

SHERRI O'KEEFE
BOARD OF TRUSTEES - WARD A
FOR THE PERIOD: MARCH 2024 to MAY 2024

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Conferences		\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Mar-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
15-Mar-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Mar-24	Business Lunch (Trustees J. Kusiek, T.Estabrooks, D.Hancock, M.Nelson, J.Sawyer, and S.O'Keefe) <i>See Trustee J. Kusiek for receipt</i>	Meal	\$ 29.16	
29-Mar-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
12-Apr-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
26-Apr-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
10-May-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
24-May-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 934.89	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 934.89	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.