

MICHELLE DRAPER
BOARD OF TRUSTEES - WARD B
FOR THE PERIOD: SEPTEMBER 2019 to NOVEMBER 2019

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
6-Sep-19	PSBAA Council Meeting	Registration fee	\$ 75.00	Attachment 1
18-Sep-19	2019 HSC Forum	Registration fee	\$ 412.67	Attachment 2
18-Sep-19	2019 HSC Forum - Air fare	Transportation	\$ 731.63	Attachment 3
28-Nov-19	National Healthy Schools Forum - Hotel	Accommodation	\$ 566.61	Attachment 4
28-Nov-19	National Healthy Schools Forum - Taxi fare	Transportation	\$ 38.74	Attachment 5
28-Nov-19	National Healthy Schools Forum - Taxi fare	Transportation	\$ 90.00	Attachment 6
28-Nov-19	National Healthy Schools Forum - Taxi fare	Transportation	\$ 87.00	Attachment 7
	Sub-Total: Conferences		\$ 2,001.65	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
6-Sep-19	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
20-Sep-19	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
4-Oct-19	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
18-Oct-19	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
1-Nov-19	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
15-Nov-19	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
29-Nov-19	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 905.73	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 2,907.38	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



Invoice

Date	Invoice #
8/22/2019	2019-157

PUBLIC SCHOOL BOARDS'
ASSOCIATION OF ALBERTA

Invoice To
Edmonton Public Schools One Kingsway Edmonton, AB T5H 4G9

Public School Boards Council Meeting
August 14 - 16, 2019
St. Albert, Alberta

Registrants	Amount
Michael Janz (incl Cajun House Dinner)	456.19
Michelle Draper	404.76
GST	43.05
<p>Trustee Draper was not in attendance for the 2-day meeting. PSBAA has issued a refund. Cost of Registration for Governance Seminar was \$75.</p>	

GST # 122508617RT0001

Total Amount Due

\$904.00

#12, 10227 118 Street, Edmonton, Alberta T5K 2V4
businessmanager@public-schools.ab.ca
780-479-8080



Fwd: Registration Receipt: 2019 National Healthy School Communities Forum

1 message

Wed, Aug 28, 2019 at 9:14 AM

TO: [Redacted]

[Redacted]
Superintendent's Area and
Strategic District Supports
Edmonton Public Schools
780-429-8115

----- Forwarded message -----

From: **Michelle Draper** <michelle.draper@epsb.ca>
Date: Tue, Aug 20, 2019 at 7:31 PM
Subject: Fwd: Registration Receipt: 2019 National Healthy School Communities Forum
To: [Redacted]

Here is the receipt for the payment for the conference.

Michelle Draper
Trustee Ward B
780- 429-8135
Michelle.Draper@epsb.ca

www.epsb.ca

----- Forwarded message -----

From: **Physical and Health Education Canada** <conference@phecanada.ca>
Date: Tue, Aug 20, 2019 at 1:20 PM
Subject: Registration Receipt: 2019 National Healthy School Communities Forum
To: <Michelle.draper@epsb.ca>

INTERNET CREDIT CARD RECEIPT

Event Registration:	2019 HSC Forum
Order Date:	2019-08-20 12:20:44 PM
Order Number:	2996827-E1914432
Registration Number:	HSCF-0390
Bank Auth Code:	[Redacted]
Subtotal	\$375.00
HST 13%	\$48.75
Order Total:	\$423.75
Name on Card:	Michelle AndersonDraper
Email Address:	Michelle.draper@epsb.ca

MERCHANT INFORMATION

Your credit card statement will show this transaction as "CAHPERD CAD 000010019751"

Merchant Name: Physical and Health Education Canada
Address: 301-2197 Riverside Drive
Ottawa, ON K1H 7X3
Phone: 613-523-1348 x2339
Email: conference@phecanada.ca
GST/HST # 11882 9035



AIR CANADA

Booking Confirmation



Booking Reference: **LL788M**

Date of issue: 21 Aug, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

Depart

Economy - Flex

Saturday
02 Nov, 2019

09:00
Edmonton
Edmonton Int. (YEG), AB



14:55
Ottawa
Ottawa Int. (YOW), ON

AC358

3hr55
Economy L
Operated by: Air Canada | 320
Air Canada Bistro

Return

Economy - Flex

Thursday
07 Nov, 2019

17:10
Ottawa
Ottawa Int. (YOW), ON



19:43
Edmonton
Edmonton Int. (YEG), AB

AC363

4hr33
Economy L
Operated by: Air Canada | 320
Air Canada Bistro

Passengers

Passenger	Travel Options	Seats
Michelle H Anderson-draper Ticket Number [REDACTED] Air Canada - Aeroplan [REDACTED]	Prepaid Air Canada Bistro voucher (Depart, Return)	AC358 20C AC363 19C



Purchase summary

Amount paid: \$751.28

Tax information

GST no. 10009-2287 RT0001

\$34.11

GST/HST no. 10009-2287 RT0001

\$4.02

1 adult



Air Transportation Charges

Base Fare - Depart - Economy - Flex	297.00
Base Fare - Return - Economy - Flex	297.00
Surcharges	36.00



Taxes, fees and charges

Goods and Services Tax - Canada - 100092287 RT0001	33.71
Harmonized Sales Tax - Canada - 100092287 RT0001	2.99
Air Travellers Security Charge - Canada	14.25
Airport Improvement Fee - Canada	53.00

Total airfare and taxes before options **\$733⁹⁵**



Travel Options

Departure

Prepaid Air Canada Bistro voucher 7.95

Return

Prepaid Air Canada Bistro voucher 7.95

Goods and Services Tax - Canada - 100092287 RT0001 0.40

Harmonized Sales Tax - Canada - 100092287 RT0001 1.03

Total airfare and taxes after options (per passenger): **\$751²⁸**

GRAND TOTAL (Canadian dollars) **\$751²⁸**



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

NOVOTEL

OTTAWA

Novotel Ottawa
33 Nicholas Street
Ottawa, ON K1N 9M7

Telephone: (613) 230-3033
Fax: (613) 760-4766
novotelottawa@novotelottawa.com

HST/TVH # R139252514

Ms Michelle Draper

Canada

Room No. : [REDACTED]
Arrival : 11-05-19
Departure : 11-07-19
Page No. : 1 of 1
Folio No. :
Conf. No. : 587169
Cashier No. : 105

INFORMATION INVOICE

Membership No.: [REDACTED]
A/R Number :
Group Code : PHYSICAL&HEALT_003
Company Name : Physical & Health Education C
Voucher No. :
Reference No. :

11-07-19

Date	Description	Charges	Payments
11-04-19	Accommodation	197.10	
11-04-19	Municipal Accomodation Tax	7.88	
11-04-19	HST	26.65	
11-05-19	Mastercard		231.63
	[REDACTED] XX/XX		
11-05-19	Accommodation	149.00	
11-05-19	Municipal Accomodation Tax	5.96	
11-05-19	HST	20.14	
11-06-19	Accommodation	149.00	
11-06-19	Municipal Accomodation Tax	5.96	
11-06-19	HST	20.14	
11-07-19	Mastercard		350.20
	[REDACTED] XX/XX		
Total		581.83	581.83
Balance			0.00

Thank you for staying at the Novotel Ottawa, we hope to welcome you again. Best price guaranteed by booking at www.novotelottawa.com

Ottawa taxi to
airport

CAPITAL TAXI
(613) 744 - 3333

TERMINAL ID: 324-301-820
MERCHANT ID: 4325944A
VEHICLE ID : ██████████
DRIVER ID : ██████████

TRIP NUMBER: 0739
PASSENGERS: 1

11/07/2019
START: 14:01 END: 14:02

FARE AMOUNT: \$ 33.69

TIP AMOUNT: \$ 5.05

TOTAL : \$ 38.74

MASTER CARD SALE : ██████████

APPROVAL NUMBER : ██████████

PASSENGER COPY

CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB



Edmonton taxi
to airport
Co-op Taxi Line
(780) 425-2525
www.co-optaxi.com

TRANSACTION RECORD

Terminal 482/66287746
Driver 5445
19/11/02 07:23:53

Card : [REDACTED]
MasterCard
CHIP CARD

[REDACTED]
VERIFIED BY PIN

Order # [REDACTED]
Ref # [REDACTED]
Auth # [REDACTED]

		PURCHASE
FARE	: \$	83.00
TIP	: \$	7.00

TOTAL	: \$	90.00


APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain this
copy for your records

Merchant Copy

Thank you for choosing
Co-op taxi

AIRPORT TAXI SERVICE
4608 101 ST.
(7808907070)
EDMONTON AB

CARD 
CARD TYPE MASTERCARD
DATE 2019/11/07
TIME 2242 20:58:19
INVOICE # 124
RECEIPT NUMBER
C85012255-001-090-020-0

PURCHASE
AMOUNT \$81.00
TIP \$6.00
TOTAL

\$87.00

MasterCard



*Edm. airport →
home.*

APPROVED

AUTH# 053798 01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 82405 1437