

**CLIFF RICHARD**  
**CHIEF INFRASTRUCTURE AND TECHNOLOGY OFFICER**  
**FOR THE PERIOD: JUNE 2023 to AUGUST 2023**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
16-Aug-23	DST Offsite Meeting - Mileage Per Diem	Transportation	\$ 94.24	
16-Aug-23	DST Offsite Meeting - Meals (T. Burnstad with D. Robertson; K. Muhlethaler; K. Pharis; L. Yule; R. Thompson; A. Cooper; G. Cooke; A. Anderson; C. Richard; N. Petersen and 2 EPSB employees) <i>See T. Burnstad for receipt</i>	Meals	\$ 31.43	
16-Aug-23	DST Offsite Meeting - Meals (T. Burnstad with K. Pharis; R. Thompson; A. Cooper; G. Cooke; A. Anderson and C. Richard) <i>See T. Burnstad for receipt</i>	Meals	\$ 27.48	
16-Aug-23	DST Offsite Meeting - Meals (T. Burnstad with D. Robertson; K. Muhlethaler; K. Pharis; L. Yule; R. Thompson; A. Cooper; G. Cooke; A. Anderson; C. Richard; N. Petersen; 2 EPSB employees and 1 Guest) <i>See T. Burnstad for receipt</i>	Meals	\$ 26.89	
16-Aug-23	DST Offsite Meeting - Meals (T. Burnstad with D. Robertson; K. Muhlethaler; K. Pharis; L. Yule; R. Thompson; A. Cooper; G. Cooke; A. Anderson; C. Richard; N. Petersen; 2 EPSB employees and 1 Guest) <i>See T. Burnstad for receipt</i>	Meals	\$ 25.56	
16-Aug-23	DST Offsite Meeting - Meals (T. Burnstad with D. Robertson; K. Muhlethaler; K. Pharis; L. Yule; R. Thompson; A. Cooper; G. Cooke; A. Anderson; C. Richard; N. Petersen; 2 EPSB employees and 1 Guest) <i>See T. Burnstad for receipt</i>	Meals	\$ 23.90	
24-Aug-23	DST Offsite Meeting - Marvin Washington Workshop. (C.Richard with D. Robertson; K. Muhlethaler; K. Pharis; L. Yule; R. Thompson; A. Cooper; G. Cooke; A. Anderson; C. Richard; N. Petersen; T. Burnstad and 2 EPSB employees)	Registration Fees	\$ 203.39	<a href="#">Attachment 1</a>
30-Aug-23	DST Offsite Meeting - <i>See Sup. D. Robertson for receipt</i>	Accommodation	\$ 423.00	
<b>Sub-Total: Business Travel</b>			<b>\$ 855.90</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
<b>Sub-Total: Conferences</b>			<b>\$ -</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
<b>Sub-Total: Hospitality</b>			<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
9-Jun-23	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
23-Jun-23	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
7-Jul-23	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
21-Jul-23	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
4-Aug-23	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
10-Aug-23	Business Meeting - C. Richard with C.Wright and 2 Guests	Meal	\$ 22.40	<a href="#">Attachment 2</a>
18-Aug-23	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
<b>Sub-Total: Working Sessions</b>			<b>\$ 1,187.06</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 2,042.96</b>	

Notes: (1) Invoice date may not coincide with the expense reporting period  
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)  
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount  
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Marvin Washington

July 31, 2023  
1-081423

Bill to: Cliff Richard  
Edmonton Public School  
Centre for Education, 1 Kingsway NW, AB T5H 4G9  
Edmonton Public Schools 780-429-8022  
[REDACTED]

Date	Description	Amount (CAD)
	Thriving through change: Achieving goals and creating safe spaces	
8-14-23	There are two parts of this session: The first part is to provide some insights on the challenges of navigating change. The last 4 years have been filled with change and although most of us would like to "hide and hope it all blows over" we don't have the luxury. My goal in the first part is to help you understand the challenges that come from a period of lots of change and I will provide some tips on how you can not only survive change, but actually thrive.	1,250.00
8-14-23	The second goal is to specifically address some tools and tips to make your strategic goals of Advancing action towards anti-racism and reconciliation AND promoting a comprehensive approach to student and staff well-being and mental health successful. In the second part of my time with you I will share some foundational insights on anti-racism and well-being while also provide some tools to help you "think out loud" of ways to implement successful programming.	\$1,250
	Total	\$ 2,500.00 / 13

Make all checks payable to [Marvin Washington]  
Thank you for your business!

9142 117th Street Edmonton AB T6G 1R9  
washingtonm1968@gmail.com

ITB \$192.30

DST Retreat  
Guest Facilitator  
Aug 14, 2023

192.30 +  
11.09 mileage  
203.39 each DST member

DST Off site Meeting ( C.Richard with D. Robertson; R. Thompson; L.Yule; K.Muhlethaler; G.Cooke; A.Anderson; ; A.Cooper; K.Pharis; T.Burnstad;N.Petersen; and two EPSB Staff)

Marvin Washington

July 31, 2023  
2-081423

Bill to: Cliff Richard  
Edmonton Public School  
Centre for Education, 1 Kingsway NW, AB T5H 4G9  
Edmonton Public Schools 780-429-8022  
[REDACTED]

Date	Description	Amount (CAD)
	Thriving through change: Achieving goals and creating safe spaces	
Additional Expenses	Mileage from Edmonton to Pigeon Lake and back ( 212 KM round trip at .68/KM)	\$144.16
	Total	\$ 144.16

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9142 117th Street Edmonton AB T6G 1R9

washingtonm1968@gmail.com

\$11.09

DST Retreat  
Mileage for  
Guest Facilitator  
Aug 14, 2023



**THANH THANH ORIENTAL  
NOODLE HOUSE**

10718 101ST NW  
EDMONTON, AB T5H 2S3  
7804265068

HTTP://WWW.THANHTHANH.CA

G.S.T. #R104013248

Transaction **000046317563**

**Total** CA\$77.97  
**Tip** CA\$14.03

DEBIT CARD SALE CA\$92.00  
INTERAC 7982

Retain this copy for statement  
validation

Account: Default  
10-Aug-2023 11:41:31AM  
CA\$92.00 | Method:  
CONTACTLESS

[REDACTED]

NO CARDHOLDER VERIFICATION

	0.00	+
	16.00	+
\$18.00 - Cliff's Meal	18.00	+
	21.00	+
	19.00	+
	0.25	*
	74.25	x
	5.00	%
	3.72	*
	77.97	+

**Meeting Attendees:**

Cliff Richard

Chris Wright

Guest [REDACTED]

Guest [REDACTED]

Meeting Subject: Schools Sites