

**GRACE COOKE**  
**LEGAL COUNSEL**  
**FOR THE PERIOD: MARCH 2020 to MAY 2020**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Conferences</b>		<b>\$ -</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
2-Mar-20	HSCC Culinary Awards Event	Meal	\$ 35.00	<a href="#">Attachment 1</a>
6-Mar-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
20-Mar-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
3-Apr-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
17-Apr-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
1-May-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
15-May-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
29-May-20	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 940.73</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 940.73</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

# You paid **\$105.00 CAD**

to CCF Edmonton

[Details](#)

Get your PayPal receipts in Messenger

## Paid with

MasterCard XXXXXXXXXX \$105.00 CAD

This transaction will appear on your statement as PAYPAL \*CCFEDMONTON

## Purchase details

Receipt number: 3426069342736761

We'll send confirmation to:

grace.cooke@epsb.ca

Tickets were for G. Cooke, N. Petersen and 1 EPSB employee.

N. Petersen and EPSB employee have reimbursed the cost of their tickets.

## Merchant details

CCF Edmonton

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This email was sent to [grace.cooke@epsb.ca](mailto:grace.cooke@epsb.ca) for the ongoing support and maintenance of your account. To manage your communication preferences, please visit our [Preference Centre](#).

Please do not reply to this email. We are unable to respond to inquiries sent to this address. For immediate answers to your questions, visit our Help Centre by clicking "Help" located on any PayPal page or email.

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PayPal Email ID PP1469 - fbce25d52dbef

## Payment received for your order

1 message

edmontonCHEFS.ca <admin@edmontonchefs.ca>

Mon, Feb 24, 2020 at 1:47 PM

To: grace.cooke@epsb.ca



Thank you for your payment

Hi Grace,

Just to let you know — your payment has been confirmed, and order #4766 is now being processed:

**[Order #4766] (February 24, 2020)**

Product	Quantity	Price	
<b>Subtotal:</b>		\$105.00	N. Petersen and EPSB employee have reimbursed the cost of their tickets
<b>Payment method:</b>		PayPal	
<b>Total:</b>		\$105.00	
<b>Note:</b>		Grace Cooke, <b>EPSB employee</b> and Nancy Petersen would like to sit together	

<b>Product</b>	<b>Quantity</b>	<b>Price</b>
Individual Ticket	3	\$105.00
<b>Subtotal:</b>		\$105.00
<b>Payment method:</b>		PayPal
<b>Total:</b>		\$105.00
<b>Note:</b>	Grace Cooke, <b>EPSB employee</b> and Nancy Petersen would like to sit together	

You will receive ticket confirmation in another email.

**Additional Guest Names:** [REDACTED], Nancy Petersen

### **Billing address**

*Edmonton Public Schools  
Grace Cooke  
One Kingsway  
Centre for Education  
Edmonton Alberta T5H 4G9  
780-429-8123  
[grace.cooke@epsb.ca](mailto:grace.cooke@epsb.ca)*

Thanks!

edmontonCHEFS.ca