



EDMONTON PUBLIC SCHOOLS

ANGELA ANDERSON
CHIEF HUMAN RESOURCE OFFICER
FOR THE PERIOD: DECEMBER 2022 to FEBRUARY 2023

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Conferences		\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
8-Dec-22	Division Awards Night Dinner (T. Burnstad with R. Thompson; A. Cooper; C. Richard; A. Anderson + 1 Division Employee) <i>See T. Burnstad for receipt.</i>	Meals	\$ 28.21	
12-Dec-22	ATA Meeting Working Lunch (T. Burnstad with A. Anderson; Trustee Kusiek + 3 Division Employees) <i>See T. Burnstad for receipt.</i>	Meals	\$ 7.67	
23-Jan-23	ATA Meeting Working Lunch (T. Burnstad with K. Pharis; A. Anderson; Trustee Sawyer; Trustee Kusiek + 2 Division Employees) <i>See T. Burnstad for receipt.</i>	Meals	\$ 9.43	
6-Feb-23	ATA Meeting Working Lunch (T. Burnstad with K. Pharis; A. Anderson; Trustee Sawyer; Trustee Kusiek + 2 Division Employees) <i>See T. Burnstad for receipt.</i>	Meals	\$ 10.57	
9-Dec-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
23-Dec-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
6-Jan-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
20-Jan-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
3-Feb-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
17-Feb-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 832.21	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 832.21	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.