

JAN SAWYER
BOARD OF TRUSTEES - WARD I
FOR THE PERIOD: DECEMBER 2021 to FEBRUARY 2022

| DATE ⁽¹⁾ | DESCRIPTION OF EVENT | EXPENSE TYPE | NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾ | ATTACHMENTS |
|---|--|-------------------|---------------------------------|-------------|
| 1) BUSINESS TRAVEL | | | | |
| <i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Business Travel | | \$ - | |
| 2) CONFERENCES | | | | |
| <i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i> | | | | |
| 9-Dec-21 | PSBAA Fall Conference (<i>See Trustee Estabrooks for receipt</i>) | Registration fees | \$ 736.00 | |
| 16-Dec-21 | ASBA Fall General Meeting (<i>See Trustee O'Keefe for receipt</i>) | Registration fees | \$ 381.00 | |
| | Sub-Total: Conferences | | \$ 1,117.00 | |
| 3) HOSPITALITY (Hosting) | | | | |
| <i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Hospitality | | \$ - | |
| 4) WORKING SESSIONS | | | | |
| <i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i> | | | | |
| 10-Dec-21 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 24-Dec-21 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 7-Jan-22 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 21-Jan-22 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 4-Feb-22 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 18-Feb-22 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| | Sub-Total: Working Sessions | | \$ 776.34 | |
| TOTAL EXPENSES REPORTED FOR THE PERIOD | | | \$ 1,893.34 | |

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.