

TODD BURNSTAD
CHIEF FINANCIAL OFFICER
FOR THE PERIOD: JUNE 2024 to AUGUST 2024

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Conferences		\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Aug-24	Finance Team Year end function - Food. (M. Proulx with T. Burnstad and 52 EPSB Employees and 5 Guests) <i>See M. Proulx for receipt.</i>	Meals	\$ 11.01	
1-Aug-24	Finance Team Year end function - Facility Rental. (M. Proulx with T. Burnstad and 46 EPSB Employees and 5 Guests) <i>See M. Proulx for receipt.</i>	Facility Rental	\$ 16.93	
6-Aug-24	District Support Team Offsite Meeting, Lunch (Superintendent. D.Robertson, Assistant Sup: K.Muhlethaler, A.Cooper, A.Anderson, G.Cooke, L.Yule, K.Pharis, N.Petersen, R.Thompson, T.Burnstad and 1 EPSB staff). <i>See A.Cooper for receipt</i>	Meals	\$ 36.26	
13-Aug-24	District Support Team Offsite Meeting, Lunch (Superintendent D.Robertson, K.Muhlethaler, A.Cooper, A.Anderson, L.Yule, K.Pharis, R.Thompson, N.Petersen, G.Cooke, T.Burnstad, C.Rosa and 1 EPSB staff).	Meals	\$ 37.52	Attachment I
13-Aug-24	District Support Team Offsite Meeting, Dinner (Superintendent D.Robertson, K.Muhlethaler, A.Cooper, A.Anderson, L.Yule, K.Pharis, R.Thompson, N.Petersen, G.Cooke, T.Burnstad, C.Rosa and 1 EPSB staff).	Meals	\$ 27.47	Attachment II
7-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
21-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
5-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
2-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
30-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 1,034.92	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,034.92	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

DST Retreat Lunch - August 13, 2024

EPSB Attendees:

Todd Burnstad - \$37.52

Andrea Cooper

Angela Anderson

Carrie Rosa

Darrel Robertson

Grace Cooke

Kathy Muhlethaler

Kent Pharis

Liz Yule

Nancy Petersen

Ron Thompson

1 EPSB Employee

Dog Patch

10158 90 St NW 101

Edmonton, AB

Canada, T5H 1R7

Tel: +1 7807818700

Printed August 13, 2024 at 1:00 PM

August 13, 2024 at 1:00 PM

Order #: 78645

Table: 31, 12 guests

Server:

Beef Stir Fry	\$23.40
\$26.00 - \$2.60: Neighbors Card	
10%	
Beet Salad	\$24.30
\$27.00 - \$2.70: Neighbors Card	
10%	
+ \$7.00: Add Cajun chicken	
French Dip	\$19.80
\$22.00 - \$2.20: Neighbors Card	
10%	
Fish N Chips	\$19.80
\$22.00 - \$2.20: Neighbors Card	
10%	
Beet Salad	\$18.00
\$20.00 - \$2.00: Neighbors Card	
10%	
Cajun Chicken Club	\$21.60
\$24.00 - \$2.40: Neighbors Card	
10%	
Garden Patch Bowl	\$23.40
\$26.00 - \$2.60: Neighbors Card	
10%	
Beet Salad	\$24.30
\$27.00 - \$2.70: Neighbors Card	
10%	
+ \$7.00: Add Chicken Breast	
Brussel Patch	\$16.20
\$18.00 - \$1.80: Neighbors Card	
10%	
Sesame Salad	\$24.30
\$27.00 - \$2.70: Neighbors Card	
10%	
Sesame Salad	\$24.30
\$27.00 - \$2.70: Neighbors Card	
10%	
Cajun Chicken Club	\$21.60
\$24.00 - \$2.40: Neighbors Card	
10%	
Sesame Salad	\$24.30
\$27.00 - \$2.70: Neighbors Card	
10%	
Rosemary Lemonade	\$5.40
\$6.00 - \$0.60: Neighbors Card 10%	
Rosemary Lemonade	\$5.40
\$6.00 - \$0.60: Neighbors Card 10%	
Brussel Patch	\$16.20
\$18.00 - \$1.80: Neighbors Card	
10%	
2 x Skillet Cookie	\$27.00
\$30.00 - \$3.00: Neighbors Card	
10%	
Lemonade	\$4.50
\$5.00 - \$0.50: Neighbors Card 10%	
GF Brownie	\$13.50
\$15.00 - \$1.50: Neighbors Card	
10%	

Food Total	\$342.00
NA Beverage Total	\$15.30
Discount Total	\$39.70

Sub Total	\$357.30
GST 5%	\$17.87

Total \$375.17

DOGPATCH

10158 90 ST NW 101

EDMONTON AB

CARD *****2703
 CARD TYPE MASTERCARD
 DATE 2024/08/13
 TIME 0270 13:01:31
 SERV ID 7862
 CHECK # 78645
 TABLE # 31
 RECEIPT NUMBER
 C82045622-001-001-289-0

PURCHASE
 AMOUNT \$375.17
 TIP \$75.03
 TOTAL

\$450.20

Mastercard
 A0000000041010
 BEF4062C89475306
 000008000-E800
 9D539DD58BA0849E

APPROVED

AUTH# 012133 01-027
 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GREENHOUSE RESTAURANT
8630 ROWLAND RD NW
EDMONTON, AB T5J2T6
7804964710

Checkout - Table: 3

Edmonton, AB
Canada, T5J2T6
Tel: +1 7804964710

Printed August 12, 2024 at 7:23 PM

SALE

MD: 6785612
TID: 002 REF#: 0000085
Batch #: 225001 RRN: 0000085
08/12/24 19:25:43
APPR CODE: 037222
MASTERCARD Chip
***** **/**

August 12, 2024 at 7:23 PM Order #: 13213

Table: 3, 13 guests
Party Name: 116

Supervisor:
[REDACTED]

AMOUNT \$329.64

APPROVED

GST, 5% #:
Seat(s): 10

Mastercard
AID: A0000000041010
TVR: 00 00 00 80 00
TS: EB 00

BY ENTERING A VERIFIED PIN
CARDHOLDER AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

THANK YOU! / MERCI!

CUSTOMER COPY

4 x Crispy Brussel Sprouts	\$48.00
2 x Lettuce Wraps	\$30.00
4 x The Woodshed Burger	\$74.00
Beef Dip	\$18.00
3 x Pesto Chicken Sandwich	\$54.00
2 x Pesto Chicken Sandwich	\$36.00
2 x Pop	\$8.00

Split Items (1/2)

Food Total	\$260.00
Non-Alcoholic Total	\$8.00

Sub Total	\$268.00
GST, 5%	\$13.40
Gratuity (18%)	\$48.24

Total \$329.64

- DST Dinner meeting
August 13, 2024
EPSB Attendees
Todd Burnstad - \$27.47
Andrea Cooper
Angela Anderson
Carrie Rosa
Darrel Robertson
Grace Cooke
[REDACTED]
Kathy Muhlethaler
Kent Pharis
Liz Yule
Nancy Petersen
Ron Thompson**

1 EPSB Employee

Total:	\$33.21
Paid:	\$0.00
Outstanding:	\$33.21

Total:	\$329.64
Paid:	\$0.00
Outstanding:	\$329.64