

**DAWN HANCOCK**  
**BOARD OF TRUSTEES - WARD E**  
**FOR THE PERIOD: JUNE 2024 to AUGUST 2024**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Jun-24	Ever Active Schools Pre-Conference	Registration Fees	\$ 181.05	<a href="#">Attachment 1</a>
1-Jun-24	Edmonton Chamber of Commerce State of City Address (S. O'Keefe, T. Estabrooks, S. Sumar, D. Hancock, J. Kusiek, and J. Sawyer) <i>See Trustee J. Sawyer for receipt.</i>	Registration Fees	\$ 112.48	
1-Jun-24	2024 Edmonton Prayer Breakfast (S. O'Keefe, T. Estabrooks, D. Hancock, J. Kusiek and J. Sawyer) <i>See Trustee J. Sawyer for receipt.</i>	Registration Fees	\$ 63.26	
4-Jun-24	ASBA Spring General Meeting - Hotel	Accommodation & Parking	\$ 368.13	<a href="#">Attachment 2</a>
4-Jun-24	ASBA Spring General Meeting - Meals Per Diem, Full Day ( Day 1)	Meals	\$ 55.51	
4-Jun-24	ASBA Spring General Meeting - Meals Per Diem, Dinner ( Day 2)	Meals	\$ 26.29	
4-Jun-24	ASBA Spring General Meeting - Meals Per Diem, Dinner ( Day 3)	Meals	\$ 26.29	
4-Jun-24	ASBA Spring General Meeting - Mileage Per Diem	Transportation	\$ 321.37	
12-Jun-24	ASBA Spring General Meeting (S. O'Keefe, D. Hancock and J. Sawyer) <i>See Trustee S. O'Keefe for receipt</i>	Registration Fees	\$ 685.80	
	<b>Sub-Total: Conferences</b>		<b>\$ 1,840.18</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Jun-24	Infrastructure Meeting - Lunch (S. O'Keefe, M. Nelson, M. Hole, T. Estabrooks, D. Hancock, J. Kusiek, J. Sawyer and D. Robertson) <i>See Trustee M. Nelson for receipt</i>	Meals	\$ 12.78	
1-Jun-24	Winter Planning Meeting (Day 1) - Breakfast & Lunch (All Trustees with D. Robertson and 1 EPSB employee) <i>See Trustee M. Nelson for receipt</i>	Meals	\$ 53.28	
1-Jun-24	Winter Planning Meeting (Day 2) - Breakfast & Lunch (All Trustees with D. Robertson and 1 EPSB employee) <i>See Trustee M. Nelson for receipt</i>	Meals	\$ 55.32	
7-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
21-Jun-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
5-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Jul-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
2-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
30-Aug-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 1,027.11</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 2,867.29</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Ever Active Schools, 11759 Groat Road, 2nd fl Percy Page Centre, Edmonton, AB T5M3K6, Canada

**Invoice To:**

Edmonton Public School Board  
1 Kingsway NW  
Edmonton, AB T5H4G9  
Canada

GST: 0000000000000000

# GST Invoice

**Invoice Number: 8806859099**

Please quote invoice number for payment and correspondence.

**Invoice From:**

Ever Active Schools  
11759 Groat Road  
2nd fl Percy Page Centre  
Edmonton, AB T5M3K6  
Canada

GST: CA891288334RT0001

Ticketing by



155 5th St, 7th Floor  
San Francisco, CA 94103  
USA

**Invoice Date: 29 Jan 2024**

Event: 662476925317

Dear Edmonton Public School Board,

Thank you for your order.

Item Description	Unit Price (net)	Quantity	Sub-Total (net)	GST	Sub-Total (gross)
Pre-Conference	\$177.06	1	\$177.06	5 %	\$185.91

Charged to: [REDACTED]	Total (net):	\$177.06
Date of Purchase: 29 Jan 2024 - 4:24 PM	Plus GST 5 %:	\$8.85
Time of Supply: 21 Feb 2024 - 12:00 PM	<b>Invoice Amount:</b>	<b>\$185.91</b>

Eventbrite, Inc., on behalf of the organizer, charged \$185.91 for "2024 Winter Cycling Congress" to your credit/debit card. The invoice amount will appear on your credit/debit card as "EB \*2024 Winter Cyclin" in the next few days.

Thank you,  
Ever Active Schools

*Eventbrite is not the seller of the goods or services that this invoice relates to and acts only as a limited commercial agent on behalf of EVER ACTIVE SCHOOLS. Your payment of the amounts set forth on this invoice that are processed by Eventbrite pays the debt you owe to EVER ACTIVE SCHOOLS for the amounts concerned. EVER ACTIVE SCHOOLS is obliged to provide the goods or services purchased whether or not they have yet received the funds from Eventbrite. However, in carrying out its duties as limited commercial agent of EVER ACTIVE SCHOOLS, Eventbrite assumes no liability for any acts or omissions or otherwise in respect of EVER ACTIVE SCHOOLS.*

The Westin Calgary  
 320 Fourth Ave SW  
 Calgary, AB T2P 2S6  
 Canada  
 Tel: 403-266-1611



Dawn Hancock  
 Alberta School Boards Association  
 XXX  
 EDMONTON, AB, T5R5H5  
 United States Of America  
 AL5482 - ALBERTA SCHOOL BOARDS ASSOCIAT

Page Number : 1 Invoice Nbr : [REDACTED]  
 Guest Number : [REDACTED]  
 Folio ID : A  
 Arrive Date : 02-JUN-24 15:43  
 Depart Date : 04-JUN-24 12:39  
 No. Of Guest : 1  
 Room Number : [REDACTED]  
 Marriott Bonvoy Number : [REDACTED]

Tax Invoice

Tax ID : [REDACTED]  
 The Westin Cal YYCWI JUN-04-2024 12:50 JCAST487

Date	Reference	Description	Charges (CAD)	Credits (CAD)
02-JUN-24	RT1225	Room Chrg - Grp - Association	159.00	
02-JUN-24	RT1225	Goods And Services Tax	8.19	
02-JUN-24	RT1225	Destination Marketing Fee	4.77	
02-JUN-24	RT1225	Tourism Levy	6.55	
02-JUN-24	RT1225	Self Park General	10.00	
02-JUN-24	RT1225	TAX - GST OTHER	0.50	
03-JUN-24	RT1225	Room Chrg - Grp - Association	159.00	
03-JUN-24	RT1225	Goods And Services Tax	8.19	
03-JUN-24	RT1225	Destination Marketing Fee	4.77	
03-JUN-24	RT1225	Tourism Levy	6.55	
03-JUN-24	RT1225	Self Park General	10.00	
03-JUN-24	RT1225	TAX - GST OTHER	0.50	
04-JUN-24	[REDACTED]	[REDACTED]		-378.02

Approve EMV Receipt for [REDACTED] : PIN Verified  
 TC: [REDACTED]  
 IAD: [REDACTED] F TVR: [REDACTED]  
 AID: [REDACTED] Application Label: [REDACTED]

\*\* Total 378.02 -378.02

Continued on the next page

The Westin Calgary  
320 Fourth Ave SW  
Calgary, AB T2P 2S6  
Canada  
Tel: 403-266-1611



Dawn Hancock  
Alberta School Boards Association  
XXX  
EDMONTON, AB, T5R5H5  
United States Of America  
ALS482 - ALBERTA SCHOOL BOARDS ASSOCIAT

Page Number : 2 Invoice Nbr : [REDACTED]  
Guest Number : [REDACTED]  
Folio ID : A  
Arrive Date : 02-JUN-24 15:43  
Depart Date : 04-JUN-24 12:39  
No. Of Guest : 1  
Room Number : [REDACTED]  
Marriott Bonvoy Number : [REDACTED]

\*\*\* Balance 0.00

GST Summary	Amount (CAD)
Room	16.38
Food & Beverage	0.00
Telephone	0.00
Other Revenue	1.00
Total	17.38

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Signature\_\_\_\_\_

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