

DATE: February 11, 2025

TO: Board of Trustees

FROM: Trustee Sawyer, Caucus Committee Chair

SUBJECT: Special Caucus Committee Report (From the meeting held on January 28, 2025)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4

ISSUE

The Board approved the following recommendation at the March 3, 2015, Board meeting: That Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendations were approved at the January 28, 2025, Special Caucus Committee meeting:

1. Trustee Coverage for Wards C and D and other related Trustee Duties

That the Board selects two Trustees to represent Ward C until Trustee Hole resumes her Trustee duties.

That the Board approve additional remuneration for the Trustees representing Ward C in the amount of one-third of the regular remuneration, to be split evenly amongst the two Trustees, until Trustee Hole resumes her Trustee duties.

That the Board selects one Trustee to represent Ward D until the next municipal election.

That the Board approve additional remuneration for the Trustee representing Ward D in the amount of one-third of the regular remuneration for a Trustee until the next municipal election.

That the Board elect one Trustee to serve on the Policy Review Committee until Trustee Hole resumes her Trustee duties.

BACKGROUND

Trustee Hole went on medical leave on January 20; her return date has not been set. In her absence, schools in Ward C will be covered by Trustees Hancock and O'Keefe. Trustee Estabrooks submitted her resignation from the Board of Trustees with an effective date of January 23. Trustee Kusiek will be the contact for Ward D for the remainder of this term (i.e., until October 20, 2025). The absence of Trustee Hole and resignation of Trustee Estabrooks left the Policy Review Committee with only two active members. Trustee Nelson will serve on the Policy Review Committee until Trustee Hole resumes her Trustee duties.

KM:ca