# Profile




| Staff FTE | | Budget | | | |
|---|---|---|---|---|---|
| Custodial | 0.000000 | Salaries | | $3,576,811 | 98.02% |
| Exempt | 26.750000 | Supplies, Equipment and Services | | $72,216 | 1.98% |
| Support | 0.000000 | | **Total** | **$3,649,027** | 100.00% |
| Teacher | 0.000000 | | | | |
| Maintenance | 0.000000 | Internal Revenue | | $126,000 | |
| **Total** | **26.750000** | | | | |

## Vision

Empowering students to shape their futures and communities

## Mission

We provide high-quality public education that supports students' academic success and builds compassion and connection.

## Values

Accountability, collaboration, equity and integrity

## Division Priorities 2026-2030

1. Expand upon impactful and innovative learning for all students.
2. Advance anti-racism, Truth and Reconciliation, and inclusion to support student learning.
3. Centre good relationships to enhance belonging, safety and well-being for students and staff.

## Profile

As part of the Technology and Information Management team, Application Development and Integration provides Division software application support to schools and central decision units. Staff work with schools and central decision units to define their needs and either develop custom solutions or assist with the acquisition and implementation of packaged software. Application Development and Integration also provides implementation, ongoing enhancements and support of Division applications.

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# Results and Implications

**Division Priorities 2022-2026**

1. Build on outstanding learning opportunities for all students.
2. Advance actions towards anti-racism and reconciliation.
3. Promote a comprehensive approach to student and staff well-being and mental health.

Based on the goals that were established for 2025-2026, report on the results you achieved (with evidence, including referencing the school's Assurance Measures results, if applicable) and describe how achievement of the goal supports the above Division's Priorities (reference the priority number in your response).

**Enhance existing systems to improve efficiency, reduce staff workload and streamline administrative tasks to solve logistical and operational challenges within the Division.**

**Reduce Student Grade Release and Attendance Reporting Time**: Improve time to release student grades (assignment and term marks) for teachers and attendance reporting. Reduce time to release student grades and attendance reporting by 25%.

**Improve Change Request Process for Yellow Bus Riders**: Working with the Student Transportation department to develop a simpler, more efficient process for requesting changes for yellow bus riders.
Simplify the process by reducing the number of steps required to complete a change request (Target a 25% reduction in steps).

**SNAP Enhancements for Student Placement Administrator Satisfaction**: Percentage of placement administrators who agree (via a post-release survey) that the enhanced SNAP process is improving. Maintain an 85% or higher agreement/satisfaction rating.

**Enhance Site After-Hours Building Access (SAHBA) Process**: Streamline and strengthen the SAHBA process to be more accessible and responsive to after-hours building access. Reduce the number of access attempts that did not go through the SAHBA process by 25%.

**Results Achieved:**
**Reduce Student Grade Release and Attendance Reporting Time:** Met - Based on feedback from our TIM Principal Advisory Committee, we redirected our efforts to reviewing SchoolZone in its entirety to determine a strong path forward that best supports families, students and staff.

**Improve Change Request Process for Yellow Bus Riders**: Partially met - Working with the Student Transportation department to simplify the process. The initial application workflow is complete and ready for piloting by schools. Additional process development informed by stakeholder feedback planned for the 2026-27 school year.

**SNAP Enhancements for Student Placement Administrator Satisfaction**: Partially met - The new application was released in August 2026. A post-survey has not been performed, but unofficial feedback has been favourable.

**Enhance Site After-Hours Building Access (SAHBA) Process**: Not met - This work was delayed due to resource availability.

**To meet retention policy and privacy legislation for student data, migrate all inactive digital student records to a new long-term archive system by the end of the 2025-2026 school year.**

**Application of retention and privacy policies on inactive digital student records**: Working with Information Management, apply retention and privacy policies to inactive digital student records. 100% of inactive digital student records identified for archival are successfully migrated to the designated archive by the end of the 2025-2026 school year.

**Results Achieved:**
**Application of retention and privacy policies on inactive digital student records:** Met - An archival process was determined. The initial archiving of student records, in August 2026, resulted in over 180,000 student files being archived.

**What were the biggest challenges encountered in 2025-2026?**

- Team capacity was temporarily shifted to urgent, higher-priority initiatives.

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# Results and Implications

- Complexities in ongoing work extended timelines and delayed other projects.
- Significant time was spent ensuring system integrity and regulatory compliance by applying critical vendor security patches.

**What are the opportunities for improvement from 2025-2026 that will inform your plan for 2026-2027?**

- With clear Division guidance on SchoolZone priorities, we can align our bandwidth behind targeted enhancements that deliver the greatest impact.
- By reserving dedicated time for required security updates and urgent Division needs up front, we can protect our major project timelines from unexpected delays.

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# Plans

**Division Priorities 2026-2030**

1. Expand upon impactful and innovative learning for all students.
2. Advance anti-racism, Truth and Reconciliation, and inclusion to support student learning.
3. Centre good relationships to enhance belonging, safety and well-being for students and staff.

In reflecting on our work towards continuous improvement as a Division, reflective questions have been included in the Planning Guide as a resource to help inform the development of school plans: School plans must align with the 2026-2030 Strategic Plan. All schools are to set two goals with one being in support of Priority 1. Schools also have the flexibility of setting an optional third goal. All Central DUs are to set two or three goals in alignment with the Strategic Plan.

**Priority 3, goal 1**

Enhance existing systems to improve efficiency, strengthen home-school partnerships and streamline administrative tasks to support Division relationships.

**What Key Performance Indicators are you using to track continuous improvement?**

To enhance efficiency, we are gathering family and Division staff input to develop design requirements for a modern parent portal, while partnering with Student Transportation to refine, simplify and streamline the yellow bus change request process.

**Priority 1, goal 1**

Streamline operational and administrative experiences for staff, students, and families that maximize time and focus for impactful teaching and learning.

**What Key Performance Indicators are you using to track continuous improvement?**

To streamline operational and administrative experiences, we are delivering requested application enhancements to support Division staff, while collaborating with the Communications team to develop and launch the new epsb.ca website.

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**Decision Unit:** Application Development and Integration [5472] 2026-2027 Budget - Revised Budget **DU Administrator:** Chris Neeve
**Address:** 1 Kingsway NW

# Budget Summary Report

| | 2026-27 Spring Proposed | | 2026-27 Fall Revised | |
|---|---|---|---|---|
| **Resources** | | 3,424,239 | | 3,523,027 |
| **Internal Revenue** | | 126,000 | | 126,000 |
| **REVENUE TOTAL** | | **3,550,239** | | **3,649,027** |
| **Exempt** | 26.583333 | 3,504,606 | 26.750000 | 3,566,811 |
| **Exempt (Hourly/OT)** | .000000 | 10,000 | .000000 | 10,000 |
| **TOTAL NON-TEACHER** | **26.583332** | **3,514,606** | **26.750000** | **3,576,811** |
| **(% of Budget)** | | **99%** | | **98.02%** |
| **TOTAL STAFF** | **26.583332** | **3,514,606** | **26.750000** | **3,576,811** |
| **(% of Budget)** | | **99%** | | **98.02%** |
| **SUPPLIES, EQUIPMENT AND SERVICES** | | 33,763 | | 70,096 |
| **INTERNAL SERVICES** | | 1,870 | | 2,120 |
| **TOTAL SES** | | **35,633** | | **72,216** |
| **(% of Budget)** | | **1%** | | **1.98%** |
| **TOTAL AMOUNT BUDGETED** | | **3,550,239** | | **3,649,027** |

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