

**SHERRY ADAMS
BOARD OF TRUSTEES - WARD I
FOR THE PERIOD: DECEMBER to FEBRUARY 2015**

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Dec-14	Alberta School Board Association - 2014 Fall General Meeting (<i>see M. Janz for receipt</i>)	Conference Fees	\$ 660.30	
6-Jan-15	National School Boards Association (NSBA) 2015 Annual Conference - Nashville, TN	Conference Fees	\$ 1,354.01	Attachment 1
7-Jan-15	REIMBURSEMENT NSBA 2015 Annual Conference (Personal Portion)	Conference Fees	\$ (69.53)	Attachment 2
	Sub-Total: Conferences		\$ 1,944.78	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
5-Dec-14	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Dec-14	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
2-Jan-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Jan-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
30-Jan-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
13-Feb-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
27-Feb-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 905.73	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 2,850.51	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



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item	quantity	price	discount	tax	shipping	net-total
Annual Conference & School Law Seminar 2015	1.00	\$895.00	0.00	0.00	0.00	895.00
#11 Wkshp 1:30pm-4:30pm: Leading With Purpose	1.00	\$195.00	0.00	0.00	0.00	195.00
Annual Conference & School Law Seminar 2015	1.00	\$59.00	0.00	0.00	0.00	59.00

← reimbursed
w/ chg. #320
Jan 06, 2015

Billing/Shipping Information

customer name: [redacted]
email: [redacted]
phone: [redacted]

billing name: [redacted]
contact: [redacted]

shipping label: [redacted]
 Centre for Education
 One Kingsway
 Edmonton, AB T5H 4G9
 CANADA

billing label: [redacted]
 Centre for Education
 One Kingsway
 Edmonton, AB T5H 4G9
 CANADA

exchange rate =
\$1.1784

Payment Information

net credit: 0.00
payment amount: \$1,149.00
payment method: VISA/MasterCard
cardholder's name: Sherry Adams
credit card number: [redacted]
expiration date: [redacted]

Total: 1,149.00
Paid: 1,149.00
Balance: 0.00

authorization code: [redacted]
reference number: [redacted]

Centre for Education
One Kingsway
Edmonton, Alberta
T5H 4G9
(780)-429-8152

CASH RECEIPT
COPY

7 January, 2015

Received from:  **Sherry Adams** CAN **\$69.53**

Cheque # 320

For: Repayment Ticket for Spouse NASB

01-006402-000-0320-0515-0639 Course and Seminar Fee **69.53**

Reference number 

With thanks

Authorized signature

Reimburse personal portion of NSBA Ticket
\$59.00 x \$1.1784 US exchange rate = \$69.53