

Date	June 9, 2026
To	Board of Trustees
From	Trustee Nickela Anderson, Chair, Policy Review Committee Trustee Sarah Doll, Policy Review Committee Trustee Julie Kusiek, Policy Review Committee Trustee Holly Nichol, Policy Review Committee
Subject	Policy Review Committee 2026-27 Work Plan and 2025-26 Work Plan Summary
Resource Staff	Kelsey Duebel, Wanas Radwan
Reference	2025-2026 Policy Review Committee Work Plan Trustees' Handbook , Section 6.1.3 - Board Committees, Policy Review Committee

ISSUE

The Policy Review Committee (PRC) is presenting its 2026-27 work plan to the Board of Trustees (the Board) for approval, along with a summary of the work completed by the PRC in the 2025-26 school year.

RECOMMENDATION

That the Policy Review Committee's 2026-27 work plan be approved.

BACKGROUND

The PRC is responsible for assisting the Board by ensuring that policies submitted for Board approval are developed and reviewed in accordance with Board Policy CH.BP Framework for Policy Development and Review.

The Board approved the membership of the PRC at the October 31, 2026, organizational board meeting to assist the Board in the review, revision and development of Board policy. The PRC ensures that Board policies submitted for Board approval are in accordance with Board Policy CH.BP Framework for Policy Development and Review. The PRC is responsible for developing and presenting to the Board an annual work plan. The PRC [2025-26 work plan](#) was approved at the February 10, 2026, Board meeting.

At the [May 26, 2026, public Board meeting](#), the following motion was approved to support a condensed timeline for the Policy Framework Review Project: "That, for the 2026–2027 school year only, the Board of Trustees waive the requirement in Section 6.1 of the Trustees Handbook for the Policy Review Committee to present annual work plans to Caucus Committee and for public board approval by December 31; and that the Policy Review Committee bring its 2026–2027 work plan directly to the Board of Trustees at the June 9, 2026 public board meeting."

2025-26 Work Plan Summary

Over the course of the 2025-26 school year, the PRC has undertaken the following work to accomplish its goals as set out in its annual work plan:

1. Policy Review and Revision

- **An annual review of Board Policy HG.BP Student Behaviour and Conduct:** Section 33 of the *Education Act* requires an annual review of the code of conduct for students. The PRC completed their annual review of this policy, with no proposed revisions. The completion of the review was approved at the [March 17, 2026, public Board meeting](#).
- **Alignment of board policies with new provincial privacy legislation:** An omnibus update of eight board policies that currently reference the repealed Alberta *Freedom of Information and Privacy Act* (FOIP) to align the policies with current Alberta privacy legislation was completed. The revisions were administrative in nature and did not change the intent or direction of any of the revised policies. The revisions were approved at the [April 14, 2026, public Board meeting](#).
- **Review of Board Policy CH.BP Framework for Policy Development and Review:** To ensure that all board policies are clear, consistent, and in alignment with board policy CH.BP Framework for Policy Development and Review (CH.BP), the PRC initiated the multi-year Policy Framework Review Project. The PRC completed the first draft of the Project Plan for consideration and approval by the Board at the June 9, 2026 board meeting and completed its first draft of proposed revisions of CH.BP, for first reading at the June 9, 2026 board meeting.

RELATED FACTS

The 2026-2027 work plan addresses the following:

1. Policy Review and Revision

- **An annual review of Board Policy HG.BP Student Behaviour and Conduct:** Section 33 of the *Education Act* requires an annual review of the code of conduct for students. To comply with this annual requirement, Board Policy HG.BP Student Behaviour and Conduct will be reviewed.
- **Alignment of board policies with Bill 25, the *Education Amendment Act, 2026*:** In May 2026, Bill 25 was passed into law and will come into effect in September 2026. To ensure compliance, all board policies will be reviewed and recommended for revision to support compliance, as required.
- **Update Board Policy CO.BP Fiscal Oversight and Accountability:** In May 2026, an opportunity to complete a minor revision to this policy to clarify approval of the appointment of an external auditor for the Division. The PRC will review this opportunity and potential revisions in the 2026-2027 school year.
- **Review of Board Policy CH.BP Framework for Policy Development and Review:** The PRC will finalize the review and update of this policy, which began in the 2025-26 school year, to complete the first phase of the Policy Framework Review Project.
 - The approval of the revised Board Policy CH.BP Framework for Policy Development and Review will initiate Phase 2 of the Policy Framework Review Project.

2. **Multi-Year Policy Work**

- The Policy Framework Review Project aims to accomplish the following goals:
 - Streamline board policies and eliminate outdated, unnecessary or redundant policies.
 - Improve efficiency for the policy review cycle of future Policy Review Committees.
 - Enhance the effectiveness, clarity, and accountability of board policy.
- In the 2026-27 school year, the PRC aims to:
 - Complete Phase 1 of the project plan (i.e., the review of Board Policy CH.BP Framework for Policy Development and Review).
 - Begin Phase 2 of the project plan (i.e., review all board policies to identify revisions recommended to bring board policies into alignment with the revised criteria outlined board policy CH.BP Framework for Policy Development and Review).

OPTIONS

Based on the information provided in this report, the following options are considered most appropriate:

1. Approve the PRC 2026-27 work plan as written
2. Provide feedback and request changes be made to the PRC 2026-27 work plan.

CONSIDERATIONS and ANALYSIS

The work of the PRC reflects the committee's best efforts to fulfill the expectation to complete policy work required for alignment to provincial legislation and the Board's commitment to reviewing and revising existing board policies. The review and revision of these policies will be informed by engagement with education partners and will involve a multi-year commitment.

NEXT STEPS

Policy review activities will proceed in alignment with the approved 2026-2027 work plan.

ATTACHMENTS and APPENDICES

ATTACHMENT I Policy Review Committee 2026-27 Work Plan

NA: wr

Policy Review Committee 2026-27 Work Plan

PURPOSE

- The Policy Review Committee is responsible for assisting the board in reviewing board policy by ensuring that board policies submitted for Board approval are developed and reviewed in accordance with Board Policy CH.BP Framework for Policy Development and Review.
- The main objective of the work plan is to recommend an annual plan for policy development and review to be undertaken in 2026-27, while also accommodating the need for any emergent reviews. This work plan may be adjusted in response to any emergent policy priorities that are identified during the 2026-27 school year. The Board of Trustees may direct the PRC to undertake emergent policy work through a motion at Caucus Committee or public Board, as appropriate.

ACTIVITIES

The Policy Review Committee (PRC) 2026-27 Work Plan includes the following:

Policy Review and Revision	
Policy	Summary
HG.BP Student Behaviour and Conduct	Annual review required under Section 33(3) of the <i>Education Act</i> .
Alignment of board policies with Bill 25, the <i>Education Amendment Act, 2026</i> .	Review all board policies to identify revisions required to align direction with Bill 25, the <i>Education Amendment Act, 2026</i> .
CO.BP Fiscal Oversight and Accountability	Minor revisions to clarify approval of the appointment of an external auditor for the Division.
CH.BP Framework for Policy Development and Review	Review the direction outlined in this policy and revise as needed to support the review of all board policies as part of the Policy Framework Review Project.

Multi-Year Policy Work	
Policy	Summary
Policy Framework Review Project <ul style="list-style-type: none"> • CH.BP Framework for Policy Development and Review 	The PRC will undergo a review of all board policies to support alignment with the policy framework set out in Board Policy CH.BP Framework for Policy Development and Review. This will include a scan of all board policies to ensure alignment with:

	<ul style="list-style-type: none"> • The board’s legislative mandate as per the <i>Education Act</i> • The intended purpose, criteria, and format of board policy as outlined in CH.BP Framework for Policy Development and Review <p>This project aims to accomplish the following goals:</p> <ul style="list-style-type: none"> • Streamline board policies and eliminate outdated, unnecessary or redundant policies • Improve efficiency for the policy review cycle of future Policy Review Committees • Enhance the effectiveness, clarity, and accountability of board policy <p>The above work will identify opportunities to potentially rescind, consolidate, and revise board policies to support effective governance.</p> <p>The goals for the project in the 2026-27 school year will include:</p> <ul style="list-style-type: none"> • Completing the review of Board Policy CH.BP Framework for Policy Development and Review. • Beginning the review of all board policies, based on the updated criteria outlined in Board Policy CH.BP Framework for Policy Development and Review.
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SUPPORTING ACTIONS/INFORMATION REQUESTED FROM ADMINISTRATION

- Administration will support the Policy Review Committee in the planning and implementation of the activities outlined in this work plan, including policy review, public engagement, and the Policy Framework Review Project implementation. The committee may conduct public engagement in support of the review of many of the policies outlined in this work plan.

REQUESTED RESOURCES

- More information about potential required funds will become available as the policy work unfolds. The committee will present a project plan and budget for the Board’s approval prior to undertaking any work that would require use of Board of Trustee funds.