

#### MARSHA NELSON **BOARD OF TRUSTEES - WARD B** FOR THE PERIOD: SEPTEMBER 2023 to NOVEMBER 2023

1) BUSINESS TRAVEL meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.  Nothing to report for this period \$ Sub-Total: Business Travel \$  2) CONFERENCES costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.  1-Nov-23 PSBAA Fall 2023 Conference Registration fees \$ 20-Nov-23 PD Session / Public School Boards Council Meeting Registration fees \$ Sub-Total: Conferences \$  3) HOSPITALITY (Hosting) cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB  Nothing to report for this period \$ Sub-Total: Hospitality \$  4) WORKING SESSIONS cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conductions of the costs of the costs \$ 15-Sep-23 Bi-Weekly Car Allowance Other Costs \$ 13-Oct-23 Bi-Weekly Car Allowance Other Costs \$ 13-Oct-23 Bi-Weekly Car Allowance Other Costs \$ 13-Oct-23 Bi-Weekly Car Allowance Other Costs \$ 27-Oct-23 Bi-Weekly Car Allowance Other Costs \$ 21-Nov-23 Bi-Weekly Car Allowance Other Costs \$ 22-Nov-23 Bi-Weekly Car Allowance Other Costs \$ 24-Nov-23 Bi-Weekly Car Allowance Other Costs \$ 30-Total: Working Sessions	JNT (2)(3)(4) ATTACHMENTS
Nothing to report for this period  Sub-Total: Business Travel  2) CONFERENCES  costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.  1-Nov-23 PSBAA Fall 2023 Conference 20-Nov-23 PD Session / Public School Boards Council Meeting Registration fees  Sub-Total: Conferences  \$ 3) HOSPITALITY (Hosting)  cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB  Nothing to report for this period  Sub-Total: Hospitality  \$ 4) WORKING SESSIONS  cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the control of the course of conduction of the course of the costs  1-Sep-23 Bi-Weekly Car Allowance 29-Sep-23 Bi-Weekly Car Allowance 31-Oct-23 Bi-Weekly Car Allowance 32-Oct-23 Bi-Weekly Car Allowance 32-Oct-23 Bi-Weekly Car Allowance 33 Hospitality 34 Other Costs 35 Cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the costs 35 Cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the costs 36 Cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the costs 36 Cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the costs 37 Cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the costs 38 Cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the costs of the c	
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20-Nov-23 PD Session / Public School Boards Council Meeting  Sub-Total: Conferences  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$  \$	812.80 Attachment 1
3) HOSPITALITY (Hosting)  Cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB  Nothing to report for this period  Sub-Total: Hospitality  \$  4) WORKING SESSIONS  Cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the costs of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the costs of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduction of the costs of the	711.20 <u>Attachment 2</u>
3) HOSPITALITY (Hosting) Cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB  Nothing to report for this period  Sub-Total: Hospitality  \$  4) WORKING SESSIONS Cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conduct  1-Sep-23 Bi-Weekly Car Allowance  1-Sep-23 Bi-Weekly Car Allowance  15-Sep-23 Bi-Weekly Car Allowance  29-Sep-23 Bi-Weekly Car Allowance  13-Oct-23 Bi-Weekly Car Allowance  27-Oct-23 Bi-Weekly Car Allowance  Other Costs  10-Nov-23 Bi-Weekly Car Allowance  Other Costs  \$ 24-Nov-23 Bi-Weekly Car Allowance  Other Costs  \$ Other Costs	1,524.00
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13-Oct-23 Bi-Weekly Car Allowance 27-Oct-23 Bi-Weekly Car Allowance 10-Nov-23 Bi-Weekly Car Allowance 24-Nov-23 Bi-Weekly Car Allowance 24-Nov-23 Bi-Weekly Car Allowance 25-Oct-26 Bi-Weekly Car Allowance 26-Oct-27 Bi-Weekly Car Allowance 27-Oct-28 Bi-Weekly Car Allowance 28-Oct-29 Bi-Weekly Car Allowance 29-Oct-20 Bi-Weekly Car Allowance 20-Oct-20 Bi-Weekly Car Allowance	129.39
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24-Nov-23 Bi-Weekly Car Allowance Other Costs \$	129.39
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Sub-Total: Working Sessions \$	129.39
	905.73
TOTAL EXPENSES REPORTED FOR THE PERIOD \$	2,429.73

Notes:

- (1) Invoice date may not coincide with the expense reporting period
  (2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
- (3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST
- (4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



Date	Invoice #		
2023-10-23	2023-206BK		

ASSOCIATION OF ALBERTA

### Invoice To

The Edmonton School Division c/o Board of Trustees Administration One Kingsway Edmonton, AB T5H 4G9

# Fall Conference October 18 - 20, 2023 Double Tree by Hilton, West Edmonton

Registrants	Qty	Rate	Amount
Marsha Nelson	1	800.00	800.00
Thursay PD Only (Late Registration) - Marcia Hole	1	600.00	600.00
AGM Only - Julie Kusiek	1	400.00	400.00
Dinner Tickets - Trisah Estabrooks, Dawn Hancock, Marcia Hole, Julie Kusiek	4	90.00	360.00
<del>3</del> ST		5.00%	108.00

GST # 122508617RT0001

**Total Amount Due** \$2,268.00



Date	Invoice #		
2023-11-20	2023-228		

### Invoice To

The Edmonton School Division c/o Board of Trustees Administration One Kingsway Edmonton, AB T5H 4G9

## PD Session/Public School Boards Council Meeting November 17 -18, 2023 Double Tree West Edmonton

Registrant	Qty	Rate	Amount
Marsha Nelson	1	700.00	700.00
ulie Kusiek - Day Pass Only	1	400.00	400.00
GST		5.00%	55.00

GST # 122508617RT0001

**Total Amount Due** \$1,155.00