

Date	February 10, 2026
To	Board of Trustees
From	Trustee Nickela Anderson, Chair, Policy Review Committee Trustee Sarah Doll, Policy Review Committee Trustee Julie Kusiek, Policy Review Committee Trustee Holly Nichol, Policy Review Committee
Subject	Policy Review Committee 2025-26 Work Plan
Resource Staff	Kelsey Duebel, Wanas Radwan
Reference	Board Policy CH.BP - Framework for Policy Development and Review

ISSUE

The Policy Review Committee (PRC) is presenting its 2025-26 work plan to the Board of Trustees (the Board) for approval.

RECOMMENDATION

That the Policy Review Committee’s 2025-26 work plan be approved.

BACKGROUND

The PRC is responsible for assisting the Board by ensuring that policies submitted for Board approval are developed and reviewed in accordance with Board Policy CH.BP Framework for Policy Development and Review.

The PRC discussed their potential work plan for the 2025-26 school year on December 16, 2025 and January 13, 2026. These discussions were supported by Administration, who provided context around the current state of board policies and opportunities for further review that emerged from PRC work undertaken in the 2024-25 school year. Additionally, a policy overview was provided to the Board of Trustees at their orientation on November 4, 2025, which identified potential opportunities for an omnibus review of all board policies. Together, these discussions informed:

- The inclusion of a multi-year Policy Framework Review Project in its draft 2025-26 Work Plan. This project is intended to support effective governance and policy review practices.
- The development of a draft work plan for policy review to be undertaken in 2025-26.

The PRC will remain responsive to any emergent policy work that is initiated through a motion at public Board.

RELATED FACTS

The work plan addresses the following:

1. Policy Review and Revision

- **An annual review of Board Policy HG.BP Student Behaviour and Conduct:** Section 33 of the *Education Act* requires an annual review of the code of conduct for students. To comply with this requirement, Board Policy HG.BP Student Behaviour and Conduct will be reviewed.
- **Alignment of board policies with new provincial privacy legislation:** An omnibus update of all board policies that currently reference the repealed Alberta *Freedom of Information and Privacy Act* (FOIP) to align the policies with current Alberta privacy legislation.
 - These updates will be focused on removing references to *FOIP* and replacing these with references to current Alberta privacy legislation. These updates will not include changes to current direction. As such, no public engagement will be conducted as part of this review.
- **Review of Board Policy CH.BP Framework for Policy Development and Review:** To ensure that all board policies are clear, consistent, and in alignment with board policy CH.BP Framework for Policy Development and Review, the PRC will undergo a multi-year Policy Framework Review Project.
 - This project aims to accomplish the following goals:
 - Streamline board policies and eliminate outdated, unnecessary or redundant policies
 - Improve efficiency for the policy review cycle of future Policy Review Committees
 - Enhance the effectiveness, clarity, and accountability of board policy
 - To initiate this project, the PRC will begin with a review of Board Policy CH.BP Framework for Policy Development and Review in the 2025-26 school year.
 - All board policies are expected to align with the intended purpose, criteria, and format outlined in Board Policy CH.BP Framework for Policy Development and Review.
 - In the 2025-26 school year, the PRC will prepare a project plan outlining the expected phases of the Policy Framework Review Project to bring to the Board for approval.

OPTIONS

Based on the information provided in this report, the following options are considered most appropriate:

1. Approve the PRC 2025-26 work plan as written.
2. Provide feedback and request changes be made to the PRC 2025-26 work plan.

CONSIDERATIONS and ANALYSIS

The work of the PRC reflects the committee's best efforts to fulfill the expectation to complete policy work required for alignment to provincial legislation and the Board's commitment to reviewing and revising existing board policies. The review and revision of these policies will be informed by stakeholder engagement and will involve a multi-year commitment.

NEXT STEPS

Policy review activities will proceed in alignment with the approved work plan.

ATTACHMENTS and APPENDICES

ATTACHMENT I Policy Review Committee 2025-26 Work Plan

NA: wr

Policy Review Committee 2025-26 Work Plan

PURPOSE

- The Policy Review Committee is responsible for assisting the board in reviewing board policy by ensuring that board policies submitted for Board approval are developed and reviewed in accordance with Board Policy CH.BP Framework for Policy Development and Review.
- The main objective of the work plan is to recommend an annual plan for policy development and review to be undertaken in 2025-26, while also accommodating the need for any emergent reviews. This work plan may be adjusted in response to any emergent policy priorities that are identified during the 2025-26 school year. The Board of Trustees may direct the PRC to undertake emergent policy work through a motion at Caucus Committee or public Board, as appropriate.

ACTIVITIES

The Policy Review Committee (PRC) 2025-26 Work Plan includes the following:

Policy Review and Revision	
Policy	Summary
HG.BP Student Behaviour and Conduct	Annual review required under Section 33(3) of the <i>Education Act</i> .
Alignment of board policies with new privacy legislation	Omnibus update of all board policies that currently reference the repealed Alberta <i>Freedom of Information and Privacy Act</i> .
CH.BP Framework for Policy Development and Review	Review the direction outlined in this policy and revise as needed to support the review of all board policies as part of the Policy Framework Review Project.

Multi-Year Policy Work	
Policy	Summary
Policy Framework Review Project <ul style="list-style-type: none"> • CH.BP Framework for Policy Development and Review 	The PRC will undergo a review of all board policies to support alignment with the policy framework set out in Board Policy CH.BP Framework for Policy Development and Review. This will include a scan of all board policies to ensure alignment with: <ul style="list-style-type: none"> • The board's legislative mandate as per the <i>Education Act</i> • The intended purpose, criteria, and format of board policy as outlined in CH.BP Framework for Policy Development and Review

Multi-Year Policy Work	
Policy	Summary
	<p>This project aims to accomplish the following goals:</p> <ul style="list-style-type: none"> ● Streamline board policies and eliminate outdated, unnecessary or redundant policies ● Improve efficiency for the policy review cycle of future Policy Review Committees ● Enhance the effectiveness, clarity, and accountability of board policy <p>The above work will identify opportunities to potentially rescind, consolidate, and revise board policies to support effective governance.</p> <p>It is anticipated that this project will take the entire 2025-29 term to complete.</p> <p>The goals for the project in the 2025-26 school year will include:</p> <ul style="list-style-type: none"> ● Completing the review of Board Policy CH.BP Framework for Policy Development and Review. ● Creating a project plan outlining the expected stages of the Policy Framework Review Project for the Board's approval.

SUPPORTING ACTIONS/INFORMATION REQUESTED FROM ADMINISTRATION

- Administration will support the Policy Review Committee in the planning and implementation of the activities outlined in this work plan, including policy review, public engagement, and the Policy Framework Review Project implementation. The committee may conduct public engagement in support of the review of many of the policies outlined in this work plan.

REQUESTED RESOURCES

- More information about potential required funds will become available as the policy work unfolds. The committee will present a project plan and budget for the Board's approval prior to undertaking any work that would require use of Board of Trustee funds.