

KENT PHARIS
ASSISTANT SUPERINTENDENT OF SCHOOLS AND LEARNING SERVICES
FOR THE PERIOD: JUNE 2024 to AUGUST 2024

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
17-Jun-24	2024 CASS /ASBOA Summer Learning Conference (K. Pharis, L. Yule, A. Cooper and R. Thompson) <i>See L. Yule for receipt</i>	Registration Fees	\$ 869.16	
	Sub-Total: Conferences		\$ 869.16	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
6-Aug-24	District Support Team Offsite Meeting - Lunch (D. Robertson, K. Muhlethaler, A. Cooper, A. Anderson, G. Cooke, L. Yule, K. Pharis, N. Petersen, R. Thompson, T. Burnstad and 1 EPSB staff) <i>See A. Cooper for receipt</i>	Meals	\$ 36.26	
13-Aug-24	District Support Team Offsite Meeting - Lunch (D. Robertson, K. Muhlethaler, A. Cooper, A. Anderson, L. Yule, K. Pharis, R. Thompson, N. Petersen, G. Cooke, T. Burnstad, C. Rosa and 1 EPSB staff) <i>See T. Burnstad for receipt</i>	Meals	\$ 37.52	
13-Aug-24	District Support Team Offsite Meeting - Dinner (D. Robertson, K. Muhlethaler, A. Cooper, A. Anderson, L. Yule, K. Pharis, R. Thompson, N. Petersen, G. Cooke, T. Burnstad, C. Rosa and 1 EPSB staff) <i>See T. Burnstad for receipt</i>	Meals	\$ 27.47	
7-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
21-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
5-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
19-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
2-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
16-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
30-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
	Sub-Total: Working Sessions		\$ 1,460.02	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 2,329.18	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.