

DATE: June 18, 2024

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Confirmation of Committees, Board Representation and Regular Meetings

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: *Education Act* [Board Procedures Regulation](#) (Section 1)
[Trustees' Handbook](#) (Sections 4-7)

ISSUE

In accordance with Section 1 of the *Education Act* Board Procedures Regulation: *The organizational meeting of a board shall be held annually; and, in any year in which a general election takes place, shall be held within 4 weeks following the date of that election.*

BACKGROUND

A list of the Board positions and committees, along with the names of the Trustees who held these positions in 2023-2024, is provided in Recommendation 7. In accordance with Board policy, these positions are all subject to reappointment or review each year.

RECOMMENDATIONS

That the following actions be taken for the 2024-2025 school year:

- 1. That the following standing committees of the whole be confirmed:**
 - Caucus Committee
 - Audit Committee

- 2. That the following Board committees be confirmed:**
 - a) Governance and Evaluation
 - b) Policy Review

- 3. That Board representation on the following Division staff negotiating committees as required be confirmed:**
 - a) Custodial Staff (CUPE Local 474)
 - b) Maintenance Staff (CUPE Local 784)
 - c) Support Staff (CUPE Local 3550)
 - d) Teaching Staff (Edmonton Public Teachers' Local 37) (*The two confirmed representatives decided between themselves who will be the TEBA representative.*)

- 4. That Board membership and representation on the Public School Boards' Association of Alberta (PSBAA) be confirmed:**
 - Provincial Executive - Director
 - Public School Boards Council (PSBC) Representative
 - Public School Boards Council (PSBC) Alternate Representative

5. That Board membership and representation on the Alberta School Boards Association of Alberta (ASBA) be confirmed:
 - Provincial Executive -Director
 - Zone 2/3 Executive and Provincial Executive – Alternate
 - Zone 2/3 Executive - Alternate

6. That the following Ad Hoc Committee and Board representative assignments be confirmed:
 - Ad Hoc Advocacy Committee
 - Edmonton Public Schools Foundation Board of Governors

7. That the Board reappoint or review the following positions and committees:

1.	Standing Committee of the Whole:	2023-2024
	a) Board Chair	Julie Kusiek
	b) Board Vice-Chair	Jan Sawyer
	c) Audit Chair	Dawn Hancock
2.	Board Committees:	
	a) Governance and Evaluation (4 members*)	Marsha Nelson Sherri O’Keefe (C) Saadiq Sumar
	b) Policy Review (4 members*)	Marcia Hole Jan Sawyer Saadiq Sumar (C)
3.	Negotiations:	
	a) Custodial Staff (CUPE Local 474)	Dawn Hancock Sherri O’Keefe
	b) Maintenance Staff (CUPE Local 784)	Marcia Hole Marsha Nelson
	c) Support Staff (CUPE Local 3550)	Trisha Estabrooks Jan Sawyer
	d) Teaching Staff – Edmonton Public Teachers’ Local 37	Jan Sawyer Saadiq Sumar (TEBA Rep)
4.	Representatives for the Public School Boards’ Association of Alberta (PSBAA): (3 representatives)	
	a) Provincial Executive – Director	Jan Sawyer
	b) PSBC Representative	Marsha Nelson
	c) PSBC Alternate Representative	vacant (<i>new requirement</i>)

(*Trustees voted at the May 28, 2024 Caucus meeting to increase committee membership from three to four members.)

5.	Representatives for the Alberta Schools Board Association (ASBA): a) Provincial Executive* <i>*Provincial Board of Directors – Director terms will commence every November of even-numbered years for one Director and one Alternate Director and will be eligible for re-election for one successive term of two years.</i> b) Provincial Executive – Alternate c) ASBA Zone 2/3 Executive d) ASBA Zone 2/3 Executive – Alternate	Dawn Hancock Trisha Estabrooks Trisha Estabrooks Sherri O’Keefe
6.	Ad Hoc Committee and Board Representative Assignment: a) Ad Hoc Advocacy Committee (up to 9 members) b) Representative Assignment <ul style="list-style-type: none"> • Edmonton Public Schools Foundation 	Trisha Estabrooks Julie Kusiek Marsha Nelson (C) Sherri O’Keefe Marcia Hole
7.	Board Representatives on Division Committees: a) Equity Advisory Committee (2 members)	Marcia Hole Saadiq Sumar

KM:ca