


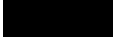
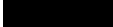
SANDRA STODDARD
EXECUTIVE DIRECTOR - GOVERNANCE & STRATEGIC SUPPORT SERVICES
FOR THE PERIOD: MARCH to MAY 2015

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
24-Mar-15	National School Boards Associations (NSBA) - Annual Conference & School Law Seminar 2015 (<i>Attendance at conference cancelled; credit received, less a \$271.03 USD cancellation fee</i>)	Accommodations	\$ 353.00	Attachment 1
	Sub-Total: Conferences		\$ 353.00	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
13-Mar-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
27-Mar-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
10-Apr-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Apr-15	Breakfast - Trustee Retreat (<i>Janz, Adams, Draper, Chubb, Johner, Ip, Martin, Robertson, Stoddard, Cole, and 2 other Employees</i>)(see M. Janz for receipt)	Meals	\$ 18.00	
16-Apr-15	Lunch - Trustee Retreat (<i>Janz, Adams, Draper, Chubb, Johner, Ip, Martin, Gibson, Robertson, Stoddard, Cole, and 2 other Employees</i>)(see M. Janz for receipt)	Meals	\$ 23.97	
17-Apr-15	Breakfast - Trustee Retreat (<i>Janz, Adams, Draper, Chubb, Johner, Ip, Martin, Gibson, Stoddard and 2 other Employees</i>)	Meals	\$ 19.62	
17-Apr-15	Lunch - Trustee Retreat (<i>Janz, Adams, Draper, Chubb, Johner, Ip, Martin, Gibson, Robertson, Stoddard, and 5 other Employees</i>)(see M. Janz for receipt)	Meals	\$ 19.08	
24-Apr-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
8-May-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
22-May-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 857.01	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,210.01	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

OMNI HOTELS & RESORTS[®] nashville

Sandra Stoddard
CENTRE FOR EDUCATION, 2ND FLOOR ONE
KINGSWAY
Edmonton T5H 4G9
Canada

Room No. :
 Arrival : 03-19-15
 Departure : 03-24-15
 Page No. : 1 of 1
 Folio No. : 
 Conf. No. : 
 Cashier No. : 

INFORMATION INVOICE

Membership No. :
 A/R Number :
 Group Code : 
 Company Name : 03-24-15

Date	Description	Charges	Payments
03-11-15	Deposit Transfer		305.61
03-11-15	Room Cancellation Fee	233.00	
	Non Refundable - 1 nt CXL Fee		
03-11-15	9.25% State Sales Tax	21.55	
03-11-15	6% County Occupancy Tax	13.98	
03-11-15	\$2.50 City Occupancy Tax	2.50	
03-11-15	Visa 		-34.58
Total		271.03	271.03
Balance			0.00

NSBA - Annual Conference & Law Seminar

Attendance at conference cancelled.
 Received a partial credit for accommodations in US dollars

HOUSING CANCELLATION NOTICE

This reservation is now CANCELED as requested by Sandra Stoddard on 3/2/2015. [REDACTED] is also your cancellation number.

GUEST INFORMATION:

Guest Name: Sandra Stoddard
Email: sandra.stoddard@epsb.ca
Company: Edmonton Public Schools
Address: Centre For Education, 2Nd Floor One Kingsway
Edmonton AB T5H 4G9 Canada
Sharewiths: [REDACTED]

HOTEL INFORMATION:

Hotel Name: Omni Nashville*
Hotel Address: 250 Fifth Avenue South
Nashville, TN 37203
Arrival Date: Thursday, 3/19/2015
Departure Date: Tuesday, 3/24/2015
of Nights: 5
Room Type: NON-SMOKING ROOM
Occupancy: Double - 2 persons
Rate: US\$ 233.00
Applicable Hotel Tax: 15.25%

* Hotel tax subject to change and room rate does not include applicable hotel taxes or surcharges.

IMPORTANT HOTEL POLICIES:

Deposit Policy: CC Guarantee or \$200/room and \$400/suite payable by check to CMR.
Guaranteed By: Visa (Exp. [REDACTED])
Cancellation Policy: Last day to cancel without penalty is Friday, February 20, 2015

TO CHANGE OR CANCEL YOUR RESERVATION:

Online: Visit http://www.cmrhousing.com/NSBA_5N and enter your confirmation number, email address, and zip or postal code in the form provided.
Phone: Please call NSBA Housing toll-free at 800-616-8210 or at 415-979-2264, Monday through Friday, 6:00 a.m. to 6:00 p.m. Pacific Time.
Email or Fax: You may also contact us by email at NSBAHousing@cmrus.com or fax at 415-216-2535.

DO NOT CALL THE HOTEL DIRECTLY FOR CHANGES OR CANCELLATIONS UNTIL Tuesday, March 10, 2015.

Failure to check in on your scheduled date of arrival or failure to abide the stated cancellation policy may result in the loss of your entire reservation and may be subject to a cancellation, no show penalty, or loss of your room deposit.

The guest acknowledges that after the cancellation deadline, NSBA Housing shall have no obligation to recover or seek recovery of any deposit monies on the guest's behalf.

Thank you for using NSBA Housing for the NSBA's 75th Annual Convention.

To ensure proper delivery of future emails, take a moment now and add our email address NSBAHousing@cmrus.com to your Address Book, Trusted Sender List, or Company White List