Local 3550) <i>(A collective agreement has been negotiated for the period September 1, 2017 – August 31, 2020)</i>	<i>Trustee representatives were not required for the 2019-2020 school year.</i>	Trisha Estabrooks Bridget Stirling
	d) Teaching Staff – Edmonton Public Teachers’ Local 37 <i>(A memorandum of agreement was reached for the period September 1, 2016 – August 31, 2018)</i>	Trisha Estabrooks Michael Janz (TEBA Representative)	Michelle Draper Michael Janz (TEBA Representative)
<b>4.</b>	<b>Representatives for the Public School Boards’ Association of Alberta (PSBAA)</b> (2 Provincial Executives)	Michael Janz Cheryl Johner	Michael Janz Cheryl Johner
<b>5.</b>	<b>Representatives for the Alberta Schools Board Association (ASBA)</b>		
	a) Provincial Executive <i>*Provincial Board of Directors – Director terms shall commence every</i>	Trisha Estabrooks	Trisha Estabrooks

**MINUTE BOOK**

	<i>November of even-numbered years for one Director and one Alternate Director and shall be eligible for re-election for one successive term of two years.</i>		
	<b>b) Provincial Executive – Alternate</b>	Michael Janz	Michelle Draper
	<b>c) ASBA Zone 2/3 Executive</b>	Sherry Adams	Sherry Adams
	<b>d) ASBA Zone 2/3 Executive - Alternate</b>	Michael Janz	Cheryl Johner
<b>6.</b>	<b>ASBA Issues and Resolutions Committee (1-year term – 3 positions)</b>		
	• <sup>1</sup> Board Chair or Vice-Chair	<sup>1</sup> Trisha Estabrooks	Trisha Estabrooks
	• <sup>2</sup> ASBA Zone 2/3 Executive representative	<sup>2</sup> Sherry Adams	Sherry Adams
	• <sup>3</sup> ASBA Provincial Executive Board of Directors representative	<sup>3</sup> Trisha Estabrooks	Trisha Estabrooks
<b>7.</b>	<b>Ad Hoc Committee and Board Representative Assignment:</b>		
	<b>Ad Hoc Board Advocacy Committee</b>		Trisha Estabrooks Nathan Ip Cheryl Johner
	<b>Representative Assignment</b>		
	• Edmonton Public Schools Foundation	Nathan Ip	Michelle Draper

**D. Next Board Meeting: Tuesday, September 8, 2020, at 2:00 p.m.**

**E. Adjournment: 10:00 p.m.**

**The Board Chair adjourned the meeting.**

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Trisha Estabrooks, Board Chair

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Karen Mills, Director of Board and Superintendent Relations