

**KENT PHARIS**  
**ASSISTANT SUPERINTENDENT OF SCHOOLS AND LEARNING SERVICES**  
**FOR THE PERIOD: SEPTEMBER 2024 to NOVEMBER 2024**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
3-Oct-24	CASS Conference (K. Pharis, L. Yule, A. Cooper and R. Thompson)	Registration fees	\$ 572.62	<a href="#">Attachment 1</a>
	<b>Sub-Total: Conferences</b>		<b>\$ 572.62</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Sep-24	Division Leadership Meeting (DLM) - Breakfast (D. Robertson, A. Anderson, T. Burnstad, G. Cooke, A. Cooper, K. Muhlethaler, N. Petersen, K. Pharis, C. Richard, R. Thompson, L. Yule and 339 EPSB employees) <i>See Sup. D. Robertson for receipt</i>	Meals	\$ 16.42	
13-Sep-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
27-Sep-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
11-Oct-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
25-Oct-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
8-Nov-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
22-Nov-24	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 1,181.08</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 1,753.70</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

# EVENT REGISTRATION



**CASS Conference Registration**  
**( Attendees K. Pharis, L.Yule, A. Cooper and R. Thompson)**

## Thank You! Registration Complete

✓ Thank you for registering with CASSAlberta! You will be receiving a confirmation email shortly. If you do not receive this email within 30 minutes, please contact [admin@cass.ab.ca](mailto:admin@cass.ab.ca) (<https://mail.google.com/mail/?view=cm&fs=1&tf=1&to=admin@cass.ab.ca>)

 Print

## Order #11884

### Registrant #1: **Kent Pharis** ✓

**Email Address:** [REDACTED]  
**Primary Phone:** [REDACTED]  
**School Authority:** Edmonton Public Schools  
**Jurisdiction Type:** Public School Authority  
**Zone:** 2/3  
**Position:** Assistant Superintendent  
**Are you a CASS Member:** Yes

### Breakout Sessions

- **Curriculum, Assessment & Technology / First Nations, Métis and Inuit Education** -- Nov 06, 2024 (7:30 p.m. - 9:00 p.m.)
- **Artificial Intelligence 101 for System Education Leaders** -- Nov 07, 2024 (9:00 a.m. - 12:00 p.m.)
- **Alberta Stories of Practice - Reporting of and Responding to Discrimination and Racism: Edmonton Catholic School's Journey** -- Nov 07, 2024 (1:00 p.m. - 3:00 p.m.)
- **Alberta Stories of Practice &dash; The Importance of Instructional Leadership and its Power to Change Schools** -- Nov 08, 2024 (9:00 a.m. - 12:00 p.m.)

Order Items

ITEM	COST	GST
<p><i>CONFERENCE (3-day event)</i></p> <ul style="list-style-type: none"> <li>• <b>Day 1 - Evening Opening</b> Nov 06, 2024 (7:00 pm-10:00 pm)</li> <li>• <b>Day 2 - Full Day</b> Nov 07, 2024 (8:15 am-3:00 pm)</li> <li>• <b>Day 3 - Morning</b> Nov 08, 2024 (8:15 am-12:30 pm)</li> </ul>	\$560.00	\$28.00

Registrant Total: \$588.00

## Registrant #2: **Andrea Cooper** ✓

**Email Address:** [REDACTED]  
**Primary Phone:** [REDACTED]  
**School Authority:** Edmonton Public Schools  
**Jurisdiction Type:** Public School Authority  
**Zone:** 2/3  
**Position:** Assistant Superintendent  
**Dietary Restriction:** [REDACTED]  
**Are you a CASS Member:** Yes

### Breakout Sessions

- **Inclusive Education** -- Nov 06, 2024 (7:30 p.m. - 9:00 p.m.)
- **Alberta Stories of Practice - Creating Impactful Opportunities through Off-Campus Education** -- Nov 07, 2024 (9:00 a.m. - 12:00 p.m.)
- **Alberta Stories of Practice - When Good Intentions Are Not Good Enough: A Deep Dive into Practices That Improve Outcomes for Indigenous Students** -- Nov 07, 2024 (1:00 p.m. - 3:00 p.m.)
- **Collegiate Education Pathways** -- Nov 08, 2024 (9:00 a.m. - 12:00 p.m.)

### Order Items

ITEM	COST	GST
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Registrant Total: \$588.00

## Registrant #4: Liz Yule ✓

**Email Address:** [REDACTED]  
**Primary Phone:** [REDACTED]  
**School Authority:** Edmonton Public Schools  
**Jurisdiction Type:** Public School Authority  
**Zone:** 2/3  
**Position:** Assistant Superintendent  
**Dietary Restriction:** Other (please specify) Allergy to walnuts and mushrooms  
**Are you a CASS Member:** Yes

### Breakout Sessions

- **Inclusive Education** -- Nov 06, 2024 (7:30 p.m. - 9:00 p.m.)
- **Alberta Stories of Practice - Supporting Instructional Leadership: Using Data and Observational Skills to Improve Student Achievement** -- Nov 07, 2024 (9:00 a.m. - 12:00 p.m.)
- **Alberta Stories of Practice - When Good Intentions Are Not Good Enough: A Deep Dive into Practices That Improve Outcomes for Indigenous Students** -- Nov 07, 2024 (1:00 p.m. - 3:00 p.m.)
- **Alberta Stories of Practice &dash; The Importance of Instructional Leadership and its Power to Change Schools** -- Nov 08, 2024 (9:00 a.m. - 12:00 p.m.)

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Registrant Total: \$588.00

## Event Details

**Title:** 2024 Fall Conference

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**Date(s):**

- November 06, 2024
- November 07, 2024
- November 08, 2024

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**Location:** Deerfoot Inn and Conference Centre

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## Order Summary

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**Transaction ID:** [REDACTED]

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**Total Registrants:** 4

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**Credit Card:** [REDACTED]

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**Card #:** [REDACTED]

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**Authorization Code:** [REDACTED]

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**Subtotal:** \$2,240.00

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**GST:** \$112.00  
(CASS GST No. 106967052)

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**Amount Paid:** \$2,352.00

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**Order Timestamp:** Oct 02, 2024 (11:10 am)

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CASSAlberta Event Registration

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**Transaction Receipt from College of Alberta School Superintendents Society for \$2352.00 (CAD)**

1 message

**Auto-Receipt** <noreply@mail.authorize.net>  
Reply-To: [Redacted]

Wed, Oct 2, 2024 at 11:10 AM

Order Information

Description: 2024 Fall Conference  
Invoice Number CASS-11884

**Billing Information**

**Shipping Information**



**Total: \$2352.00 (CAD)**

Payment Information

Date/Time: 2-Oct-2024 10:10:48 PDT  
Transaction ID: [Redacted]  
Payment Method: [Redacted]  
Transaction Type: Purchase  
Auth Code: 041266

Merchant Contact Information

College of Alberta School Superintendents Society  
Edmonton, AB T5J3S9

