



EDMONTON PUBLIC SCHOOLS

KATHY MUHLETHALER
ASSISTANT SUPERINTENDENT - SCHOOLS
FOR THE PERIOD: DECEMBER 2016 to FEBRUARY 2017

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
26-Sep-16	SDI Course - Travel from Airport	Taxi	\$ 30.00	Attachment 1
27-Sep-16	SDI Course - Travel to Airport	Taxi	\$ 30.40	Attachment 2
11-Jan-17	SDI Course - Meals	Meals-Per Diem	\$ 94.00	
Sub-Total: Business Travel			\$ 154.40	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
19-Jan-17	Northwest Regional Learning Consortium - Annual Conference	Registration Fee	\$ 409.02	Attachment 3
Sub-Total: Conferences			\$ 409.02	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
24-Nov-16	Awards Night Dinner (T. Burnstad, K. Pharis, A. Anderson, L. Austin, G. Cooke, L. Parker & K. Muhlethaler)(see T. Burnstad for receipt)	Meals	\$ 23.27	
2-Dec-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
16-Dec-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
30-Dec-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
13-Jan-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
27-Jan-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
10-Feb-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
24-Feb-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
Sub-Total: Working Sessions			\$ 1,382.04	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,945.46	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

YELLOW CAB CO LTD
1441 CLARK DR V5L3K9
VANCOUVER BC
21158659

|||| PURCHASE ||||

09-27-2016 08:18:06
Acct # [REDACTED] C
Exp Date **/** Card Type VI
Name: KATHLEEN MUHLETHALER
[REDACTED] VISA CREDIT

Trace # [REDACTED]

Inv. # 1
Auth # [REDACTED] RRN [REDACTED]

Purchase	\$26.40
Tip	\$4.00
Total	\$30.40

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

YELLOW CAB CO LTD
1441 CLARK DR V5L3K9
VANCOUVER BC
21158659

|||| PURCHASE ||||

09-26-2016 08:19:43
Acct # [REDACTED] C
Exp Date **/** Card Type VI
Name: KATHLEEN MUHLETHALER
[REDACTED] VISA CREDIT

Trace # [REDACTED]

Inv. # 1
Auth # [REDACTED] RRN [REDACTED]

Purchase	\$26.00
Tip	\$4.00
Total	\$30.00

(00) APPROVED-THANK YOU

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Northwest Regional Learning Consortium
9625 Prairie Road
Grande Prairie, AB
T8V 6G5, Canada
(780) 882-7988
1-800-864-4140
nrlic@gppsd.ab.ca

RECEIPT

Date of transaction : 19 January 2017, 2:24 pm

Confirmation # : [REDACTED]

Participant Details

First Name : Kathy
Last Name : Muhlethaler
Email Address : kathy.muhlethaler@epsb.ca
Jurisdiction Type : Public
Jurisdiction/Organization : Edmonton School District No. 7
School/Office : other
Other School / Office : Centre for Education
School/Office Address : Edmonton Public School Board
School/Office City : Edmonton
School / Office Postal Code : T5H 4G9
School/Office Phone : 7804298012
Position : Assistant Superintendent

Payment Details

Amount : \$420.00
Payment Method : Credit Card
Credit Card Number : [REDACTED]
Link to Refund / Cancellation Policy : <https://nrlic.net/index.php/en/nrlic-refund-policy>

Registration Details

Title of Learning Opportunity : CASS/Alberta Education Annual Learning Conference: Annual Conference
Registration
Course Code : NR.LD17.003NG
Start Date / End Date : [REDACTED]
Start Time / End Time : 7:00 pm / 3:00 pm
Location : Chateau Lacombe Hotel
Address : 10111 Bellamy Hill, Edmonton, Alberta, T5J 1N7, Canada
Special Instructions : Cancellations and Refunds: Subject to the following administrative and/or expenses charges:
• Cancellations with less than 14 Days Notice: 85% refund • Cancellations with less than 7 Days Notice: 50% refund • No Notification: No Refund
Phone and Email Contact at Consortium for this Learning Opportunity : 780-882-7988 (1-800-864-4140 in AB) / register@nrlic.net