

**GRACE COOKE  
LEGAL COUNSEL  
FOR THE PERIOD: MARCH 2022 to MAY 2022**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
17-Mar-22	Labour & Employment 2021 Year in Review Virtual Conference	Registration fee	\$ 78.75	<a href="#">Attachment 1</a>
10-May-22	Women Lawyers' Forum	Registration fee	\$ 14.60	<a href="#">Attachment 2</a>
	<b>Sub-Total: Conferences</b>		<b>\$ 93.35</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
4-Mar-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
18-Mar-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
1-Apr-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
15-Apr-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
29-Apr-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
13-May-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
27-May-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 905.73</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 999.08</b>	

Notes:

- (1) Invoice date may not coincide with the expense reporting period
- (2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
- (3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
- (4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



## Fwd: Payment Confirmation – Step 2 Required: Labour and Employment Year in Review

Grace Cooke [Redacted]  
To: [Redacted]

Mon, Jan 10, 2022 at 11:48 AM

**Grace Garcia Cooke, BA, LLB (she/her)**

General Counsel | EDMONTON PUBLIC SCHOOLS

p: 7 [Redacted] | f [Redacted]  
e [Redacted] | [www.epsb.ca](http://www.epsb.ca)

### Success, One Student at a Time

*This e-mail communication, including any attachments, is intended only for the use of the recipient(s) named above and may contain information that is legally privileged, confidential, or exempt from disclosure according to law. If you are not the intended recipient, then please take notice that any use, distribution, or copying of this communication or any of the information contained in it, including any attachments, is strictly prohibited. If you have received it in error, please notify the sender immediately by way of reply e-mail and then delete it.*

----- Forwarded message -----

From: **McLennan Ross LLP** <[mclennan@mross.com](mailto:mclennan@mross.com)>  
Date: Mon, Jan 10, 2022 at 11:41 AM  
Subject: Payment Confirmation – Step 2 Required: Labour and Employment Year in Review  
To: Grace Cooke [Redacted]

You are now registered for the virtual McLennan Ross Labour & Employment 2021 Year in Review. Please review the information below to ensure your registration is complete.

Please [click here](#) to register on the platform that will be used for the virtual conference.

Details of how to access the downloadable versions of the seminar materials will be sent to you via e-mail prior to the event. If you have problems downloading the materials or require any additional information please contact [Redacted] or call 780.482.9315.

We look forward to seeing you in February.

## Grace Cooke

Reference Number: [Redacted]

### Registration Information

McLennan Ross Labour & Employment 2021 Year in Review Virtual Conference  
*Company/Organization*    *Edmonton Public Schools*  
*Job Title*                    *General Counsel*

### Payment Summary

Subtotal	\$75.00 CAD
+ Taxes	\$3.75 CAD
= Total	\$78.75 CAD
Amount Paid	\$78.75 CAD
Balance Due	\$0.00 CAD



Grace Cooke [redacted]

# Women Lawyers' Forum-North Webinar

1 message

To: grace.cooke [redacted]

Mon, Apr 4, 2022 at 1:07 PM

[THE CANADIAN BAR ASSOCIATION Alberta Branch](#)

## Receipt

This is to confirm that we have received your online registration. Thank you.  
Please see message below for program details.

Order Number: [redacted]

[Add to your Outlook Calendar](#)

### Women Lawyers' Forum-North Webinar

Thursday, April 7, 2022

Online Event

Topic: "Lawyering while Black"

Edmonton Public School Board  
Ms. M. Grace G. Cooke  
ID: [redacted]  
Centre for Education One Kingsway  
Edmonton AB T5H 4G9  
Work Phone: [redacted]  
Fax: [redacted]  
Email: [redacted]

Description	Qty	Total
Yes, I will attend via Zoom!	1	\$14.29
	<b>Sub-total:</b>	<b>\$14.29</b>
	GST:	\$0.71
Payment Type: MC ending with [redacted]	<b>Payment Amount:</b>	<b>\$15.00</b>

### IMPORTANT UPDATE

Please note that we track all meeting attendance for our records. **Your access to the webinar might be compromised if we cannot verify your registration, please log in to the webinar/meeting with your First & Last Name associated with CBAAB membership.**

**Registration to the webinar is NOT TRANSFERRABLE to someone else.**

### **Prior to Event**

1. Please test Zoom in advance on your device: [REDACTED]
2. Download Zoom Meeting Client (optional):  
[REDACTED]

Mac users can download Zoom from the Mac App store or it will automatically start to download when you use the test link below. Mobile apps for Zoom are also available on iOS and Android.

### **Connecting to Event**

**Meeting ID:** [REDACTED]

**Password:** [REDACTED]

(Click Join and enter the Meeting ID to connect to the Zoom Room)

**Option 1: Connect by Computer Video and use Computer Speakers and Microphone** (\*if your computer does not have a built-in microphone, you can use headphone or a headset with a built-in microphone)

1. **Go to:** [REDACTED]
2. Click Join Meeting and Enter your Name (**Full Name**)
3. Click on the green "Join Audio Conference by Computer" button

**Option 2: Connect by Computer Video and use Telephone Audio**

1. Go to: [REDACTED]
2. Click Join Meeting and Enter your Name (**Full Name**)
3. Click on the "Phone Call" tab next to the "Computer Audio" tab
4. Dial the Canadian number listed and be sure to enter both your Meeting ID and enter the "#" symbol as your Participant ID

**Option 3: Phone in only** (no computer, listen only with no video)

Canada: [REDACTED]

**Meeting ID:** [REDACTED]

**Password:** [REDACTED]

Webcast technical support: [REDACTED] or call [REDACTED]  
[REDACTED]

**This link is unique to you and it is one-time use only.**

**Attn: On Demand Subscribers & Non-Subscribers:** Cancellations *must* be received within 24 hours prior to the meeting in order to receive a refund. If your cancellation is not received within this time frame you will still be invoiced. Cheques can be made payable to the 'Canadian Bar Association', and mailed to the following address within 30 days (GST R# [REDACTED]):

Canadian Bar Association  
[REDACTED]