



EDMONTON PUBLIC SCHOOLS

JAN SAWYER
BOARD OF TRUSTEES - WARD I
FOR THE PERIOD: SEPTEMBER 2022 to NOVEMBER 2022

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
3-Oct-22	PSBAA - Professional development (Trustees M. Nelson; J. Sawyer; M.Hole ; S.O'Keefe and T. Estabrooks) <i>See Trustee M.Nelson for receipt</i>	Registration fee	\$ 50.80	
21-Oct-22	PSBAA - Fall Conference (Trustees: S.O'Keefe ; M.Hole; D.Hancock; J.Kusiek and J.Sawyer) <i>See Trustee O'Keefe for receipt</i>	Registration fee	\$ 147.32	
25-Nov-22	PSBAA Council Meeting and PD session	Registration fee	\$ 711.20	Attachment 1
28-Nov-22	Issues Management Seminar	Registration fee	\$ 97.14	Attachment 2
	Sub-Total: Conferences		\$ 1,006.46	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
2-Sep-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Sep-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
30-Sep-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
14-Oct-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
28-Oct-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
2-Nov-22	Food for Thought Committee Meeting (N. Petersen with Trustee Estabrooks, Trustee Sawyer and 23 guests) <i>See N. Petersen for receipt</i>	Meal	\$ 25.40	
11-Nov-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
25-Nov-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 931.13	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,937.59	

Notes:

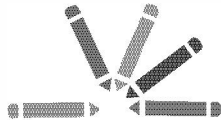
(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Invoice



PUBLIC SCHOOL BOARDS'
ASSOCIATION OF ALBERTA™

Date	Invoice #
2022-11-17	2022-204

Invoice To
The Edmonton School Division One Kingsway Edmonton, AB T5H 4G9

**PD Session/Public School Boards Council Meeting
November 16 -18, 2022
Double Tree West Edmonton**

Registrant	Qty	Rate	Amount
Jan Sawyer	1	700.00	700.00
Nathan Ip - Dinner Only	1	75.00	75.00
GST		5.00%	38.75

GST # 122508617RT0001

Total Amount Due \$813.75

#105, 10470 176 Street, Edmonton, Alberta T5S 1L3
businessmanager@public-schools.ab.ca
780-479-8080



Fwd: Order Receipt

1 message

Jan Sawyer <trustee.jan.sawyer@epsb.ca>

Sun, Oct 16, 2022 at 11:09 AM

To:

Mastercard receipt for PD

----- Forwarded message -----

From: <orders@icd.ca>

Date: Sun, Oct 16, 2022 at 11:08 AM

Subject: Order Receipt

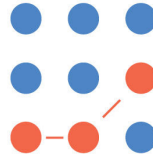
To: Jan Sawyer <trustee.jan.sawyer@epsb.ca>

INSTITUTE OF
CORPORATE
DIRECTORS

THINK BEYOND
THE BOARDROOM.

INSTITUT DES
ADMINISTRATEURS
DE SOCIÉTÉS

PENSER AU-DELÀ
DE LA SALLE DU CONSEIL.



2701 - 250 Yonge Street
Toronto, ON M5B 2L7
Tel: (416) 593-7741 Fax: (416) 593-0636
Website: www.icd.ca

Dear Jan,

Thank you for your order! Your purchase helps support our organization and we appreciate your business.

Here are the details of your order/receipt. Please retain this email for your records.

Order Number: 189745

Order Date: Oct 16, 2022 1:07 PM

Bill To: Jan Sawyer

Order Total: 99.75

Payment Method:

Name on Card: Jan Sawyer

Item	Price	Qty	Total
Issues Management - Conflict with "Community" - Jan Sawyer When: Oct 26, 2022 8:00 AM - Oct 26, 2022 9:30 AM Where: Citadel Theatre Shoctor Lobby, 9828 – 101A Avenue Edmonton, AB T5J 3C6 Canada	95.00	1	95.00

Registration option: Oct 26, 2022 8:00 AM - Issues Management - Conflict with "Community"

