

DATE: June 18, 2024

TO: Board of Trustees

FROM: Trustee Sawyer, Caucus Committee Chair

SUBJECT: Report #13 of the Caucus Committee (From the meeting held on May 28, 2024)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4

ISSUE

The Board approved the following recommendation at the March 3, 2015, Board meeting: That Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendations were approved at the May 28, 2024, Caucus Committee meeting:

1. Disposition of a Portion of the Virginia Park School Site

That the disposition of the identified portions of Virginia Park School be approved.

That administration be authorized to execute the required agreements with Concordia University of Edmonton on behalf of the Division.

BACKGROUND

On October 10, 2023, the Board of Trustees approved the surplus declaration of a portion of the Virginia Park School site to facilitate disposition to Concordia University of Edmonton. Administration has processed the surplus declaration in accordance with the Joint Use Agreement: Land and the Disposition of Property Regulation (AR#86/2019).

2. Proposed Disestablishment of the Infrastructure Committee

That the Infrastructure Committee be disestablished effective June 18, 2024.

BACKGROUND

The Infrastructure Committee was established as an ad hoc committee at the March 18, 2014, Caucus meeting and subsequently approved at public Board on [April 10, 2014](#). The terms of reference are reviewed annually and a work plan developed. The majority of the items on the work plan are complete. There are no new school builds until the 2027-28 school year. This recommendation does not preclude a future board from reestablishing an Infrastructure Committee.

3. Proposed Revisions to Committee Membership

That membership of the Governance and Evaluation Committee be increased to four Trustees.

That membership of the Policy Review Committee be increased to four Trustees.

BACKGROUND

Board committees are established by the Board of Trustees to assist the Board in meeting its role and responsibilities as governors. The Board grants authority to its committees to undertake work at their direction with recommendations for Board action to return to the Board of Trustees for decision.

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