



EDMONTON PUBLIC SCHOOLS

JAN SAWYER
BOARD OF TRUSTEES - WARD I
FOR THE PERIOD: JUNE 2022 to AUGUST 2022

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
27-Jun-22	PSBAA Spring General Assembly (See Trustee T. Estabrooks for receipt)	Registration fees	\$ 711.20	
11-Jul-22	ASBA Spring General Meeting (See Trustee T. Estabrooks for receipt)	Registration fees	\$ 685.80	
12-Jul-22	ASBA Spring General Meeting	Accommodation	\$ 688.62	Attachment 1
12-Jul-22	ASBA Spring General Meeting	Mileage	\$ 130.84	
31-Aug-22	PD Session / Public School Boards Council Meeting	Registration fees	\$ 355.60	Attachment 2
	Sub-Total: Conferences		\$ 2,572.06	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
10-Jun-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
24-Jun-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
8-Jul-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
22-Jul-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
5-Aug-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Aug-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
25-Aug-22	ATA Bargaining Meeting (Assistant sup. K. Pharis with A. Anderson and Trustee J. Sawyer) (See Assistant sup. K. Pharis for receipt)	Meal	\$ 10.42	
	Sub-Total: Working Sessions		\$ 786.76	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 3,358.82	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

CAMBRIDGE

HOTEL & CONFERENCE CENTRE
*red deer

Janice Sawyer

Canada

Company Name: Alberta School Boards Association
Group Name: Alberta School Boards Association Confer

Room No. : [REDACTED]
Arrival : 06-02-22
Departure : 06-06-22
Folio No. : [REDACTED]
Conf. No. : [REDACTED]
Cashier No. : [REDACTED]

INVOICE

Date	Description	Charges	Credits
06-02-22	Room Charge	159.00	
06-02-22	Destination Marketing Fee	3.18	
06-02-22	Tourism Levy	6.49	
06-02-22	Room GST 5% 71125-2676 RT0001	8.11	
06-03-22	Room Charge	159.00	
06-03-22	Destination Marketing Fee	3.18	
06-03-22	Tourism Levy	6.49	
06-03-22	Room GST 5% 71125-2676 RT0001	8.11	
06-04-22	Room Charge	159.00	
06-04-22	Destination Marketing Fee	3.18	
06-04-22	Tourism Levy	6.49	
06-04-22	Room GST 5% 71125-2676 RT0001	8.11	
06-05-22	Room Charge	159.00	
06-05-22	Destination Marketing Fee	3.18	
06-05-22	Tourism Levy	6.49	
06-05-22	Room GST 5% 71125-2676 RT0001	8.11	
06-06-22	MasterCard		707.12
	[REDACTED]		

		Total Charges	707.12	
		Total Credits		707.12
Tax Total:	\$ 0.00	Balance		0.00



Invoice

Date	Invoice #
2022-08-11	2022-100

Invoice To
The Edmonton School Division One Kingsway Edmonton, AB T5H 4G9

**PD Session/Public School Boards Council Meeting
August 10 - 12, 2022
Double Tree West Edmonton**

Registrant	Qty	Rate	Amount
Sherri O'Keefe - Late Registration		700.00	700.00
Jan Sawyer - PSBC Only		350.00	350.00
GST		5.00%	52.50

GST # 122508617RT0001

Total Amount Due \$1,102.50

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