

**MINUTE BOOK****Board Meeting**

Minutes of the meeting of the Board of Trustees of Edmonton School Division of Alberta held in the Centre for Education McCauley Chambers on Tuesday, June 24, 2025, at 2 p.m.

**Present:****Trustees**

Dawn Hancock  
Julie Kusiek

Marsha Nelson  
Sherri O'Keefe

Jan Sawyer  
Saadiq Sumar

**Officials**

Angela Anderson  
Todd Burnstad  
Grace Cooke  
Andrea Cooper  
Kelsey Duebel

Karen Mills  
Kathy Muhlethaler  
Kent Pharis  
Nancy Petersen

Cliff Richard  
Darrel Robertson  
Carrie Rosa  
Ron Thompson  
Liz Yule

**Board Chair:** Julie Kusiek

**Recording Secretary:** Catherine Angeles

**A. Land Acknowledgement**

The Board Chair called the meeting to order and requested that the Greenfield School Grade 6 students' land acknowledgement video be played.

**B. O Canada****C. Roll Call: 2:08 p.m.**

The Superintendent advised that all Trustees were present.

**D. Approval of the Agenda**

**MOVED BY Trustee O'Keefe:**

**"That the agenda for the June 24, 2025, Board meeting be approved as printed."  
(UNANIMOUSLY CARRIED)**

**MINUTE BOOK****E. Communications from the Board Chair**

The Board Chair hoped everyone enjoyed the celebrations over these past final weeks of school. She expressed gratitude to staff and families for their dedication to students. To the students, Board Chair Kusiek said, “You are amazing. As I’m sure every Trustee will attest, attending celebrations is one of the best parts of this job. It’s a joy to celebrate with you.”

The Board Chair shared that the Board’s letter to the Minister of Education and Childcare informing him of the impact of transportation funding and changes to distance eligibility will be sent soon. It will be posted to [epsb.ca](https://epsb.ca) in the coming days.

The Board Chair acknowledged all retirees, especially Superintendent Darrel Robertson. She said, “Darrel, your incredible focus on keeping the main thing the main thing - student success - has made Edmonton Public Schools one of the best school divisions anyone could send their child to. Your visionary leadership has had an impact not only here, but across Alberta. We are so proud to have had the privilege of working with you and to enjoy the leadership you bring to the role of Superintendent, and the compelling case you make over and over again to the importance of PUBLIC education as a social good for our entire community. On behalf of the entire Board of Trustees, we wish you a wonderful retirement.”

The Board Chair also wished all students, staff and families a wonderful summer break and said the Trustees look forward to seeing everyone at their meeting in September.

**F. Communications from the Superintendent of Schools**

The Superintendent welcomed everyone who was in attendance today, and those watching online.

The Superintendent expressed congratulations to Keri Devlin for receiving an award from the Early Childhood Education Council this spring. This award is given to those committed to furthering the Early Childhood Education Council’s philosophy of: the child is capable, curious and imaginative, and is an active co-constructor of meaning with their peers and adults. Ms. Devlin is a dedicated Kindergarten teacher and forest practitioner at Roberta MacAdams School. She creates a space where outdoor learning and play assists her curriculum delivery. She contributes to the professional development of other educators and support staff by hosting tours of her learning environment and leading professional learning opportunities. Congratulations to Keri!

The Superintendent stated that it was hard to believe tomorrow is the last day of classes and learning for students across the Division. He shared the Division’s immense pride in all students who successfully completed another year of learning, giving it their best every day. He also extended gratitude to the Division’s parent community, who endlessly support their children to be prepared for learning each and every day. Finally, he thanked the entire Edmonton Public Schools team for creating learning environments that are engaging, safe, welcoming and inclusive, so that students can be themselves, gain new knowledge and feel like they’re part of the community.

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The Superintendent thanked Board Chair Kusiek for the kind words. He thanked the Board of Trustees for their tireless advocacy for public education. He also expressed gratitude to the amazing students, families and staff of Edmonton Public Schools for allowing him to serve them in a variety of different roles over the last 30 years, including the past 12 as Superintendent, noting it has been the ‘honour of a lifetime’.

There was a short break in the meeting at 2:14 p.m.

The meeting resumed at 2:19 p.m.

### **G. Approval of the Minutes**

1. Board Meeting – June 10, 2025

**MOVED BY Vice-Chair Sawyer:**

**“That the minutes of the Board meeting held June 10, 2025, be approved as printed.”  
(UNANIMOUSLY CARRIED)**

### **H. Comments from the Public and Staff Group Representatives on Items on the Meeting Agenda**

There were no registered speakers for this item.

### **I. Reports**

2. Locally Developed Courses

**MOVED BY Trustee Hancock:**

**“That the following locally developed courses be approved for use in Edmonton Public Schools:”**

Course Name	Course Codes	Version	Approval Period (School Years)
Academic Achievement through English Language Development 35	LDC3149	3 and 5 Credits (2021–2026)	2025–2026
Chemistry (Advanced) 35	LDC3138	3 Credits (2025–2029)	2025–2026 to 2028–2029

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Course Name	Course Codes	Version	Approval Period (School Years)
Extended Essay 35	LDC3609	3 Credits (2025–2029)	2025–2026 to 2028–2029
Forensic Studies 25 Forensic Studies 35	LDC2256 LDC3256	3 Credits 3 and 5 Credits (2025–2029)	2025–2026 to 2028–2029
Leadership, Character & Social Responsibility 15 Leadership, Character & Social Responsibility 25 Leadership, Character & Social Responsibility 35	LDC1509 LDC2509 LDC3509	3 and 5 Credits (2025–2029)	2025–2026 to 2028–2029
Theory of Knowledge (Higher) 25 Theory of Knowledge (Higher) 35	LDC2152 LDC3152	3 Credits (2025–2029)	2025–2026 to 2028–2029
Workplace Essential Skills 25 Workplace Essential Skills 35	LDC2743 LDC3743	5 Credits (2025–2029)	2025–2026 to 2028–2029

**(UNANIMOUSLY CARRIED)**

3. Board Policy HG.BP Student Behaviour and Conduct Annual Review

**MOVED BY Trustee Sumar:**

**“That Board Policy HG.BP Student Behaviour and Conduct be read for the second, third and final time and be approved.”**

**(UNANIMOUSLY CARRIED)**

4. Completion of Work in Response to September 21, 2021, Motion on Renaming Schools

**MOVED BY Trustee Nelson:**

**“That the Board of Trustees considers the work directed in the September 7, 2021, Board motion as completed with no further action required.”**

**IN FAVOUR:** Trustees Hancock, Kusiek, Nelson, O’Keefe, and Sawyer

**OPPOSED:** Trustee Sumar

**(CARRIED)**

**MINUTE BOOK****5. Governance and Evaluation Committee 2024-2025 Work Plan Summary**

A summary was provided of the work accomplished by the Governance and Evaluation Committee over the 2024-2025 school year.

**6. Delegation of Authority – 2025 Summer Recess****MOVED BY Trustee O'Keefe:**

**"1. That in accordance with Section 3 of the *Education Act* Board Procedures Regulation, any special Board meetings during the 2025 summer recess be at the call of the Board Chair or, in their absence, the Board Vice-Chair."**

**(UNANIMOUSLY CARRIED)**

**"2. That in accordance with Section 52(1) of the *Education Act*, effective immediately following the June 24, 2025, Board meeting, delegation of authority to the Superintendent of Schools to make decisions during the 2025 summer recess on behalf of the Board be approved."**

**(UNANIMOUSLY CARRIED)**

**"3. That a report of all such decisions be brought to the first public Board meeting in the fall of 2025."**

**(UNANIMOUSLY CARRIED)**

**J. Other Committee, Board Representatives and Trustee Reports**

Trustee Nelson shared an Edmonton Public Schools Foundation (Foundation) update. After 30 years with Edmonton Public Schools, Superintendent Darrel Robertson is retiring. To celebrate his impact, the Foundation is excited to announce the Career Pathways Fund. The Career Pathways Fund will directly support programming like Campus EPSB and dual credit. Donations to the fund may support student tuition, program costs and hands-on learning materials and equipment, removing barriers so more students can access these life-changing opportunities.

Trustee Nelson said the Foundation thanked Superintendent Robertson for his incredible support over the years, and invited staff, friends and community members to celebrate Darrel's remarkable career by contributing to student success in a meaningful way through the Career Pathways Fund.

**K. Trustees and Board Requests for Information - None****L. Notices of Motion - None****M. Next Board Meeting: Tuesday, September 9, 2025, at 2 p.m.**

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N. **Adjournment:** 3:14 p.m.

The Board Chair adjourned the meeting.

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Julie Kusiek, Board Chair

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Karen Mills, Director Board and  
Superintendent Relations