

**GRACE COOKE
LEGAL COUNSEL
FOR THE PERIOD: JUNE 2024 to AUGUST 2024**

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
16-Aug-24	Canadian Bar Association courses	Registration Fees	\$ 302.68	Attachment 1
	Sub-Total: Conferences		\$ 302.68	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
6-Aug-24	District Support Team Offsite Meeting - Lunch (D. Robertson, K. Muhlethaler, A. Cooper, A. Anderson, G. Cooke, L. Yule, K. Pharis, N. Petersen, R. Thompson, T. Burnstad and 1 EPSB staff) <i>See A. Cooper for receipt</i>	Meals	\$ 36.26	
13-Aug-24	District Support Team Offsite Meeting - Lunch (D. Robertson, K. Muhlethaler, A. Cooper, A. Anderson, L. Yule, K. Pharis, R. Thompson, N. Petersen, G. Cooke, T. Burnstad, C. Rosa and 1 EPSB staff) <i>See T. Burnstad for receipt</i>	Meals	\$ 37.52	
13-Aug-24	District Support Team Offsite Meeting - Dinner (D. Robertson, K. Muhlethaler, A. Cooper, A. Anderson, L. Yule, K. Pharis, R. Thompson, N. Petersen, G. Cooke, T. Burnstad, C. Rosa and 1 EPSB staff) <i>See T. Burnstad for receipt</i>	Meals	\$ 27.47	
7-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
21-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
5-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
2-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
30-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 1,006.98	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,309.66	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Canadian Bar Association (AB)



THE CANADIAN
BAR ASSOCIATION
Alberta Branch

Meeting Confirmation

██████████ Cooke
Edmonton Public School Board
Centre for Education
One Kingsway
Edmonton AB T5H 4G9

2024-2025 North Sections Registration
Sunday, September 01, 2024 through Monday, June 30, 2025
1501-10060 Jasper Avenue NW
Edmonton, AB T5J 3R8

You are registered for the following:

Function	Fair Market Value	Quantity	Rate	Amount
Administrative Web North		1	69.00	69.00
Corporate Web		1	20.00	20.00
Corporate On Demand		1	0.00	0.00
Constitutional Web		1	69.00	69.00
Labour Web North		1	69.00	69.00
Privacy Web North		1	69.00	69.00
			Subtotal	296.00
			Tax	14.80
			Total	310.80
			Payment	310.80
			Balance	0.00

Payment Details

Payment Reference: AB_MC *****██████████ 289.80
Payment Reference: AB_MC *****██████████ 21.00