

**JAN SAWYER**  
**BOARD OF TRUSTEES - WARD 1**  
**FOR THE PERIOD: JUNE 2023 to AUGUST 2023**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
24-Apr-23	Alberta School Council Workshops (Trustees O'Keefe, Hole, Kusiek, Sumar and Sawyer) <i>See Trustee O'Keefe for receipt</i>	Registration fee	\$ 104.30	
19-Jun-23	Public School Boards Association of Alberta	Registration fee	\$ 812.80	<a href="#">Attachment 1</a>
20-Jun-23	Alberta School Board Association - Spring General Meeting	Meals	\$ 30.43	<a href="#">Attachment 2</a>
20-Jun-23	Alberta School Board Association	Accommodation	\$ 692.53	<a href="#">Attachment 3</a>
20-Jun-23	Alberta School Board Association - Mileage per diem	Transportation	\$ 285.23	
23-Jun-23	Alberta School Board Association - Spring General Meeting (Trustees Estabrooks; Hancock; Sumar and Sawyer). <i>See Trustee Estabrooks for receipt</i>	Registration fee	\$ 685.80	
10-Jul-23	PSBAA and ASBA Spring General Meetings	Meals	\$ 68.04	<a href="#">Attachment 4</a>
10-Jul-23	PSBAA and ASBA Spring General Meetings	Meals	\$ 37.18	<a href="#">Attachment 5</a>
10-Jul-23	PSBAA and ASBA Spring General Meetings	Meals	\$ 36.85	<a href="#">Attachment 6</a>
1-Aug-23	CSBA Conference	Accommodation & Parking	\$ 2,424.79	<a href="#">Attachment 7</a>
1-Aug-23	CSBA Conference	Meals	\$ 23.32	<a href="#">Attachment 8</a>
1-Aug-23	CSBA Conference	Meals	\$ 31.50	<a href="#">Attachment 9</a>
1-Aug-23	CSBA Conference	Meals	\$ 34.21	<a href="#">Attachment 10</a>
1-Aug-23	CSBA Conference - Mileage Per Diem	Transportation	\$ 398.35	
	<b>Sub-Total: Conferences</b>		<b>\$ 5,665.33</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
9-Jun-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
23-Jun-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
7-Jul-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
21-Jul-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
4-Aug-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
18-Aug-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 776.34</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 6,441.67</b>	

Notes:

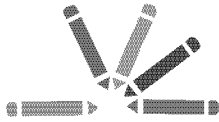
(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

# Invoice



PUBLIC SCHOOL BOARDS'  
ASSOCIATION OF ALBERTA™

Date	Invoice #
2023-06-02	2023-066

## Invoice To

The Edmonton School Division  
One Kingsway  
Edmonton, AB T5H 4G9

**Spring General Assembly  
June 1-3, 2023  
Westin Hotel, Calgary**

Registrants	Amount
Jan Sawyer	800.00
GST	40.00

GST # 122508617RT0001

**Total Amount Due** \$840.00

#105, 10470 176 Street Edmonton, Alberta T5S 1L3  
businessmanager@public-schools.ab.ca  
780-479-8080

Meal  
Alberta School Board Association - Spring General Meeting

The Westin Calgary  
320 Fourth Ave SW  
Calgary, AB T2P 2S6  
Canada  
Tel: 403-266-1611 Fax: 403-233-7471



Jan Sawyer  
Alberta School Boards Association  
Centre For Education  
1 Kingsway NW  
Edmonton, AB, T5H4G9  
Canada  
AL5453 - ALBERTA SCHOOL BOARDS ASSOCIAT

Page Number : 3 Invoice Nbr : 1000329184  
Guest Number : [REDACTED]  
Folio ID : A  
Arrive Date : 01-JUN-23 23:22  
Depart Date : 05-JUN-23 11:56  
No. Of Guest : 1  
Room Number : [REDACTED]  
Marriott Bonvoy Number : [REDACTED]

GST Summary	Amount (CAD)
Room	30.68
Food & Beverage	1.25
Telephone	0.00
Other Revenue	2.00
Total	33.93

Stay well, no matter where you travel. Reconnect with your well-being and find your next destination at westin.com.

Visit our special offers page: <http://bit.ly/westincalgary>

Signature \_\_\_\_\_

Bring the Westin experience home. Shop WestinStore.com.

The Westin Calgary  
 320 Fourth Ave SW  
 Calgary, AB T2P 2S6  
 Canada  
 Tel: 403-266-1611 Fax: 403-233-7471



Jan Sawyer  
 Alberta School Boards Association  
 Centre For Education  
 1 Kingsway NW  
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Page Number : 1 Invoice Nbr : 1000329184  
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 No. Of Guest : 1  
 Room Number : [REDACTED]  
 Marriott Bonvoy Number : [REDACTED]

Tax Invoice

Tax ID : 815462536RT0001  
 The Westin Cal YYCWI JUN-05-2023 12:00 CAU723

Date	Reference	Description	Charges (CAD)	Credits (CAD)
01-JUN-23	RT804	Self Park General	10.00	
01-JUN-23	RT804	TAX - GST OTHER	0.50	
02-JUN-23	RT804	Self Park General	10.00	
02-JUN-23	RT804	TAX - GST OTHER	0.50	
03-JUN-23	RT804	Room Chrg - Grp - Association	149.00	
03-JUN-23	RT804	Goods And Services Tax	7.67	
03-JUN-23	RT804	Destination Marketing Fee	4.47	
03-JUN-23	RT804	Tourism Levy	6.14	
03-JUN-23	RT804	Self Park General	10.00	
03-JUN-23	RT804	TAX - GST OTHER	0.50	
04-JUN-23	RT804	Room Chrg - Grp - Association	149.00	
04-JUN-23	RT804	Goods And Services Tax	7.67	
04-JUN-23	RT804	Destination Marketing Fee	4.47	
04-JUN-23	RT804	Tourism Levy	6.14	
04-JUN-23	RT804	Self Park General	10.00	
04-JUN-23	RT804	TAX - GST OTHER	0.50	
04-JUN-23	2293	Essence Restaurant	31.25	
05-JUN-23	06-01-2023	Room Chrg - Grp - Association	149.00	
05-JUN-23	06-01-2023	Goods And Services Tax	7.67	
05-JUN-23	06-01-2023	Destination Marketing Fee	4.47	

Continued on the next page

The Westin Calgary  
 320 Fourth Ave SW  
 Calgary, AB T2P 2S6  
 Canada  
 Tel: 403-266-1611 Fax: 403-233-7471



Jan Sawyer  
 Alberta School Boards Association  
 Centre For Education  
 1 Kingsway NW  
 Edmonton, AB, T5H4G9  
 Canada  
 AL5453 - ALBERTA SCHOOL BOARDS ASSOCIAT

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 Depart Date : 05-JUN-23 11:56  
 No. Of Guest : 1  
 Room Number : [REDACTED]  
 Marriott Bonvoy Number : [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
05-JUN-23	06-01-2023	Tourism Levy	6.14	
05-JUN-23	06-02-2023	Room Chrg - Grp - Association	149.00	
05-JUN-23	06-02-2023	Goods And Services Tax	7.67	
05-JUN-23	06-02-2023	Destination Marketing Fee	4.47	
05-JUN-23	06-02-2023	Tourism Levy	6.14	
05-JUN-23	MC	[REDACTED]		-742.37
** Total			742.37	-742.37
*** Balance			-0.00	

Continued on the next page



**JOEY EAU CLAIRE**

208 Barclay Parade SW  
Calgary, AB  
403.263.6336

-----  
Tbl 23/2    Chk 6420    Gst 1  
Jun04'23 12:14PM  
-----

1 POP pop diet coke	4.75
2 REFILL POP	0.00
1 TUNA SALAD	24.75

SUBTTL	29.50
TAX GST 5%	1.48
01:00PM TOTAL	30.98 + 20 <sup>¢</sup>

THANK YOU FOR DINING WITH US **37.18**

Please share how we did:  
GOOGLE | YELP | TRIPADVISOR

.....  
@JOEYRESTAURANTS  
Follow, Share, Like and Post  
JOEYRESTAURANTS.COM

GST# R894148667



Royal Bank

RBC® Avion® Visa Infinite Privilege<sup>‡</sup>

JANICE SAWYER [REDACTED]

STATEMENT FROM MAY 19 TO JUN 19, 2023

JANICE SAWYER

[REDACTED] \*\* \*\*\*\* 2337 - PRIMARY (continued)

TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT (\$)
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JUN 04	JUN 05	SQ *JOEY EAU CLAIRE CALGARY AB	\$37.18
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JOEY EAU CLAIRE  
208 Barclay Parade SW  
Calgary, AB  
403.263.6336

-----  
Tbl 50/1    Chk 8987    Gst 1  
Jun2'23 5:16PM       Jamie N  
-----  
1    POP    4.50  
      pop soda  
1    TUNA SALAD    24.75  
1    REFILL POP  
  
SUBTOTAL    29.25  
TAX GST 5%    1.46  
TOTAL @ 5:52PM    30.71  
-----

THANK YOU FOR DINING WITH US  
Please share how we did:  
GOOGLE | YELP | TRIPADVISOR  
.....  
@JOEYRESTAURANTS  
Follow, Share, Like and Post  
JOEYRESTAURANTS.COM  
GST# R894148667

Transaction ID    12209413  
Total    30.71  
Tip    6.14  
VISA (2337)    36.85



Jan Sawyer



Canada

Company Name:

Group Name:

Room No. : [REDACTED]  
 Arrival : 07-02-23  
 Departure : 07-07-23  
 Folio No. :  
 Invoice No. :  
 AR No. :  
 Conf. No. : 128217  
 Reference :

Date	Description	Charges	Credits
07-02-23	Room Charge	720.00	
07-02-23	TIF- Tourism Improvement Fee 2%	14.40	
07-02-23	GST Room	36.72	
07-02-23	ATL Alberta Tourism Levy 4%	29.38	
07-02-23	Parking	19.95*	
07-02-23	GST - Parking	1.00*	
07-03-23	Room Charge	720.00	
07-03-23	TIF- Tourism Improvement Fee 2%	14.40	
07-03-23	GST Room	36.72	
07-03-23	ATL Alberta Tourism Levy 4%	29.38	
07-03-23	Parking	19.95*	
07-03-23	GST - Parking	1.00*	
07-04-23	Room Charge	743.00	
07-04-23	TIF- Tourism Improvement Fee 2%	14.86	
07-04-23	GST Room	37.89	
07-04-23	ATL Alberta Tourism Levy 4%	30.31	
07-04-23	Parking	19.95*	
07-04-23	GST - Parking	1.00*	
07-07-23	Mastercard [REDACTED]		2,489.91

Parking  
 20.95  
 x 3  
 62.85

<b>Total Charges</b>	2,489.91	
<b>Total Credits</b>		2,489.91
<b>Balance Due</b>		0.00

2427.06

GST Summary	
Registration No:	860549062
Room	111.33
F&B	0.00
Other	3.00
Total	0.00

Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, you may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

CHILI'S GRILL & BAR  
461 BANFF AVE, BOX 1070  
BANFF, AB T1L1H8  
(403) 760-8502

**SALE**

Server #: 000001  
Table #: 0104  
Check #: 0000023876  
REF#: 00000025  
Batch #: 007 SEQ: 007001001025  
7/02/23 19:33:28  
UPPR CODE: 038957  
MASTERCARD  
\*\*\*\*\*2157C

AMOUNT \$19.43  
TIP \$3.89  
TOTAL \$23.32

00 - APPROVED - 001

Mastercard  
ID: A0000000041010  
TVR: 00 00 00 80 00  
TS: EB 00

Thank You  
Please Come Again

CUSTOMER COPY

**CHILI'S BANFF**

461 Banff Ave, Banff Alberta  
GST#: 893621011  
Tel: (403) 760-8502

**Dining Room**

Server: Toby C Check: 23876  
Table: 104 Date: 2023-07-02  
Guests: 1 Time: 7:30:43 PM

1 Taco Shr 18.50

SUBTOTAL: 18.50  
GST: 0.93

**TOTAL: 19.43**

\*\*\*\*\* Suggested Gratuity \*\*\*\*\*

15% Gratuity: 2.91  
18% Gratuity: 3.50  
20% Gratuity: 3.89

\*\* Please pay your server \*\*

Like your service but hate math?  
Above are some gratuity calculations.  
Tips are shared with the kitchen too!

TIP: \_\_\_\_\_

Total: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Room/Acct/Emp#: \_\_\_\_\_

TRANSACTION RECORD  
PARK DISTILLERY REST. (IN)  
219 BANFF AVENUE  
BANFF AB

**Purchase**

Jul 05 2023 10:32:48  
\*\*\*\*\*2157  
Entry: Chip (C)

Auth#: 094669 Response: 01-027  
Batch: 001 Clerk: 2271

Amount \$ 26.25  
Tip \$ 5.25

**Total \$ 31.50**

A000000041010 Mastercard  
TVR 000008000 TSI E800

**Approved**

Important: Retain this copy for your record

Cardholder copy

92

**the old  
spaghetti  
factory**

The Old Spaghetti Factory - Banff  
317 Banff Avenue,  
Banff, AB, T1L 1C1  
403-760-2779  
GST #883484321 RT0001

Server: Konatsu  
Printed By: Konatsu

Seats: 5  
ID: 374520 #1

Jul 04, 23 06:16 PM

OLD SPAGHETTI FACTORY  
Suite S 18 317 Banff Ave  
Banff AB T1L 1J7  
403-760-2779

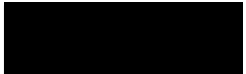
-- TRANSACTION RECORD --  
Tran. #: 1574  
Lookup #: 0157421573421  
Check #: 92  
Badge #: 121

Type: Purchase  
Acct: MasterCard  
Card #: xxxxxxxxxxxx2157

Amount \$28.51  
Tip \$5.70  
=====

TOTAL CAD\$34.21

Reference #:  
66295086 0017640250 C  
Auth. #: 015303  
0805CS15/W66295086 005  
07/04/2023 7:05:27 PM



APPROVED - THANK YOU  
01-027

VERIFIED BY PIN

\*\*\* MERCHANT COPY \*\*\*

THANK YOU  
Come Again

Seat 2

1	Substitute French Onion Soup	\$2.95
1	Diet Coke	\$3.25
1	Seafood Linguine Marinara	\$20.95

Total Number of Items: 3

Subtotal	\$27.15
GST	\$1.36
<b>Total</b>	<b>\$28.51</b>

Please Pay Your Server...

We would love to hear about your  
experience! Please visit [www.osf.ca](http://www.osf.ca)  
to fill out a guest feedback form or  
follow this QR Code with your phone.



GST# 883484321RT0001

Tip Guide  
20%=\$5.70; 18%=\$5.13; 15%=\$4.28