

**TRISHA ESTABROOKS**  
**BOARD OF TRUSTEES - WARD D**  
**FOR THE PERIOD: JUNE 2024 to AUGUST 2024**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Jun-24	ASBA Zone 2/3 - Edwin Parr Awards Banquet (T. Estabrooks and 3 EPSB employees)	Registration Fees	\$ 73.00	<a href="#">Attachment 1</a>
1-Jun-24	Edmonton Chamber of Commerce State of City Address (S. O'Keefe, T. Estabrooks, S. Sumar, D. Hancock, J. Kusiek, and J. Sawyer) <i>See Trustee J. Sawyer for receipt.</i>	Registration Fees	\$ 112.48	
1-Jun-24	2024 Edmonton Prayer Breakfast (S.O'Keefe, T. Estabrooks, D. Hancock, J. Kusiek and J. Sawyer) <i>See Trustee J. Sawyer for receipt.</i>	Registration Fees	\$ 63.28	
1-Jun-24	Mayor's Pride Brunch (J. Kusiek; J. Sawyer; M. Hole; T. Estabrooks; M. Nelson) <i>See Trustee M. Nelson for receipt</i>	Registration Fees	\$ 86.53	
	<b>Sub-Total: Conferences</b>		<b>\$ 335.29</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Jun-24	Infrastructure Meeting - Lunch (S. O'Keefe, M. Nelson, M. Hole, T. Estabrooks, D. Hancock, J. Kusiek, J. Sawyer and D. Robertson) <i>See Trustee M. Nelson for receipt</i>	Meals	\$ 12.78	
1-Jun-24	Winter Planning Meeting (Day 1) - Breakfast & Lunch (All Trustees with D. Robertson and 1 EPSB employee) <i>See Trustee M. Nelson for receipt</i>	Meals	\$ 53.28	
1-Jun-24	Winter Planning Meeting (Day 2) - Breakfast & Lunch (All Trustees with D. Robertson and 1 EPSB employee) <i>See Trustee M. Nelson for receipt</i>	Meals	\$ 55.32	
7-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
21-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
5-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
2-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
30-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 1,027.11</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 1,362.40</b>	

Notes: (1) Invoice date may not coincide with the expense reporting period  
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)  
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount  
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

**ASBA Zone 2/3**

c/o #403-17407-99 Avenue NW  
Edmonton AB T5T 0W7  
7802660835  
asbazine23treasurer@gmail.com  
<http://www.asba.ab.ca>

**Invoice**

**BILL TO**

Edmonton Public Schools  
Centre for Education One Kingsway  
Edmonton AB T5H 4G9

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
560	2024.05.24	\$292.00	2024.06.01	Due on receipt	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
2024.05.24	ASBA Zone 2/3 Awards - Edwin Parr	Edwin Parr Awards Banquet Tickets	4	73.00	292.00
				BALANCE DUE	<b>\$292.00</b>

**Attendees : Trustee. T. Estabrooks and three EPSB employees**

EPSB Employee	Nominee	1	Edmonton Public Schools	4	\$73.00	\$292.00
EPSB Employee		1	Attn: [REDACTED]			
EPSB Employee		1	[REDACTED]			
Trisha Estabrooks		1				