

MICHELLE DRAPER
VICE-CHAIR - BOARD OF TRUSTEES - WARD B
FOR THE PERIOD: MARCH 2016 to MAY 2016

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
7-Mar-16	High School Culinary Challenge Awards Dinner	Event	\$ 35.00	Attachment 1
2-Apr-16	Travel to St. John's for Canadian Evaluation Society (CES) Conference	Flight	\$ 854.24	Attachment 2
2-Apr-16	CES Evaluation of the Edge Conference	Registration Fees	\$ 699.75	Attachment 3
18-May-16	NEBA Luncheon with Mayor Iveson	Event	\$ 60.00	Attachment 4
24-May-16	EPSB Foundation - Full Day K Gala	Event	\$ 25.00	
	Sub-Total: Conferences		\$ 1,673.99	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
11-Mar-16	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
25-Mar-16	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
8-Apr-16	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
22-Apr-16	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
6-May-16	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
20-May-16	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 776.34	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 2,450.33	

Notes:

- (1) Invoice date may not coincide with the expense reporting period
- (2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
- (3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount
- (4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



High School Culinary Challenge Awards Dinner 2016

Monday, March 7, 2016 - 6:00 p.m.

Shaw Conference Centre, Hall D

_____ Ticket(s) at \$35.00 per person (including GST)

_____ Table(s) of 8 at \$245 per table (including GST)

Name: _____

Company / School (if applicable): _____

Email: _____

Contact Tel. No.: _____

I wish to be seated with:

Method of Payment:

- VISA
- MasterCard
- Amex
- Cheque (payable to CCF Edmonton)

Card Number: _____ Expiry Date: _____

Signature: _____

NOTE: This is a ticketless event with reserved seating. Your receipt and table number will be emailed to you.

For tickets, contact High School Culinary Challenge:

Tel: (780) 475-2433, Fax: (780) 426-1874

Email: admin@edmontonchefs.ca

Mail to: 9797 Jasper Avenue, Edmonton AB T5J 1N9

<http://highschoolculinarychallenge.ca/>



Fwd: Reservation Confirmation

1 message

Michelle Draper, Vice Chairman <michelle.draper@epsb.ca> Sat, Apr 2, 2016 at 12:19 PM

To: "

Here is my flight information to the conference.

thanks,

Michelle

Michelle Draper

Vice Chair, Trustee Ward B

780- 429-8135

Michelle.Draper@epsb.ca

www.epsb.ca

----- Forwarded message -----

From: **WestJet Airlines** <noreply@itinerary.westjet.com>

Date: Sat, Apr 2, 2016 at 12:16 PM

Subject: Reservation Confirmation

To: Michelle AndersonDraper <michelle.draper@epsb.ca>



WestJet
22 Aerial Place N.E.
Calgary, Alberta,
Canada
Tel: [1-888-9378538](tel:1-888-9378538)

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.

This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at [1-888-9378538](tel:1-888-9378538) (1-888-WESTJET).

Booking Confirmation

Your reservation code XXXXXXXXXX

Main contact: **Ms Michelle AndersonDraper**

E-mail: michelle.draper@epsb.ca
Phone Number: [7804298135](tel:7804298135)

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)

Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.

If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

Guest

Ms. Michelle AndersonDraper Flight **Edmonton (YEG)-Toronto (YYZ),Toronto (YYZ)-St. John's (YYT),St. John's (YYT)-Ottawa (YOW),Ottawa (YOW)-Edmonton (YEG)**
Ticket Number XXXXXXXXXX
Seat YEG-YYZ: 7A;YYZ-YYT: 7A;YYT-YOW: 5C;YOW-YEG: 5C

Air Itinerary Details

WS426 WestJet	Edmonton, CA Sun 05 Jun, 2016 12:40 AM	Toronto, CA Sun 05 Jun, 2016 06:20 AM	Fare type: Econo Non-stop
WS324 WestJet	Toronto, CA Sun 05 Jun, 2016 07:30 AM	St. John's, CA Sun 05 Jun, 2016 12:02 PM	Fare type: Econo Non-stop
WS25 WestJet	St. John's, CA Thu 09 Jun, 2016 02:45 PM	Ottawa, CA Thu 09 Jun, 2016 04:10 PM	Fare type: Econo Non-stop
WS225 WestJet	Ottawa, CA Thu 09 Jun, 2016 07:57 PM	Edmonton, CA Thu 09 Jun, 2016 10:14 PM	Fare type: Econo Non-stop

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 624.00	CAD 46.00	CAD 118.38	CAD 788.38	x 1	CAD 788.38
						Total airfare: CAD 788.38

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 35.71

RC	Harmonized Sales Tax (HST)	CAD 4.42
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 64.00
Total taxes:		CAD 118.38

Fare family benefits

YEG-YYT: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD¹
- Second checked bag fee of \$35-41.30 CAD ¹

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YYT-YEG: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD¹
- Second checked bag fee of \$35-41.30 CAD ¹

¹ Not applicable on flights operated by our airline partners

Seats

Regular seat	WS 426 YEG - YYZ Seat 7A Ms Michelle AndersonDraper	CAD 20.00 + CAD 1.00 Tax
Regular seat	WS 324 YYZ - YYT Seat 7A Ms Michelle AndersonDraper	CAD 20.00 + CAD 2.60 Tax
Regular seat	WS 25 YYT - YOW Seat 5C Ms Michelle AndersonDraper	CAD 20.00 + CAD 2.60 Tax
Regular seat	WS 225 YOW - YEG Seat 5C Ms Michelle AndersonDraper	CAD 20.00 + CAD 2.60 Tax
Total Seats:		CAD 88.80

Total

Charged to VISA XXXX XXXX XXXXXXXXXX CAD 877.18

WestJet offers

Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
 - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
 - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
 - [Seat selection](#) (How it works, changing your seat and more)
 - [Inflight services](#) ([Buy on board](#), [up! magazine](#) and more)
 - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

Contact Information

If you have questions about your reservation, call WestJet at [1-888-937-8538](tel:1-888-937-8538) (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.

Fwd: Your payment to Canadian Evaluation Society

1 message

Michelle Draper, Vice Chairman <michelle.draper@epsb.ca> Sat, Apr 2, 2016 at 12:08 PM

To: "

Hi Denise,

I'll be attending a conference in June and this is the registration form.

Michelle

Michelle Draper
Vice Chair, Trustee Ward B
780- 429-8135
Michelle.Draper@epsb.ca

www.epsb.ca

----- Forwarded message -----

From: service@intl.paypal.com <service@intl.paypal.com>
Date: Sat, Apr 2, 2016 at 12:07 PM
Subject: Your payment to Canadian Evaluation Society
To: Michelle Draper <michelle.draper@epsb.ca>



**You sent a payment of \$699.75 CAD to
Canadian Evaluation Society.**

2-Apr-2016 11:07:03 PDT
Receipt No:4720-9679-2968-7714

Hello Michelle Draper,

This charge will appear on your credit card statement as payment to PAYPAL *CANADIANEVA.

Save time with a PayPal account

Create a PayPal account and save your payment information. You won't need to enter your payment

Shop with confidence

We keep your financial information secure.

Transactions monitored 24/7

information every time you shop online.

[Sign Up Now](#)

Our fraud specialists help protect your account.

You're protected

Zero fraud liability for eligible unauthorized purchases. [See eligibility](#)

Merchant information:

Canadian Evaluation Society
Payments@evaluationcanada.org
<http://www.evaluationcanada.ca>
1-855-251-5721

Instructions to merchant:

None provided

Shipping information:

Shipping method:

Not specified

Description	Unit price	Qty	Amount
Member Electronic Registration Form - 2016 Conference Item #: 16	\$625.00 CAD	1	\$625.00 CAD

Discount: -\$0.00 CAD
Tax: \$74.75 CAD
Total: \$699.75 CAD

Receipt No: 4720-9679-2968-7714

Please keep this receipt number for future reference. You'll need it if you contact customer service at Canadian Evaluation Society or PayPal.

[Help](#) | [Security Centre](#)

This email was sent to michelle.draper@epsb.ca for the ongoing support and maintenance of your account. To manage your communication preferences, please visit our [Preference Centre](#).

Please do not reply to this email. We are unable to respond to inquiries sent to this address. For immediate answers to your questions, visit our Help Centre by clicking "Help" located on any PayPal page or email.

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PayPal Email ID PP1469 - dd7cbd2bdb00e

Fwd: North Edmonton Business Association Payment Receipt

1 message

Michelle Draper, Vice Chairman <michelle.draper@epsb.ca>

Fri, Apr 1, 2016 at 9:11 AM

Hi Denise,

Here is a receipt for a charge which will appear on my EPSB credit card. I'll be in the Centre next Tuesday and stop by to see you about it.

Thanks,

Michelle

Michelle Draper

Vice Chair, Trustee Ward B

780- 429-8135

Michelle.Draper@epsb.ca

www.epsb.ca


----- Forwarded message -----

From: <treasurer@neba.ca>

Date: Fri, Apr 1, 2016 at 9:09 AM

Subject: North Edmonton Business Association Payment Receipt

To: michelle.draper@epsb.ca

 North Edmonton Business Association

North Edmonton Business Association

Meeting Date: Wed, May 18, 2016 10:30 am - 1:15 pm
Meeting Title: NEBA Luncheon with Guest Speaker: Mayor Iveson
Venue: Royal Canadian Legion (LARGE BANQUET ROOM)
Location: 14339 50 Street
Edmonton, AB T5A 0S9

Michelle Draper
Edmonton Public School Board
1 Kingsway
Edmonton, AB T5H 4G9

Item	QTY	Price	Total
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Non-Member / Guest Ticket

Guest: Michelle Draper
Edmonton Public School Board
michelle.draper@epsb.ca

1

\$60.00

\$60.00

Subtotal: \$60.00**Total Registrations: 1****Order Total:** \$60.00**Date****Payment Method****Amount**

04-01-2016

Paid by: Credit Card (visa)
Card Ending: [REDACTED]
Entered by: Michelle Draper

\$60.00

Order Total: \$60.00**Amount Paid:** \$60.00**Amount Due:** \$0.00