



EDMONTON PUBLIC SCHOOLS

SANDRA STODDARD
EXECUTIVE DIRECTOR - GOVERNANCE & STRATEGIC SUPPORT SERVICES
FOR THE PERIOD: JUNE to AUGUST 2015

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
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1) BUSINESS TRAVEL

meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.

29-May-15	Off-Site Meeting Room Deposit (<i>Credit was applied to final invoice for this deposit</i>)(D. Robertson, S. Stoddard, R. MacNeil, K. Muhlethaler, J. Lempogo, A. Anderson, H. Raymond, L. Austin, J. Davies, L. Parker and 2 other EPSB Employees)(see D. Robertson for receipt)	Facility Rental	\$ 34.13	
18-Aug-15	Off-Site Meeting - 1 Night Stay at Village Creek Country Inn (Aug. 19 - 20, 2015)	Accommodations	\$ 129.71	Attachment 1
19-Aug-15	Off-Site Meeting - Lunch (D. Robertson, S. Stoddard, R. MacNeil, K. Muhlethaler, J. Lempogo, A. Anderson, H. Raymond, L. Austin, J. Davies, L. Parker and 2 other EPSB Employees)	Meals	\$ 20.07	Attachment 2
19-Aug-15	Off-Site Meeting - Dinner (D. Robertson, S. Stoddard, R. MacNeil, K. Muhlethaler, J. Lempogo, A. Anderson, H. Raymond, L. Austin, J. Davies, L. Parker and 2 other EPSB Employees)	Meals	\$ 23.27	Attachment 3
20-Aug-15	Off-Site Meeting at Village Creek Country Inn (D. Robertson, S. Stoddard, R. MacNeil, K. Muhlethaler, J. Lempogo, A. Anderson, H. Raymond, L. Austin, J. Davies, L. Parker and 2 other EPSB Employees)(see D. Robertson for receipt)	Facility Rental	\$ 67.87	

Sub-Total: Business Travel

\$ 275.04

2) CONFERENCES

costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.

27-Aug-15	uLead 2016 Council for School Leadership Conference Registration	Registration Fees	\$ 393.75	Attachment 4
27-Aug-15	uLead 2016 Council for School Leadership Conference (3 Nights Stay)	Accommodations	\$ 703.77	Attachment 5

Sub-Total: Conferences

\$ 1,097.52

3) HOSPITALITY (Hosting)

cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB

Nothing to report this period \$ -

Sub-Total: Hospitality

\$ -

4) WORKING SESSIONS

cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business

5-Jun-15	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
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19-Jun-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39
3-Jul-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39
17-Jul-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39
31-Jul-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39
14-Aug-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39
28-Aug-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39

Sub-Total: Working Sessions

\$ 905.73

TOTAL EXPENSES REPORTED FOR THE PERIOD \$ 2,278.29

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

15 Village Drive, RR2
Westrose, AB T0C 2V0
Ph1(877)688-0006 Fax1(780)586-3520
info@villagecreekcountryinn.com

TAX ID: 850794207

Sandra Stoddard

Room	Folio	CheckIn	CheckOut	Balance
221	99852	19/08/2015	20/08/2015	-129.71
Master Folio				

Direct Bill: EDMONTON PUBLIC SCHOOLS

Date	Room	Description / Voucher	Charges	Credits	Balance
19/08/2015	221	Visa	0.00	129.71	-129.71

VILLAGE CREEK COUNTRY INN
15 VILLAGE DR
WESTROSE, AB

Term ID: 28446145

Purchase



VISA

Entry Method: C

Total: \$ 129.71

2015/08/19

15:23:26

Seq #: 001-317006-0

Appr Code: 098032

Resp Code: 01/027

VISA CREDIT

A0000000031010

9F 83 8D 58 C7 3C 40 CA

00 00 00 00 00

F8 00

E6 03 1B 22 DB 5E 18

APPROVED

Thank You

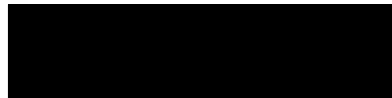
Customer Copy

- IMPORTANT -

retain this copy for your records

Lunch purchased for 11 DST members while at DST
 Off-site Meeting:
 Sandra Stoddard
 Darrel Robertson
 Angela Anderson
 Lorne Parker
 Kathy Muhlethaler
 Ron MacNeil
 Lisa Austin
 Jonah Lepogo
 Heather Raymond
 Jim Davies
 2 EPSB Employees

ECO CAFE
 10 VILLAGE DR
 WESTEROSE AB



DATE 2015/08/19
 TIME 2022 13:23:36
 CLERK ID 30
 RECEIPT NUMBER
 C84060901-001-001-518-0

PURCHASE
 TOTAL

\$240.85

VISA CREDIT
 A0000000031010
 BAF1255057455EB2
 0000008000-E800
 8E6456FA78028E16
 0000008000-F800

APPROVED

AUTH# 001038 01-027
 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
 COPY FOR YOUR RECORDS

ECOcafe
 Regional/Seasonal
 Cuisine
 Pigeon Lake, AB
 GST #R890543549

14 Skylar

Check: 1840
 Table: 10-1
 19-08-2015 08:41AM
 Guests: 1

1	CAESAR LARGE	11.50
	add CHICKEN	5.00
1	Rueben	14.00
	Organic Greens	2.00
6	Firecracker	84.00
1	QUESADILLA	15.00
2	Puerto Aventuras	32.00
1	Tandoor Salad	13.00
1	Open Special	15.95
3	POP	8.25
	Grat 15%	30.11
	Visa	240.85
	Subtotal	200.70
	G.S.T.	10.04
	Service Chrg	30.11
	Payment	240.85
	Change Due	\$0.00

----- Check Closed -----
 19-08-2015 09:26:59AM

PLEASE PAY SERVER
 Thank You

Join the ECO News Train

e-mail-

Dinner purchased for 11 DST members while at DST Off-site Meeting:

- Sandra Stoddard
- Darrel Robertson
- Angela Anderson
- Lorne Parker
- Kathy Muhlethaler
- Ron MacNeil
- Lisa Austin
- Jonah Lepogo
- Heather Raymond
- Jim Davies
- 2 EPSB Employees

ECO CAFE
 10 VILLAGE DR
 WESTEROSE AB



DATE 2015/08/19
 TIME 5118 19:44:45
 CLERK ID 66
 RECEIPT NUMBER
 C84060901-001-001-552-0

PURCHASE
 TOTAL
\$279.18

VISA CREDIT
 A0000000031010
 8E983C267235CC64
 0000008000-E800
 51C7C10F4703755A
 0000008000-F800

APPROVED
 AUTH# 033813 01-027
 THANK YOU

CARDHOLDER COPY
 IMPORTANT - RETAIN THIS
 COPY FOR YOUR RECORDS

ECOcafe
 Regional/Seasonal
 Cuisine
 Pigeon Lake, AB
 GST #R890543549

12 Natalie

Check: 1900 Guests: 1
 Table: 10-1
 19-08-2015 02:52PM

1	Hummous	10.00
2	E1	30.00
1	Steak Sandwich	18.00
	fr./grav.side	0.95
1	Steak Sandwich	18.00
1	Rueben	14.00
	Organic Greens	2.00
2	Salmon Milano	42.00
3	Sterling Striploin	84.00
1	POP	2.75
1	Hot House	10.95
	Grat 15%	34.90
	Visa	279.18

Subtotal	232.65
G.S.T.	11.63
Service Chrg	34.90
Payment	279.18
Change Due	\$0.00

----- Check Closed -----
 19-08-2015 03:48:24PM

PLEASE PAY SERVER
 Thank You

Join the ECO News Train

e-mail- _____

uLead 2016- The Summit of Educational Leadership: Building New Narratives for Education

General Options

Name:

Sandra Stoddard

Email:

sandra.stoddard@epsb.ca

Title:

Executive Director

School/District/Organization:

Edmonton Public Schools

Address:

One Kingsway Avenue

Edmonton, Alberta T5H 4G9

Canada

Number of People Registered:

1

Confirmation Number:

NJNH674NS2J (needed to modify your registration)

Event Title:

uLead 2016- The Summit of Educational Leadership: Building New Narratives for Education

Location:

Fairmont Banff Springs Hotel

405 Spray Avenue

Banff, Alberta, Alberta T1L 1J4

Canada

Phone:

(403) 762-2211

Date:

04/24/2016

Time:

6:00 PM

Current Registration Details

Sandra Stoddard

Agenda Items

Registration Item	Cost
Main Conference	CAD \$ 375.00

Sessions

Sessions	Cost
[Redacted Content]	



Additional Fees

Taxes

Tax Name	Tax Amount
.gst tax	CAD \$ 18.75

Order Summaries

Order				
Date	Type	Amt Ordered	Amt Paid	Amt Due
08/26/2015 9:53 AM MT	online order	CAD \$ 393.75	CAD \$ 393.75	CAD \$ 0.00
Total:		CAD \$ 393.75	CAD \$ 393.75	CAD \$ 0.00

Payment Details

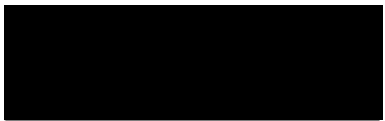
Details				
Date	Type			Amt Paid
08/26/2015	Visa			CAD \$ 393.75

This fee is the early registration fee.

The basic registration fee is \$535.

Registration Fee for uLead Conference for Sandra Stoddard

uLead 2016-Council for School Leadership

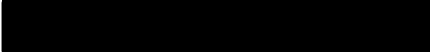


FAIRMONT BANFF SPRINGS

405 Spray Avenue , Banff , AB T1L 1J4 , CANADA

www.fairmont.com

FAIRMONT ROOM - REQUEST KING BED NONSMOKING



3 nights , 1 adult , 0 children

RATES

CAD 633.00

TAXES

CAD 70.77

TOTAL ROOM PRICE

CAD 703.77

ADD-ONS

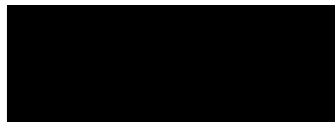
SUBTOTAL

CAD 703.77

GUEST SUMMARY

SANDRA STODDARD

One Kingsway Avenue,
Edmonton, AB, T5H 4G9
CA



PAYMENT INFORMATION

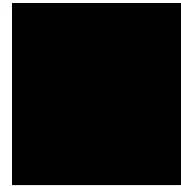
Credit Card



** / **

BILLING ADDRESS

Sandra Stoddard
One Kingsway Avenue,
Edmonton, AB, T5H 4G9
CA
7804298716



CAD 211.00
CAD 211.00
CAD 211.00

OTHER INFORMATION

SMOKING PREFERENCE : No Preference

ACCESSIBLE : No

POLICIES

ROOM POLICIES