

MADONNA PROULX
MANAGING DIRECTOR - FINANCIAL SERVICES
FOR THE PERIOD: DECEMBER 2019 to FEBRUARY 2020

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
31-Jan-20	ASBOA Meeting in Calgary	Accomodations	\$ 185.93	Attachment 1
Sub-Total: Business Travel			\$ 185.93	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Conferences			\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
13-Dec-19	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
27-Dec-19	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
10-Jan-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
24-Jan-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
7-Feb-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
21-Feb-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
Sub-Total: Working Sessions			\$ 776.34	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 962.27	

Notes:

- (1) Invoice date may not coincide with the expense reporting period
- (2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
- (3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
- (4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Sheraton Cavalier Hotel Calgary
 2620 32 Avenue N.E.
 Calgary, AB T1Y 6B8
 Canada
 Tel: 403-291-0107 Fax: 403-291-2834



MADONNA PROULX
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Page Number : 1
 Guest Number : 1529560
 Folio ID : A
 Arrive Date : 04-DEC-19 18:19
 Depart Date : 05-DEC-19 08:16
 No. Of Guest : 1
 Redacted
 Redacted

Tax Invoice

Tax ID : GST- r100846435
 Sheraton Caval YYCSC DEC-05-2019 08:16 GARY

Date	Reference	Description	Charges (CAD)	Credits (CAD)
04-DEC-19	RT448	Rm Chrg - AAA	170.05	
04-DEC-19	RT448	GST	8.76	
04-DEC-19	RT448	ALberta TL Tax	7.01	
04-DEC-19	RT448	DMF	5.10	
05-DEC-19	MC	Redacted		-190.92

Redacted

Date	Time	Code	Authorized
04-DEC-19	18:19	051672	221.07

** Total 190.92 -190.92
 *** Balance 0.00

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