

TODD BURNSTAD
CHIEF FINANCIAL OFFICER
FOR THE PERIOD: JUNE 2022 to AUGUST 2022

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
29-Aug-22	DST Offsite Meeting - Meals (T. Burnstad with D. Robertson; A.Anderson; N. Petersen; G. Cooke; K.Pharis; L. Yule; and 4 EPSB employees)	Meals	\$ 41.26	Attachment I
29-Aug-22	DST Offsite Meeting - Meals (T. Burnstad with D. Robertson; A.Anderson; N. Petersen; G. Cooke; K.Pharis; L. Yule; and 4 EPSB employees)	Meals	\$ 55.27	Attachment II
30-Aug-22	DST Offsite Meeting (Superintendent D. Robertson with K. Pharis; T. Burnstad; G. Cooke; A.Anderson; N. Petersen; L. Yule and 4 EPSB employees) <i>See Superintendent D. Robertson for receipt.</i>	Meals	\$ 26.40	
31-Aug-22	DST Offsite Meeting (Superintendent D. Robertson with K. Pharis; T. Burnstad; G. Cooke; A.Anderson; N. Petersen; L. Yule; 4 EPSB employees and 1 guest) <i>See Superintendent D. Robertson for receipt.</i>	Accomodations	\$ 410.68	
Sub-Total: Business Travel			\$ 533.61	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Conferences			\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
17-Aug-22	DST Offsite Meeting - Meals (T. Burnstad with D. Robertson; K. Muhlethaler; G. Cooke; A.Anderson; N. Petersen; L. Yule; L. Morrison and 2 EPSB employees)	Meals	\$ 36.04	Attachment III
17-Aug-22	Business Lunch Meeting - ATA (T. Burnstad with Trustee J. Kusiek and 2 EPSB employees)	Meals	\$ 20.47	Attachment IV
10-Jun-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
24-Jun-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
8-Jul-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
22-Jul-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
5-Aug-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Aug-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
Sub-Total: Working Sessions			\$ 832.85	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,366.46	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.